

## Personal Information Bank Form

Date: January 19, 2016

<b>Title (Name) of PIB:</b>	<b>File Number:</b>
Graduate Records (part of student files)	N/A
<b>Location – Primary Office:</b>	
Centre for Nursing and Health Studies	
<b>Location – Other Offices:</b>	
None	
<b>Information Maintained (description):</b>	
Name, address, gender, telephone number, ID#, program, academic progress information.	
<b>Individuals:</b>	
Students	
<b>Legal Authority:</b>	
Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act	
<b>Purpose:</b>	
Reporting	
<b>Remarks: electronic file kept for 1 year post completion of program (scanned)</b> <b>In the CNHS database ongoing</b> <b>Practicum file for Nurse Practitioner Students kept forever</b>	