

Personal Information Bank Form

Date: June 15, 2012

Title (Name) of PIB:	File Number:
Facility and Boardroom Booking List	N/A
Location – Primary Office:	
Facilities and Services	
Location – Other Offices:	
None	
Information Maintained (description):	
Name, booking date	
Individuals:	
Public and Staff	
Legal Authority:	
Section 33 (c) of the <i>Alberta Freedom of Information and Protection of Privacy Act</i>	
Purpose:	
Remarks:	
Electronic file - Netscape Calendar Program. Held on main servers, backed up weekly, no paper copies	