

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Pamela Walsh
Vice President Advancement
December 1, 2015 to January 31, 2016

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
** "Incidentals" includes registration fees, telephone calls, internet charges, etc
*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Jul 6 - 10, 2015	Edmonton	Business Meetings	76.80	156.82	60.51	-	-	-	294.13
Sep 14 - 18, 2015	Edmonton	Business Meetings	153.60	336.45	80.00	-	-	-	570.05
Oct 5 - 9, 2015	Edmonton	Business Meetings	153.60	168.06	40.00	-	-	-	361.66
Oct 25 - 30, 2015	Ottawa	Business Meetings	1,044.74	786.82	145.00	-	62.24	-	2,038.80
Nov 1 - 6, 2015	Edmonton, Calgary	Business Meetings	148.00	456.80	105.00	-	-	-	709.80
Oct 12 - 16	Edmonton	Business Meetings	76.80	359.26	65.00	-	-	-	501.06
Nov 9 - 13, 2015	Edmonton, Calgary	Business Meetings	147.30	156.82	25.00	-	-	-	329.12
Nov 16 - 20, 2015	Edmonton	Business Meetings	201.60	578.68	160.00	-	-	-	940.28
Nov 22 - 27, 2015	Edmonton	Business Meetings	153.60	898.15	120.00	-	-	-	1,171.75
Nov 30 - Dec 4, 2015	Edmonton	Business Meetings	76.80	434.46	105.00	-	-	-	616.26
Dec 8 - 11	Edmonton, Calgary	Business Meetings	-	560.22	120.00	-	-	-	680.22
			\$ 2,232.84	\$ 4,892.54	\$ 1,025.51	\$ -	\$ 62.24	\$ -	\$ 8,213.13

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabasca.ca/policy/finance/travelexpenseclaimpolicy.htm>

EARLS #10204 Campus
8629 112th Street
Edmonton AB
T6G 1K1
780-439-4848

** TRANSACTION RECORD **

Tran. #: 2243
RUC: Restaurant
Table #: 43
Check #: 9342
Group #: 1
Employee #: 118
Employee Name: ABIGAIL

Pre-Auth Pl
xxxxxxxxxxx:
AID: A0000000031010

Amount	\$38.85
Tip	\$6.66 ✓
=====	
TOTAL CAD	\$45.51

APPROVED 061237
00-001 061237
EA15WS04/EA15WC04
072001001005
2015/07/07 13:12:59

TUR: 0080008000
TSI: F800

No signature required

Customer COPY

THANK YOU
Come Again



82

07-16-15

Mrs Pamela Walsh	Folio No. :	201063	Room No. :	308
	A/R Number :		Arrival :	07-07-15
	Group Code :		Departure :	07-08-15
	Company :	Athabasca University Graduate Stud	Conf. No. :	67035978
	Membership No. :		Rate Code :	IPF05
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
07-07-15	Parking	12.00	
07-07-15	*Room	129.00	
07-07-15	GST Tax	6.45	
07-07-15	Trsm Levy Tax	5.16	
07-07-15	Municipal DMF	3.87	
07-07-15	Municipal DMF GST	0.19	
07-07-15	Municipal DMF Tourism Levy	0.15	
07-08-15	Visa		156.82
Total		156.82	156.82
Balance		0.00	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



81

11-20-15

Mrs Pamela Walsh	Folio No. :		Room No. :	211
	A/R Number :		Arrival :	09-15-15
	Group Code :		Departure :	09-16-15
	Company :	Athabasca University	Conf. No. :	
	Membership No. :	PC	Rate Code :	
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
09-15-15	Parking	12.00	
09-15-15	*Room	129.00	
09-15-15	GST Tax	6.45	
09-15-15	Trsm Levy Tax	5.16	
09-15-15	Municipal DMF	3.87	
09-15-15	Municipal DMF GST	0.19	
09-15-15	Municipal DMF Tourism Levy	0.15	
09-16-15	Visa		156.82
Total		156.82	156.82
Balance		0.00	

