

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

**John Latremouille
Interim Vice President Information Technology & CIO
December 1, 2016 to January 31, 2017**

1) Travel expenses

- * "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- ** "Incidentals" includes registration fees, telephone calls, internet charges, etc
- *** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Oct 6, 2016	Edmonton	Business Meetings	153.60	-	-	-	-	-	153.60
Oct 20, 2016 & Nov 17, 2016	Edmonton	Business Meetings	294.72	-	-	-	-	-	294.72
			\$ 448.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 448.32

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>