

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

John Latremouille
Interim Vice President Information Technology & CIO
June 1, 2017 to July 31, 2017

1) Travel expenses

- * "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- ** "Incidentals" includes registration fees, telephone calls, internet charges, etc
- *** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
May 12 - 25, 2017	Edmonton	Business Meetings	665.60	156.59	100.00	-	-	-	922.19
			\$ 665.60	\$ 156.59	\$ 100.00	\$ -	\$ -	\$ -	\$ 922.19

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

Hotels.com Confirmation Number : **138351179459**

Booked: Online - Monday, May 22, 2017 9:44:43 o'clock AM MST

Your Receipt

Billing Name: John B Latremouille

Booking Details

Guest Name:	John B Latremouille	Room Type:	Standard Room, 2 Queen Beds
Check-in:	Thursday, May 25, 2017	Hotel Details:	Courtyard by Marriott Edmonton Downtown One Thornton Court 99 Street & Jasper Avenue Edmonton CA +17804239999
Check-out:	Friday, May 26, 2017		
Number of Nights:	1		
Number of Rooms:	1		

Charges:	CAD \$
Thursday, May 25, 2017:	\$139.48 CAD
Discount applied:	\$0.00 CAD
Sub-total:	\$139.48 CAD
Taxes & fees:	\$17.11 CAD
Total Price:	\$156.59 CAD
Amount paid:	\$156.59 CAD
Amount still due:	\$0.00 CAD
Payment Method:	Visa
Card number:	

Cancellation Policy

Free cancellation until 05/24/2017

- If you change or cancel your booking after 11:59 PM, 05/24/2017 ((GMT-07:00) Mountain Time (US & Canada)) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or early check-out.

You were charged for the full payment of this booking.

RECEIPT

NO IN AND OUT PRIVILEGES
IMPARK LOT 4

License Plate Number

BNN5044

Expiration Date/Time

05:00 PM
MAY 25, 2017

Purchase Time: 07:08am May 25, 2017

Total Part Pay: \$33.33

Total GST: \$1.67

Total Due: \$35.00

Total Paid: \$35.00

Ticket #: 01054012

S/N #: 500012360968

Setting: Lot 4

Mach Name: Meter 1

Rate: \$35 - All Day TO 5PM
Payment Type: Card

#****-3021. Visa

Auth #: 461765

GST #887315638RT0006

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