

## Personal Information Bank Form

Date: June 18, 2012

<b>Title (Name) of PIB:</b> Expense Claims	<b>File Number:</b> N/A
<b>Location – Primary Office:</b> Finance	
<b>Location – Other Offices:</b> Copies may be held by department/office as required	
<b>Information Maintained (description):</b> Name, address, telephone number, department name, activity expenses being claimed for, expense amounts, receipts.	
<b>Individuals:</b> Staff, Interviewees or prospective staff.	
<b>Legal Authority:</b> Section 33 (c) of the Alberta <i>Freedom of Information and Protection of Privacy Act</i>	
<b>Purpose:</b>	
<b>Remarks:</b>	