

## **Research Assistant Opportunity Casual Position**

**Start Date: Dec. 15, 2022**

**End Date: March 30, 2023 with opportunities for extension**

### **Overview:**

### **Specific activities include, but are not limited to:**

This project is focused on knowledge mobilization of issues relevant to rural western Canadian residents and communities for the Communities in Transition project.

The primary job duties for the research assistant will include:

Works under general supervision and in accordance with guidelines provided. Judgment is required. Undertakes tasks for a diversity of knowledge mobilization activities, most of which will be on-line. Assists with preparing materials for knowledge mobilization (e.g., creating visuals, drafting and sending communications and setting up and effectively utilizing technical tools). Contributes to writing of draft policy documents, reports and possibly peer-reviewed articles, under supervision.

The successful candidate will collaborate with Ms. Cara Shan, the CIT Project Manager and directly report to Dr. Lorelei Hanson at Athabasca University. Ms. Shan and Dr. Hanson will provide adequate training for the knowledge mobilization and project coordination work required.

### **Qualifications:**

- An undergraduate degree
- Currently a university student
- Experience organizing and facilitating events, meetings, and workshops
- An understanding of the research process, particularly the range of activities related to the production and use of research results, including knowledge synthesis, dissemination, transfer, exchange, and co-creation or co-production by researchers and knowledge users
- Self-motivated and able to work on own
- Experience collaborating with others to complete projects or undertake public events
- Excellent oral and written communication skills
- Well-honed interpersonal skills
- Strong organisational and multi-tasking skills
- Attention to detail
- Good time management



The student will gain experience and skills in project coordination, research collaboration and how to turn research data into outcomes and impacts.

### **How to apply:**

Qualified individuals are encouraged to submit their application by email to Dr. Hanson at [lorelei.hanson@athabascau.ca](mailto:lorelei.hanson@athabascau.ca). Applications should include (as a single PDF file) a brief cover letter that summarizes their skills, interests and experience; a current resume or curriculum vitae; and the contact information for 2 references.

Evaluation of applications will begin immediately and will continue until a suitable candidate is found. All applicants are thanked for their interest in this position; however, only candidates selected for an interview will be contacted.

Athabasca University and the researchers are committed and seek to support equity in employment and research opportunities. We strongly encourage applications from Indigenous people, people of colour, people with disabilities, 2SLGBTQ+ people, women, and other historically marginalized groups. Applicants are welcome, but not required, to self-identify in their letter of application.

For more information on this Research Assistant Opportunity, please contact Lorelei Hanson, PhD at the coordinates below, on or before Nov. 28, 2022.

Ten hours per week are approximate and may vary based upon activities. The hourly wage for this position is \$21.00 to \$24.00/hour depending upon experience.

Lorelei Hanson, PhD

Associate Professor, Environmental Studies

Athabasca University

780-250-7940

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