

## Personal Information Bank Form

Date: June 18, 2012

<b>Title (Name) of PIB:</b>	<b>File Number:</b>
Student files (electronic and paper)	N/A
<b>Location – Primary Office:</b>	
MAIS office	
<b>Location – Other Offices:</b>	
Registry	
<b>Information Maintained (description):</b>	
Student ID, name, gender, SIN, address, phone #, email and postal addresses, program status, admission date, degrees obtained, course registrations/course withdrawals/course cancellations, transfer credit, comments related to program and courses, SFB info, full/part-time status.	
<b>Individuals:</b>	
Students, internal & external faculty working in MAIS.	
<b>Legal Authority:</b>	
Section 33 (c) of the <i>Alberta Freedom of Information and Protection of Privacy Act</i>	
<b>Purpose:</b>	
<b>Remarks:</b>	