

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Jennifer Schaeffer
Vice President Information Technology & CIO
February 1, 2018 to March 31, 2018

1) Travel expenses

- * "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- ** "Incidentals" includes registration fees, telephone calls, internet charges, etc
- *** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Feb 4 - 7, 2018	New Orleans	Attend Conference	-	-	-	1,321.16	-	-	1,321.16
			\$ -	\$ -	\$ -	\$ 1,321.16	\$ -	\$ -	\$ 1,321.16

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

From: Auto-Receipt <noreply@mail.authorize.net>
Sent: February 1, 2018 7:13 PM
To: Jennifer Schaeffer
Subject: Transaction Receipt from AAAI for \$1074.00 (USD)

Order Information

Description: AAAI-18

Invoice Number 2077084-106952129

Billing Information

Shipping Information

Total: \$1074.00 (USD)

Payment Information

Date/Time: 1-Feb-2018 18:13:06 PST
Transaction ID: 60919202318
Payment Method:
Transaction Type: Purchase
Auth Code: T06434

Merchant Contact Information

AAAI
PALO ALTO, CA 94303
US
aaaireg@aaai.org

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