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Guest Signature: _____

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Holiday Inn Express Downtown
 Edmonton 10010 - 104 Street
 Canada T5J 0Z1 Edmonton, AB
 Telephone: (780) 423-2450 Fax: (780) 426-6090
 0GST #896724515
www.hiexdowntown.com

Mrs Pamela Walsh

Room Number: 0916
Arrival Date: 09-16-15
Departure Date: 09-17-15
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

11-20-15

Date	Description	Charges	Credits
09-16-15	Room Revenue	160.00	
09-16-15	Destination Marketing Fee - 3%	4.80	
09-16-15	Tourism Levy - 4%	6.59	
09-16-15	Room GST - 5%	8.24	
09-17-15	Visa		179.63
Total		179.63	179.63
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001



142

10-08-15

Mrs Pamela Walsh	Folio No. :		Room No. :	806
	A/R Number :		Arrival :	10-07-15
	Group Code :		Departure :	10-08-15
	Company :	Athabasca University	Conf. No. :	
	Membership No. :	PC	Rate Code :	
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
10-07-15	Parking	12.00	
10-07-15	*Room	139.00	
10-07-15	GST Tax	6.95	
10-07-15	Trsm Levy Tax	5.56	
10-07-15	Municipal DMF	4.17	
10-07-15	Municipal DMF GST	0.21	
10-07-15	Municipal DMF Tourism Levy	0.17	
10-08-15	Visa		168.06
Total		168.06	168.06
Balance		0.00	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.lhg.com/reviews. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: **MQRW2I**

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Ms Pamela Ann Walsh
pamelaw@athabasca.ca

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC118	Calgary (YYC) Sun 25-Oct 2015 11:30	Ottawa, Ottawa Int'l (YOW) Sun 25-Oct 2015 17:29	0	3hr59	E90	Flex, G	F
AC113	Ottawa, Ottawa Int'l (YOW) Thu 29-Oct 2015 08:45	Calgary (YYC) Thu 29-Oct 2015 11:17	0	4hr32	E90	Flex, G	F

F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Ms Pamela Ann Walsh : Adult (16+), Ticket Number: 0142153365516

Air Canada - Aeroplan : Meal Preference: None
 Payment Card: Special Needs: None
 Seat Selection: AC118 13C (Preferred) Paid , AC113 13C (Preferred) Paid

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	385.00
Return Flight - Flex	385.00
Surcharges	76.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	53.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	44.51
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	2.99
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	960.75
Number of passengers	x 1
Total with options	960.75
Seat Selection	
Ms Pamela Ann Walsh	
AC118: 13C - Preferred Seat (Aisle)	40.00
AC113: 13C - Preferred Seat (Aisle)	40.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	4.00
Total with options and seat selection fee:	1044.75
Travel Insurance (declined)	0.00

Grand Total - Canadian dollars **\$1044.75**

Payment Information

Credit/Debit Card - Amount paid: **\$1044.75**
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$960.75 (Air Transp. Charges - per ticket)
- Air Canada: \$84.00 (Advance Seat Selection - for passenger 1)

Ticket number(s): 0142153365516

Fare Rules

Departing Flight Calgary (YYC) To Ottawa (YOW) - Flex

Return Flight Ottawa (YOW) To Calgary (YYC) - Flex

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the Itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- **Provided the original booking is cancelled prior to the original flight departure**, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Ottawa (YOW) - Flex	
Return Flight : Ottawa (YOW) To Calgary (YYC) - Flex	
	1st bag: Complimentary
	2nd bag: \$25.00 CAD + taxes* per direction
Regular Baggage Allowance	Max. weight per bag: 23 kg (50 lb) Max. linear dimensions per bag: 158 cm (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from.

Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

Check-in and boarding times

Links

Manage my booking online:
Flight Departure & Arrivals:
General conditions of carriage:
Information and Services

<http://www.aircanada.com/mybookings>
<http://www.aircanada.com/flightstatus>
<http://www.aircanada.com/conditionsofcarriage>
<http://www.aircanada.com/travelinfo>



Fly Carbon Neutral. Offset your portion of this flight's CO₂ emissions.
Offset now | Learn more

Sheraton Ottawa Hotel
 150 Albert Street
 Ottawa, ON K1P 5G2
 Canada
 Tel: 613-238-1500 Fax: 613-235 2723



Dr. Pamela Walsh

Page Number : 1
 Guest Number :
 Folio ID :
 No. Of Guest : 1
 Room Number : 603
 Club Account :
 Arrive Date : 25-OCT-15 17:51
 Depart Date : 29-OCT-15 06:36

Tax ID : 122417470

Sheraton Ottawa 20-NOV-15 13:57 JMENEILL

Date	Reference	Description	Charges (CAD)	Credits (CAD)
25-OCT-15	RT603	Room	169.00	
25-OCT-15	RT603	Room HST 13%	21.97	
25-OCT-15	RT603	DMF 3%	5.07	
25-OCT-15	RT603	DMF HST 13%	0.66	
26-OCT-15	5938	Room Service	18.82	
26-OCT-15	RT603	Room	169.00	
26-OCT-15	RT603	Room HST 13%	21.97	
26-OCT-15	RT603	DMF 3%	5.07	
26-OCT-15	RT603	DMF HST 13%	0.66	
27-OCT-15	RT603	Room	169.00	
27-OCT-15	RT603	Room HST 13%	21.97	
27-OCT-15	RT603	DMF 3%	5.07	
27-OCT-15	RT603	DMF HST 13%	0.66	
28-OCT-15	6214	Room Service	17.69	
28-OCT-15	RT603	Room	169.00	
28-OCT-15	RT603	Room HST 13%	21.97	
28-OCT-15	RT603	DMF 3%	5.07	
28-OCT-15	RT603	DMF HST 13%	0.66	
29-OCT-15	VI	Visa		-823.31
** Total			823.31	-823.31
*** Balance			0.00	

less:
 Room
 Service
 <18.82>
 <17.69>

 * 786.80

Continued on the next page



**Sheraton
Ottawa**
HOTEL

TRANSACTION RECORD

Sheraton Ottawa
150 Albert St. Ottawa, On.
K1P 5G2 (613) 238-1502

CHECK #435959

CARD TYPE: VISA EET

NU. _____

ENTRY: SWIPED

Customer : PAMELA WALSH

AUTHORIZATION: 028408

STORE #: 0

TERMINAL: 2

REFERENCE: 661281510017150110

PREAUTH **\$54.24**

TIP

8.00
62.24

TOTAL

01 APPROVED - THANK YOU 027

THANK YOU
OCTOBER 26, 2015 14:24
Server's name : Dariusz

CUSTOMER COPY



**Sheraton
Ottawa**
HOTEL

Sheraton Ottawa
150 Albert St. Ottawa, On.
K1P 5G2 (613) 238-1502

MON OCTOBER 26, 2015

CHECK #435959-1
TABLE #17

1 PERRIER 750ml	\$7.00
2 CAPPUCINNO	\$8.00
1 Delux Cobb Salad	\$17.00
1 CHICKEN WRAP	\$16.00
SUB-TOTAL	: \$48.00
TAX	: \$6.24
TOTAL	\$54.24

TIP: _____

TOTAL: _____

ROOM: _____

SIGN: _____

NAME: _____

HST #122417470
Time: 14:14 1 CUSTOMER

Sheraton Club Lounge
www.carletongrill.ca

YOU HAVE BEEN SERVED
BY : Dariusz

Invoice

Date: 2015-10-22

Bill To:

You can reach us at:

PAMELA WALSH

10014 - 104th STREET
EDMONTON, ABT5J 0Z1

Phone: [780-425-0820](tel:780-425-0820)

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1457092	2015-10-22	79124	-	-	2015-11-01	2015-11-03	-	JEANETTE

