

## Personal Information Bank Form

Date: November 8, 2012

<b>Title (Name) of PIB:</b> Promotion/Probation Files	<b>File Number:</b> N/A
<b>Location – Primary Office:</b> Office of the Vice President Academic	
<b>Location – Other Offices:</b> Originals in Human Resources	
<b>Information Maintained (description):</b> Name, address, telephone number, educational and work history, evaluations, notes, notice of review, committee guidelines, responses	
<b>Individuals:</b> Staff	
<b>Legal Authority:</b> Section 33 (c) of the Alberta <i>Freedom of Information and Protection of Privacy Act</i>	
<b>Purpose:</b>	
<b>Remarks:</b>	