

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Dr. Cindy Ives
Interim Vice President, Academic
April 1, 2017 to May 31, 2017

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Mar 15 - 16, 2017	Edmonton	Business Meetings	153.60	179.63	25.00	-	-	-	358.23
Mar 21 - 30, 2017	Calgary	Business Meetings	427.20	1,580.38	225.00	-	34.05	-	2,266.63
Apr 18 - 21, 2017	Edmonton	Business Meetings	153.60	538.89	105.00	-	75.89	-	873.38
May 4 - 5, 2017	Edmonton	Business Meetings	153.60	179.63	-	-	-	-	333.23
			\$ 888.00	\$ 2,478.53	\$ 355.00	\$ -	\$ 109.94	\$ -	\$ 3,831.47

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

Dr Cindy Ives

Room Number: 1504
Arrival Date: 03-15-17
Departure Date: 03-16-17
Page No: 1 of 1

Guest Name:

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INVOICE

Folio No: 277702

03-16-17

Date	Description	Charges	Credits
03-15-17	Room Revenue	160.00	
03-15-17	Destination Marketing Fee - 3%	4.80	
03-15-17	Tourism Levy - 4%	6.59	
03-15-17	Room GST - 5%	8.24	
03-16-17	Visa		179.63
Total		179.63	179.63
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

Dr Cindy Ives

Room Number: 1601
 Arrival Date: 03-21-17
 Departure Date: 03-23-17
 Page No: 1 of 1

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Guest Name:

INFORMATION INVOICE

Folio No:

03-23-17

Date	Description	Charges	Credits
03-21-17	Room Revenue	160.00	
03-21-17	Destination Marketing Fee - 3%	4.80	
03-21-17	Tourism Levy - 4%	6.59	
03-21-17	Room GST - 5%	8.24	
03-22-17	Room Revenue	160.00	
03-22-17	Destination Marketing Fee - 3%	4.80	
03-22-17	Tourism Levy - 4%	6.59	
03-22-17	Room GST - 5%	8.24	
03-23-17	Visa		359.26
Total		359.26	359.26
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

706 **IVES/CINDY** **179.00** **03/25/17** **09:52** **2130** **984**
 Room Name Rate Depart Time ACCT# GROUP
GQ **ASK** **ASK** **ASK**
 Type Address
22 **ASK** **AB ASK** **Payment** **RWD#:**
 Room Clerk Address

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
03/23	ROOM	706, 1	179.00	
03/23	DMF	706, 1	5.37	
03/23	GST	706, 1	9.22	
03/23	TRSM LEV	706, 1	7.37	
03/24	ROOM	706, 1	179.00	
03/24	DMF	706, 1	5.37	
03/24	GST	706, 1	9.22	
03/24	TRSM LEV	706, 1	7.37	
03/25	CCARD-VS		401.92	
PAYMENT RECEIVED BY: VISA				

.00

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:

SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



EDMAN S. VICTORIAN OF NOODLE

HOUSE

10130 107TH ST.
EDMONTON AB

CARD *****6766
CARD TYPE VISA
DATE 2017/03/29
TIME 3382 13:24:42
RECEIPT NUMBER
C82025923-001-124-015-0

PURCHASE
AMOUNT \$29.61
TIP ✓ \$4.44
TOTAL

\$34.05

VISA
A0000000031010
B69B30B9D8581381
0080008000-E800
521965CCF92A2108
0080008000-F800

APPROVED

AUTH# 032674 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR OUR RECORDS



Dr Cindy Ives

Room Number: 1405
Arrival Date: 03-28-17
Departure Date: 04-01-17
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

04-01-17

Date	Description	Charges	Credits
03-28-17	Room Revenue	160.00	
03-28-17	Destination Marketing Fee - 3%	4.80	
03-28-17	Tourism Levy - 4%	6.59	
03-28-17	Room GST - 5%	8.24	
03-29-17	Room Revenue	160.00	
03-29-17	Destination Marketing Fee - 3%	4.80	
03-29-17	Tourism Levy - 4%	6.59	
03-29-17	Room GST - 5%	8.24	
04-01-17	Visa		359.26
Total		359.26	359.26
Balance		0.00	

Signature:

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Dr Cindy Ives

Room Number: 1416
Arrival Date: 04-18-17
Departure Date: 04-21-17
Page No: 1 of 2

Guest Name:

INFORMATION INVOICE

Folio No: 280711

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FINANCE

04-21-17

Date	Description	Charges	Credits
04-18-17	Room Revenue	160.00	
04-18-17	Destination Marketing Fee - 3%	4.80	
04-18-17	Tourism Levy - 4%	6.59	
04-18-17	Room GST - 5%	8.24	
04-19-17	Room Revenue	160.00	
04-19-17	Destination Marketing Fee - 3%	4.80	
04-19-17	Tourism Levy - 4%	6.59	
04-19-17	Room GST - 5%	8.24	
04-20-17	Room Revenue	160.00	
04-20-17	Destination Marketing Fee - 3%	4.80	
04-20-17	Tourism Levy - 4%	6.59	
04-20-17	Room GST - 5%	8.24	
04-21-17	Visa		538.89



Dr Cindy Ives

Room Number: 1416
Arrival Date: 04-18-17
Departure Date: 04-21-17
Page No: 2 of 2

Guest Name:

INFORMATION INVOICE

Folio No: 280711

04-21-17

Date	Description	Charges	Credits
	Total	538.89	538.89
	Balance	0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008



Dr Cindy Ives

Room Number: 1602
Arrival Date: 05-04-17
Departure Date: 05-05-17
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No: 281950

05-09-17

Date	Description	Charges	Credits
05-04-17	Room Revenue	160.00	
05-04-17	Destination Marketing Fee - 3%	4.80	
05-04-17	Tourism Levy - 4%	6.59	
05-04-17	Room GST - 5%	8.24	
05-05-17	Visa		179.63
Total		179.63	179.63
Balance		0.00	

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MAY 12 2017
FINANCE

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008