

**Graduate Research Assistant Opportunity
Casual Research Position**

Preparedness of teachers and administrators as first responders to crises

Start Date: July 3, 2023

Overview: This research position will support a program of research. The program of research focuses on examining crisis leadership and management. The project addresses the increasing need to better understand the level of preparedness that teachers and administrators have in terms of planning, training, and taking leadership for crisis management in schools.

Specific activities include, but are not limited to:

The project involves conducting a literature review, developing data collection tools, and data collection through surveys and interviews to examine how prepared teachers and administrators are in responding to different crisis events; and the types of mental health supports are available post-crisis response.

The primary job duties for the research assistant (RA-2, GRA-1, or GRA-2) will include work such as conducting literature reviews, preparing grant applications and research ethics board applications, interviewing study participants and managing research data. There may be opportunities to be involved in data analysis and manuscript preparation.

The successful candidate will work with, and directly report to, Dr. Venise Bryan at Athabasca University and Dr. Glory Ovie at the King's University Edmonton. The candidate will be provided with adequate training for all activities including literature searches, data management, analysis, and writing (grant preparation, manuscript preparation, ethics applications) that will be required. The successful candidate will gain valuable experience in many aspects of conducting research and co-authorship as applicable.

This is a casual position with flexibility in hours. Rate of pay commensurate with experience and collective agreement provisions. All duties can be completed remotely.

Qualifications:

- Undergraduate degree required.
- Strong writing skills
- Ability to work remotely.
- Experience with manuscript preparation and literature reviews
- Completion of TCPS 2.0 CORE module an asset
- Previous research experience, quantitative research or mixed methods background preferred.
- Demonstrates confidence and maturity in interpersonal relationships.



- Ability to be flexible, respond to changing priorities and meet deadlines.
- Demonstrate initiative and be self-motivated whilst knowing when to seek help.
- Excellent organizational, oral and written communication skills
- Ability to maintain confidentiality of records and information.
- Ability to work both independently and as part of a team.

How to apply:

Qualified individuals are encouraged to submit their application by email to Dr. Venise Bryan at vbryan@athabascau.ca. Applications should include (as a single PDF file) a brief cover letter that summarizes your skills, interests, and experience; a current resume or curriculum vitae; an unofficial copy of your transcript; and the contact information for 2 references.

Evaluation of applications will begin immediately and will continue until a suitable candidate is found. All applicants are thanked for their interest in this position; however, only candidates selected for an interview will be contacted. We are committed to employment equity and encourage applications from women, Indigenous peoples, persons with disabilities, and members of visible minorities.

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For more information on this Research Assistant Opportunity, please contact Dr. Bryan at the coordinates below.

Venise Bryan, RN, PhD
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Athabasca University

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pronouns: she/her