Travellers:

WALSH/PAMELA

Product	Details	Duration	Price Basis	Qty	Each	Billed
CEEXP 12:30	Departs Calgary (CGYNORTH / CALGARY NORTH) 2015-11-01 at 12:45	3 hrs 5 mins	Adult	1	70.48	74.00
Assigned to: 05A	Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-11-01 at 15:50					
ECEXP 12:30	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2015-11-03 at 12:30	3 hrs 20 mins	Adult	1	70.48	74.00
Assigned to: 04A	Arrives Calgary (CALTO / Calgary Ticket Office) 2015-11-03 at 15:50					

Payments Received:

Date	From	Reference	Amount
2015-10-22	customer: PAMELA WALSH		148.00 CAD

Base Price:	140.96 CAD
Discounts:	0.00 CAD
Service Charges:	0.00 CAD
GST	7.04 CAD
Invoice Total:	148.00 CAD
Commission:	0.00 CAD
Received:	148.00 CAD
Balance:	0.00 CAD

TERMS: DUE UPON RECEIPT
GST# BN139981476



Chateau Nova Yellowhead
 13920 Yellowhead Trail
 Edmonton, Alberta
 T5L 3C2
 Phone: 780-454-5441
 Email: edmontonyellowhead@novahotels.ca



Guest Folio

Arrival Date: 01 Nov 2015

Departure Date: 02 Nov 2015

Room Type: 1KJ

Pamela Walsh

Folio: [redacted]

Room: 305

CC Number: [redacted]

Group/Corporation: Athabasca University

Date	Folio	Reference	Amount	Tax	Total
1 Nov 2015	1	Room Accommodation	\$119.00	\$14.46	\$133.46
2 Nov 2015	1	Payment: VISA	\$-133.46	\$0.00	\$-133.46
Room Charges			\$119.00	\$14.46	\$133.46
Other Charges			\$0.00	\$0.00	\$0.00
Credits			\$-133.46	\$0.00	\$-133.46
Balance					\$0.00

Tourism Levy \$4.00 % \$119.00 \$4.76
 GST (805267945RT0001) \$5.00 % \$122.57 \$6.13
 DMF \$3.00 % \$119.00 \$3.57

Reg # RT0001

Signature _____

Thank you for staying with us! We hope to see you in the near future.



142

11-20-15

Mrs Pamela Walsh	Folio No. :	Room No. :	318
	A/R Number :	Arrival :	11-02-15
	Group Code :	Departure :	11-03-15
	Company :	Conf. No. :	
	Membership No. :	Rate Code :	
	Invoice No. :	Page No. :	1 of 1

Date	Description	Charges	Credits
11-02-15	*Room	139.00	
11-02-15	GST Tax	6.95	
11-02-15	Trsm Levy Tax	5.56	
11-02-15	Municipal DMF	4.17	
11-02-15	Municipal DMF GST	0.21	
11-02-15	Municipal DMF Tourism Levy	0.17	
11-03-15	Visa		156.06
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.		Total	156.06
		Balance	0.00

Guest Signature: _____

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Nuvo Hotel Suites
827 12th Ave SW
Calgary, AB, CA T2R 0J1

Check-in receipt

Name: Pamela Walsh
Check-in: Thursday Nov 5, 2015
Check-out: Friday Nov 6, 2015
Confirmation #: 261993285
Invoice number: 28826
GST #: 83388 7680 RT0001

Pamela Walsh
CA

Date	Description of services	Cost(CAD)														
2015/11/05	Unit 104: Queen Bed Suite	149.00														
<p> NUVO HOTEL SUITES 827 12TH AVE SW CALGARY, AB T2R0J1 403-452-6789 Merchant ID: 5786664 Ref #: 010 Term ID: 001 </p> <p>Sale</p> <p>XXXXXXXXXXXX4505</p> <p>VISA Entry Method: Ch10</p> <p>11/05/15 17:42:36</p> <p>Inv #: 000010 Appr Code: 077786</p> <p>Apprvd Batch#: 000204</p> <p>Total: \$ 167.28</p> <p>By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher). Retain this copy for statement verification.</p> <p>Application Label: VISA CREDIT AID: A0000000031010 TVR: 00 80 00 80 00 TSI: FB 00</p>		<table border="0"> <tr> <td>Sub-total</td> <td>149.00</td> </tr> <tr> <td>GST</td> <td>7.67</td> </tr> <tr> <td>TL</td> <td>6.14</td> </tr> <tr> <td>DMF</td> <td>4.47</td> </tr> <tr> <td>Total</td> <td>167.28</td> </tr> <tr> <td></td> <td>167.28</td> </tr> <tr> <td>Amount owing (CAD)</td> <td>0.00</td> </tr> </table>	Sub-total	149.00	GST	7.67	TL	6.14	DMF	4.47	Total	167.28		167.28	Amount owing (CAD)	0.00
Sub-total	149.00															
GST	7.67															
TL	6.14															
DMF	4.47															
Total	167.28															
	167.28															
Amount owing (CAD)	0.00															

Vehicle m _____ Customer Copy _____

Please ma
I agree the
company
damages to the room, and that the the hotel is 100% non-smoking, with a \$400 charge if caught smoking in the suite. The parking access card, if assigned, must also be returned or a \$400 charge will apply.

Customer signature: _____

Mrs Pamela Walsh

Athabasca

Guest Name:

Room Number: 1515
 Arrival Date: 10-13-15
 Departure Date: 10-15-15
 Page No: 1 of 1

10-15-15

INFORMATION INVOICE

Folio No: 230173

Date	Description	Charges	Credits
10-13-15	Room Revenue	160.00	
10-13-15	Destination Marketing Fee - 3%	4.80	
10-13-15	Tourism Levy - 4%	6.59	
10-13-15	Room GST - 5%	8.24	
10-14-15	Room Revenue	160.00	
10-14-15	Destination Marketing Fee - 3%	4.80	
10-14-15	Tourism Levy - 4%	6.59	
10-14-15	Room GST - 5%	8.24	
10-15-15	Visa		359.26
		11/16	
Total		359.26	359.26
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001



135

11-13-15

Mrs Pamela Walsh	Folio No. :		Room No. :	210
	A/R Number :		Arrival :	11-12-15
	Group Code :		Departure :	11-13-15
	Company :	Athabasca University	Conf. No. :	
	Membership No. :	PC	Rate Code :	
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
11-12-15	Parking	12.00	
11-12-15	*Room	129.00	
11-12-15	GST Tax	6.45	
11-12-15	Trsm Levy Tax	5.16	
11-12-15	Municipal DMF	3.87	
11-12-15	Municipal DMF GST	0.19	
11-12-15	Municipal DMF Tourism Levy	0.15	
11-13-15	Visa		156.82
Total		156.82	156.82
Balance		0.00	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.lhg.com/reviews. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Invoice

Date: 2015-10-31

Bill To:

You can reach us at:

PAMELA WALSH

Lethbridge

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1460592	2015-10-31	79124	-	-	2015-11-12	2015-11-12	-	TANJA

Travellers:

WALSH/PAMELA

Product	Details	Duration	Price Basis	Qty	Each	Billed
CALEDM 15:30 YYC Assigned to: 04A	Departs CALGARY (CALGARY INTERNATIONAL AIRPORT) 2015-11-12 at 16:00 Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2015-11-12 at 19:35	3 hrs 35 mins	AMA - Adult	1	67.14	70.50

Payments Received:

Date	From	Reference	Amount
2015-10-31	customer: PAMELA WALSH	Visa	70.50 CAD

Base Price:	67.14 CAD
Discounts:	0.00 CAD
Service Charges:	0.00 CAD
GST	3.36 CAD
Invoice Total:	70.50 CAD
Commission:	0.00 CAD
Received:	70.50 CAD
Balance:	0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2015 to January 5 2016. All changes to reservations including cancellations require at least 24 hours notice prior to departure.

