

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Peter MacKinnon
President
August 1, 2016 to September 30, 2016

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

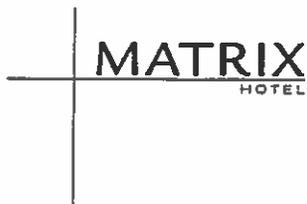
** "Incidentals" includes registration fees, telephone calls, internet charges, etc

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
July 1 - 31, 2016	Edmonton	Business Meetings	384.00	-	40.00	-	-	-	424.00
July 22 - 28, 2016	Edmonton	Business Meetings	-	522.06	-	-	-	-	522.06
May 10, 2016	Edmonton	Business Meetings	-	-	-	-	157.94	-	157.94
			\$ 384.00	\$ 522.06	\$ 40.00	\$ -	\$ 157.94	\$ -	\$ 1,104.00

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>



Mr Robert Peter Mackinnon
1 University Drive
*
Athabasca AB T9S 3A3

Room Number: 0809
Arrival Date: 07-21-16
Departure Date: 07-22-16
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

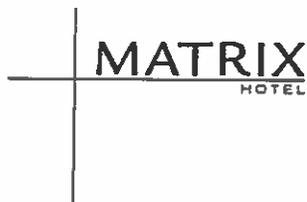
Folio No: 257292

08-09-16

Date	Description	Charges	Credits
07-21-16	Room Revenue	155.00	
07-21-16	Destination Marketing Fee - 3%	4.65	
07-21-16	Tourism Levy - 4%	6.39	
07-21-16	Room GST - 5%	7.98	
07-22-16	Visa		174.02
Total		174.02	174.02
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008



Mr Robert Peter Mackinnon
1 University Drive
*
Athabasca AB T9S 3A3

Room Number: 1109
Arrival Date: 07-24-16
Departure Date: 07-25-16
Page No: 1 of 1

Guest Name:

INVOICE

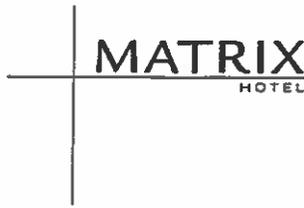
Folio No: 257528

07-25-16

Date	Description	Charges	Credits
07-24-16	Room Revenue	155.00	
07-24-16	Destination Marketing Fee - 3%	4.65	
07-24-16	Tourism Levy - 4%	6.39	
07-24-16	Room GST - 5%	7.98	
07-25-16	Visa		174.02
Total		174.02	174.02
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008



Mr Robert Peter Mackinnon
1 University Drive
*
Athabasca AB T9S 3A3

Room Number: 0615
Arrival Date: 07-27-16
Departure Date: 07-28-16
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

Folio No: 257728

08-09-16

Date	Description	Charges	Credits
07-27-16	Room Revenue	155.00	
07-27-16	Destination Marketing Fee - 3%	4.65	
07-27-16	Tourism Levy - 4%	6.39	
07-27-16	Room GST - 5%	7.98	
07-28-16	Visa		174.02
Total		174.02	174.02
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0008

ALLEGRO ITALIAN KITCHEN
10011 109 STREET
EDMONTON AB

CARD *****1009
CARD TYPE AMEX
DATE 2016/05/10
TIME 0041 14:54:16
RECEIPT NUMBER
C82040591-001-551-002-0

PURCHASE
MOUNT \$137.34
IP ✓ \$20.60
TOTAL

\$157.94

AMERICAN EXPRESS
000000025010801
UDC8B4E46CE402E8
0000008000-E800
76AF561144D6C50E
0000008000-F800

APPROVED

AUTH# 865516 00-025
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS