

**Research Assistant Opportunity
Casual Position (R1)
The Institute of Alternative Assessment**

Position start date: October 1, 2022

Overview: This project involves organizing a virtual symposium. A Research Assistant with organization, communication, graphic design, and social media knowledge will be hired to help organize the virtual symposium.

Specific activities include, but are not limited to:

The primary job duties for the research assistant (R-1) will include:

- Communicating with speakers and attendees
- Scheduling and managing cancellations
- create visually appealing social media content
- manage social media platform

The successful candidate will work with, and directly report to, Dr. Eliana Elkhoury at Athabasca University.

Qualifications:

Preference will be given to applicants who have:

- Great communication skills
- Proficiency in using social media and content creation
- Proficient writing skills
- Creativity
- Web development is a plus

All meetings and individual and collaborative work will be conducted online.

How to apply:

Qualified individuals are encouraged to submit their application by email to Dr. Eliana Elkhoury at eelkhoury@athabascau.ca. Applications should include (as a single PDF file) a brief cover letter that summarizes your skills, interests and experience and a current resume or curriculum vitae.

Evaluation of applications will begin immediately and will continue until a suitable candidate is found. All applicants are thanked for their interest in this position; however, only candidates selected for an interview will be contacted.



We are committed to employment equity and encourage applications from women, Indigenous peoples, persons with disabilities, and members of visible minorities.

The hourly wage for this position is \$18.50 - \$20.50 per hour.

For more information on this Research Assistant Opportunity, please contact Eliana Elkhoury, PhD at eelkhoury@athabascau.ca, on or before September 20, 2022. Applications will be accepted until a suitable candidate is found.

Eliana Elkhoury, PhD

Pronouns: She, Her, Hers

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