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non



82

11-20-15

Mrs Pamela Walsh	Folio No. :		Room No. :	314
	A/R Number :		Arrival :	11-16-15
	Group Code :		Departure :	11-20-15
	Company :	Athabasca University	Conf. No. :	
	Membership No. :	PC	Rate Code :	
	Invoice No. :		Page No. :	1 of 2

Date	Description	Charges	Credits
11-16-15	Parking	12.00	
11-16-15	*Room	129.00	
11-16-15	GST Tax	6.45	
11-16-15	Trsm Levy Tax	5.16	
11-16-15	Municipal DMF	3.87	
11-16-15	Municipal DMF GST	0.19	
11-16-15	Municipal DMF Tourism Levy	0.15	
11-17-15	Parking	12.00	
11-17-15	*Room	129.00	
11-17-15	GST Tax	6.45	
11-17-15	Trsm Levy Tax	5.16	
11-17-15	Municipal DMF	3.87	
11-17-15	Municipal DMF GST	0.19	
11-17-15	Municipal DMF Tourism Levy	0.15	
11-18-15	Parking	12.00	
11-18-15	*Room	129.00	
11-18-15	GST Tax	6.45	
11-18-15	Trsm Levy Tax	5.16	
11-18-15	Municipal DMF	3.87	
11-18-15	Municipal DMF GST	0.19	
11-18-15	Municipal DMF Tourism Levy	0.15	
11-19-15	Parking	12.00	
11-19-15	*Room	129.00	
11-19-15	GST Tax	6.45	
11-19-15	Trsm Levy Tax	5.16	

Holiday Inn Express Downtown
 Edmonton 10010 - 104 Street
 Canada T5J 0Z1 Edmonton, AB
 Telephone: (780) 423-2450 Fax: (780) 426-6090
 0GST #896724515
 www.hlexdowntown.com



82

11-20-15

Mrs Pamela Walsh	Folio No. :	208816	Room No. :	314
	A/R Number :		Arrival :	11-16-15
	Group Code :		Departure :	11-20-15
	Company :	Athabasca University	Conf. No. :	
	Membership No. :	PC	Rate Code :	
	Invoice No. :		Page No. :	2 of 2

Date	Description	Charges	Credits
11-19-15	Municipal DMF	3.87	
11-19-15	Municipal DMF GST	0.19	
11-19-15	Municipal DMF Tourism Levy	0.15	
11-20-15	Visa		627.28
Total		627.28	627.28
Balance		0.00	

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Guest Signature: _____

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129.00 +
 6.45 +
 5.16 +
 3.87 +
 0.19 +
 005
 144.67 *

Mrs Pamela Walsh

Room Number: 0508
 Arrival Date: 11-22-15
 Departure Date: 11-27-15
 Page No: 1 of 2

Guest Name:

INFORMATION INVOICE

Folio No:

12-02-15

Date	Description	Charges	Credits
11-22-15	Room Revenue	160.00	
11-22-15	Destination Marketing Fee - 3%	4.80	
11-22-15	Tourism Levy - 4%	6.59	
11-22-15	Room GST - 5%	8.24	
11-23-15	Room Revenue	160.00	
11-23-15	Destination Marketing Fee - 3%	4.80	
11-23-15	Tourism Levy - 4%	6.59	
11-23-15	Room GST - 5%	8.24	
11-24-15	Room Revenue	160.00	
11-24-15	Destination Marketing Fee - 3%	4.80	
11-24-15	Tourism Levy - 4%	6.59	
11-24-15	Room GST - 5%	8.24	
11-25-15	Room Revenue	160.00	
11-25-15	Destination Marketing Fee - 3%	4.80	
11-25-15	Tourism Levy - 4%	6.59	
11-25-15	Room GST - 5%	8.24	
11-26-15	Room Revenue	160.00	
11-26-15	Destination Marketing Fee - 3%	4.80	
11-26-15	Tourism Levy - 4%	6.59	
11-26-15	Room GST - 5%	8.24	
11-27-15	Visa		898.15



