

Research Assistant Opportunity Community Housing Labour Podcast Project

Position start date: July 15, 2025

Position end date: April 30, 2026 (with potential for extension)

Hours: The position is for approximately 6–10 hours per week over a nine-month period (July 2025 to April 2026), with the potential for extension. The number of weekly hours may vary depending on project needs.

Overview: We are seeking a temporary, part-time Research Assistant for a SSHRC-CMHC funded project focused on labour in the community housing sector. This position supports the development and dissemination of a podcast series that explores key challenges and innovations in this sector. The Research Assistant will work closely with the project co-leads to research, design, and pitch a peer-reviewed podcast highlighting the lived experiences, expertise, and visions of individuals working in and advocating for community housing.

This research is part of a larger grant initiative that examines the roles of paid and unpaid labour in the community housing sector—an essential pillar of Canada’s National Housing Strategy (NHS).

Timeline of Activities:

- **August–September 2025:** Collaborate with project co-leads to develop and refine the podcast pitch (conduct a scan of current podcasts, develop description, etc.)
- **September–December 2025:** Conduct a comprehensive literature review (academic and grey literature) on labour in the community housing sector
- **January–April 2026:** Further develop the podcast proposal, including sample episodes and refining structure and themes
- **Spring 2026:** Submit the completed podcast pitch for peer review and/or funding

Key Responsibilities:

- Supporting the conceptual development and proposal of a peer-reviewed podcast
- Conducting a literature review relevant to labour in the community housing sector
- Assisting in podcast planning, guest coordination, and potentially aspects of production
- Attending regular team meetings and contributing to the collaborative research process
- Providing input on research-creation strategies, including the use of mailed “creation boxes” for participant engagement

Qualifications:

The ideal candidate will:

- Have academic or professional experience conducting literature reviews and synthesizing both scholarly and grey literature
- Demonstrate familiarity with podcasting, including concept development, production, or storytelling in audio formats
- Show interest or experience in housing issues, community-based research, and/or labour studies
- Be comfortable working independently and collaboratively in a remote work environment
- Possess excellent communication, organizational, and time management skills

Equity and Inclusion:

We especially encourage applications from individuals with lived experience in the community housing sector, and from equity-deserving groups, including Indigenous peoples, racialized individuals, 2SLGBTQ+ people, people with disabilities, and others historically underrepresented in research and media production.

Compensation:

Rate of pay will be commensurate with experience and in accordance with the relevant collective agreement.

How to apply:

Interested candidates are invited to submit the following materials as a single PDF by email with the subject line “CHC Labour RA Application”:

- A brief cover letter outlining your skills, experience, and interest in the project
- A current resume or curriculum vitae
- The contact information of 1–2 references

Applications will be reviewed on a rolling basis until the position is filled. Only those selected for an interview will be contacted.

For more information about this opportunity, please contact Katie MacDonald at macdonaldk@athabascau.ca

