

Personal Information Bank Form

Date: October 31, 2015

Title (Name) of PIB: Applications to External Funding Agencies	File Number: N/A
Location – Primary Office: Research Centre	
Location – Other Offices: External funding agency offices	
Information Maintained (description): Personal information regarding AU staff and student researchers such as First and Last name, Gender, Title/Rank, Faculty Affiliation, Institution and Program Affiliation, Employer, Business Address/Telephone number/E-mail address; and educational history, publications, employment history (if CV is included in the application file) and correspondence relating to the application.	
Individuals: AU Staff and Student Researchers	
Legal Authority: Section 33 (c) of the Alberta <i>Freedom of Information and Protection of Privacy Act</i>	
Purpose: The personal information is collected as part of the external funding application process within the AU Research Portal used for the purposes of review and sign-off by the applicant's Supervisor, Dean and AU Authorized Representative.	
Remarks: Applications for external funding are submitted directly to the agency/sponsor using their application form and submission process. The application form and related documents are uploaded to and stored in the AU Research Portal, which was implemented in January 2015.	