

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Jennifer Pascoe
VP University Relations
January 1, 2024 to March 31, 2024

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
** "Incidentals" includes registration fees, telephone calls, internet charges, etc.
*** "Recovery" refers to reimbursements from external parties

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
October 29, 2023 to November 16, 2023	Fall Board Meeting & Deputy Ministers' Dinner, Calgary Business meetings, Athabasca Trust Workshops	495.92	-	-	315.00	-	-	810.92
November 7, 2023 to January 5, 2024	Stakeholder meetings, Executive meetings, staff holiday socials in Calgary and Athabasca	593.76	373.86	27.00	-	148.52	-	1,143.14
January 24 to 25, 2024	SLT and stakeholder meetings in Athabasca	-	-	20.00	-	86.72	-	106.72
January 24 to 25, 2024	Travel to Athabasca for SLT meetings	174.13	-	40.00	-	-	-	214.13
January 18 to 31, 2024	Donor/Stakeholder working meetings	15.00	-	-	-	68.26	-	83.26
January 9 to 31, 2024	Meeting University Partners	-	-	-	-	68.15	-	68.15
February 12 to 13, 2024	Community Consultation in Athabasca	174.13	-	89.97	-	-	-	264.10
February 20 to 22, 2024	UR Leadership Retreat in Edmonton	-	-	-	-	323.51	-	323.51
February 29, 2024 to March 1, 2024	Hybrid Launch Consultation, Meetings with Mayor and Reeve	174.13	-	74.00	-	-	-	248.13
March 7 to 8, 2024	Stakeholder, staff, donor meetings in Calgary	53.00	318.00	62.60	-	168.49	-	602.09
March 7 to 8, 2024	Calgary donor meetings	331.10	-	-	-	-	-	331.10
February 9, 2024 to March 15, 2024	Donor/partner meetings	-	-	-	-	103.28	-	103.28
February 13, 2024 to March 20, 2024	Athabasca SLT meetings	-	455.62	-	-	37.95	-	493.57
March 18 to 20, 2024	Trip to Athabasca SLT meetings	168.18	-	-	-	-	-	168.18
		\$ 2,179.35	\$ 1,147.48	\$ 313.57	\$ 315.00	\$ 1,004.88	\$ -	\$ 4,960.28