Administration (ADMN) 405

Capstone II: Application and Integration of Contemporary Business Topics (Revision 15)

Status:	Replaced with new revision, see the **course listing** for the current revision
Delivery mode:	**Paced study**. Delivered via Brightspace.
Credits:	3
Area of study:	Applied Studies (Business and Administrative Studies)
Prerequisites:	Permission of the professor, please contact **FB Support** for approval. Completion of required courses in the respective business bachelor's degree program. **ADMN 404** is recommended, but not required.

Precluded:	ADMN 401. ADMN 405 may not be taken for credit by students who have obtained credit in ADMN 401.
Challenge:	ADMN 405 is not available for challenge.
Faculty:	**Faculty of Business**
Notes:	Offered in January, May, and September, course offerings are subject to change. For inquiries please contact **AU Service Centre**

Overview

This 16-week paced capstone course challenges students to apply the knowledge and skills they have gained in previous classes to a virtual co-operative experience in a simulated work environment. While immersed in two virtual co-ops, students will complete group and individual learning projects and gain intensive practice applying their prior learning within authentic scenarios.

The virtual co-ops are simulations powered by artificial intelligence (AI) that focus on strategic leadership, ethics, and communication. Students will individually work through a series of modules based on fictitious but realistic companies and the challenges they face. Students will interact with virtual, AI-driven co-workers as well as an AI mentor. Additional group and individual coursework will provide opportunities for collaboration and reflection.

This course provides a unique opportunity to practice and develop soft skills in a safe environment while also applying the field-specific knowledge gained through previous coursework. Students will be challenged to apply and reflect on people management skills, including communication, teamwork, empathic engagement, persuasion, and empowering others. Students will also be challenged to grapple with questions of ethics and to attempt to solve complex problems.

Participation in this senior-level course will help students to become better decision-makers and to work more effectively with others.

Evaluation

Your final grade in ADMN 405 will be based on a series of individual and group deliverables.

To **receive credit** for ADMN 405, you must complete all assignments, achieve a grade of 60 percent or better on the Individual Paper, and achieve an overall course grade of **D (50 percent)** or better. The following table summarizes the evaluation activities for ADMN 405:

Activity	Weight
Virtual Co-op Participation. This includes participation in the simulation platforms (11 modules 2% each), course forums (4 forums, 2% each), and resumes and cover letters (2 submissions, 5% each).	40%
Individual Paper	20%
Large Team Written Report	20%

Activity	Weight
Large Team Presentation	10%
Peer Feedback Provided	5%
Small Team Presentation	5%
Total	**100%**

Materials

ADMN 405 does not include a textbook. All learning resources will be available online.

Registration in this course includes access to an online learning platform to complete the virtual co-ops. This platform includes interactive and virtual discussions and exercises.

As this course makes continuous use of an interactive online environment, it requires students to have regular access to a desktop or laptop computer with high-speed Internet connection.

Learning outcomes

Program Learning Goals

This overarching objective is consistent with the program learning goals for the Faculty of Business' undergraduate programs:

- to be an effective decision-maker,
- to be a capable communicator,
- to be ethically aware, and
- to have a global perspective.

This senior capstone course will help you consolidate prior learning and assess whether you have achieved these goals.

Course Learning Outcomes

More specifically, the virtual co-op simulations focus on individual decision-making skills, including research, written communication, developing open-ended questions, engaging in discussions with peers, and working in a team where interpersonal, ethical, and other issues require management-level decisions. Additionally, the teamwork components require you to work with fellow students to make business decisions and will further develop your oral communication/presentation, negotiation, and group decision-making skills.

Communication skills are enhanced through discussion forums, individual and team assignments, and presentations. The course also guides your development as a creator of high-quality written documents. Throughout the course, issues are presented that will heighten your ethical decision-making. Finally, the simulations foster the transfer of learning skills in this course to other national and international challenges.

Important links

- **Academic advising**
- **Program planning**
- **Request assistance**
- **Support services at AU**
- **CPA Requirements**

Athabasca University reserves the right to amend course outlines occasionally and without notice. Courses offered by other delivery modes may vary from their individualized study counterparts.

Opened in Revision 15, October 22, 2024

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View **previous revision**