

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Tyler Tollefson
Chief Governance Officer & General Council
January 1, 2024 to March 31, 2024

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc.

*** "Recovery" refers to reimbursements from external parties

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
December 20, 2023	Business Meetings	168.91	-	-	-	-	-	168.91
February 29, 2024	Business Meetings	177.96	-	-	-	-	-	177.96
March 18, 2024	Senior Leadership Retreat	177.96	-	-	14.70	-	-	192.66
March 18, 2024	Senior Leadership Retreat	-	381.50	-	-	-	-	381.50
		\$ 524.83	\$ 381.50	\$ -	\$ 14.70	\$ -	\$ -	\$ 921.03