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12-06-15

Mrs Pamela Walsh	Folio No.	:		Room No.	:	306
	A/R Number	:		Arrival	:	12-01-15
	Group Code	:		Departure	:	12-04-15
	Company	:	Athabasca University	Conf. No.	:	
	Membership No.	:	PC	Rate Code	:	
	Invoice No.	:		Page No.	:	1 of 2

Date	Description	Charges	Credits
12-01-15	Parking	36.00	*
12-01-15	*Room	129.00	
12-01-15	GST Tax	6.45	
12-01-15	Trsm Levy Tax	5.16	
12-01-15	Municipal DMF	3.87	
12-01-15	Municipal DMF GST	0.19	
12-01-15	Municipal DMF Tourism Levy	0.15	
12-02-15	*Room	129.00	
12-02-15	GST Tax	6.45	
12-02-15	Trsm Levy Tax	5.16	
12-02-15	Municipal DMF	3.87	
12-02-15	Municipal DMF GST	0.19	
12-02-15	Municipal DMF Tourism Levy	0.15	
12-03-15	*Room	129.00	
12-03-15	GST Tax	6.45	
12-03-15	Trsm Levy Tax	5.16	
12-03-15	Municipal DMF	3.87	
12-03-15	Municipal DMF GST	0.19	
12-03-15	Municipal DMF Tourism Levy	0.15	
12-04-15	Visa		
			470.46

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 OGST #896724515
 www.hiexdowntown.com



142

12-06-15

Mrs Pamela Walsh	Folio No. :		Room No. :	306
	A/R Number :		Arrival :	12-01-15
	Group Code :		Departure :	12-04-15
	Company :	Athabasca University	Conf. No. :	
	Membership No. :	PC	Rate Code :	
	Invoice No. :		Page No. :	2 of 2

Date	Description	Charges	Credits
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Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Total	470.46	470.46
Balance	0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Mrs Pamela Walsh

Room Number: 0804
 Arrival Date: 12-08-15
 Departure Date: 12-10-15
 Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No:

01-04-16

Date	Description	Charges	Credits
12-08-15	Room Revenue	160.00	
12-08-15	Destination Marketing Fee - 3%	4.80	
12-08-15	Tourism Levy - 4%	6.59	
12-08-15	Room GST - 5%	8.24	
12-09-15	Room Revenue	160.00	
12-09-15	Destination Marketing Fee - 3%	4.80	
12-09-15	Tourism Levy - 4%	6.59	
12-09-15	Room GST - 5%	8.24	
12-10-15	Visa		359.26
12-10-15	Room Service Room# 0804 : CHECK# 793	10.00	
12-10-15	Visa		10.00
Total		369.26	369.26
Balance		0.00	

004
 160.00 +
 4.80 +
 6.59 +
 8.24 +
 179.63 *

all charges is not waived and agree to be held personally liable in the event
 person, company or association fails to pay for any part or the full amount of these
 charges. G.S.T. #866344302 RT 0001



DELTA
BOW VALLEY

209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6
Tel: 403-266-1980 Fax: 403-205-5460

BOOKING.COM
Pamela Walsh

Room: 0906
Folio: [REDACTED]
Cashier: 182
Arrival: 12-10-15
Departure: 12-11-15

Date	Description	Additional Information	Charges	Credits
12-10-15	Room Charge		179.00	
12-10-15	Destination Marketing Fee (DMF)		5.37	
12-10-15	Rooms - Federal Tax - GST		9.22	
12-10-15	Tourism Levy		7.37	
12-11-15	Visa	[REDACTED]	XX/XX	200.96

GST Summary	
Registration No: 826085417	
Room	9.22
F&B	0.00
Other	0.00
Total	9.22

Total	200.96	200.96
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.