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## Interlibrary Loans for Community Borrowers Policy

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<b>Policy Sponsor:</b>	Director, Library and Scholarly Resources
<b>Policy Contact:</b>	Head, Information Literacy & Public Services
<b>Policy Number:</b>	N/A
<b>Effective Date:</b>	March 11, 2015
<b>Approval Group:</b>	General Faculties Council; Board of Governors
<b>Approval Date:</b>	March 11, 2015 Motion # 24-03
<b>Review Date:</b>	August 2014
<b>Procedures:</b>	<a href="#">Interlibrary Loans for Community Borrowers Procedures</a>

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### Purpose

To outline Athabasca University (AU) Library's policy regarding the provision of interlibrary loan (ILL) for external patrons.

### Definitions

<b>Community Borrowers</b>	Library patrons who have AU Library accounts, but who are neither AU students nor AU Staff members. Typically community borrowers either reside or work in or near Athabasca on an ongoing basis.
<b>Interlibrary Loan</b>	The borrowing of materials from another library, on behalf of a Library patron.

### Policy Statements

Community borrowers can request interlibrary loans for materials not available in AU Library's collection, for a fee.



AU Library does not request microform or audiovisual resources through Interlibrary Loans.

Materials are loaned for two weeks, and renewals are not permitted. Borrowed materials must be returned to AU Library, on or before the due date.

Failure to return borrowed materials on time may result in the suspension of ILL privileges. In the event that ILL materials are lost, the requesting patron is responsible for the full replacement cost of the item(s), as charged by the lending library.

### **Applicable Legislation and Regulations**

N/A

### **Related References, Policies, Procedures and Forms**

N/A

### **History**

Athabasca University General Faculties Council, March 11, 2015 Motion # 24-03 (approved)  
Approved Library Standing Committee, May 18, 2000  
Effective August 8, 1997