
International Shipping Fees Policy

Department Policy Number

54-004

Effective Date

September 15, 2000

Purpose

To ensure that International students are provided course materials in a timely and cost effective manner and to provide the University a competitive advantage in attracting international students.

Definitions

N/A

Policy

International students living OUTSIDE Canada will have their course materials shipped via air mail or courier, whichever method is deemed by Course Materials Production to be the most time and cost effective, at the University's expense.

International students living WITHIN Canada will have their course materials shipped via Parcel Post, at the University's expense. Alternate shipping methods (air mail or courier) will be at the student's expense.

Canadian students living OUTSIDE Canada will have their course materials shipped via air mail or courier, whichever method is deemed by Course Materials Production to be the most time and cost effective, at the student's expense.

Regulation

N/A

Procedures

N/A



Approved By

Executive Group, September 8, 2000.

Amended Date/Motion No.

September 22, 2000 (the word "foreign" was replaced with "international" to be consistent with other university publications)

Related References, Policies and Procedures

N/A

Applicable Legislation/Regulation

N/A

Responsible Position/Department

Contact Course Materials Production (CMP) department at 675-6366 for assistance