
Directory of Records – General

Office - IRRODL (The International Review of Research in Open and Distance Learning)

Description of the Mandate and Function:

Publisher office - IRRODL Journal. Responsible for administrative functions of this scholarly publication.

General Classes or Types of Information:

Meeting agendas and minutes.

Manuscripts submitted, author contact information, peer reviews on those manuscript copyright releases on accepted papers.

Editor/reviewer data: CV's, work information: address, phone/fax, email.

PIB Titles:

IRRODL Reviewers Database
IRRODL Copyright Releases

Copies of Records Located:

ELC office, Paula Smith's home office, e-files back up copy on CD ROM. Hard copy files located at ELC (Room 333).

Policy & Procedure Manuals, Guidelines, Handbooks, Etc.:

Online at www.irrodl.org/ (publication guidelines). Internal policies and procedures located in the IRRODL office.

Remarks: