

**ATHABASCA UNIVERSITY  
EXECUTIVE EXPENSE REPORT**

**Mike Battistel**  
Vice President, Information Technology & CIO  
October 1, 2015 to November 30, 2015

**1) Travel expenses**

- \* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- \*\* "Incidentals" includes registration fees, telephone calls, internet charges, etc
- \*\*\* "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Jul 8, 2015	N/A	PD purchase - Printer	-	-	-	172.46	-	-	172.46
Oct 1 - 2, 2015	Edmonton	Business Meetings	153.60	179.63	40.00	10.00	-	-	383.23
Aug 31, 2015	N/A	telephone charges	-	-	-	53.85	-	-	53.85
Oct 14 - 15, 2015	Edmonton	Business Meetings	153.60	179.63	15.00	115.00	-	-	463.23
			<b>\$ 307.20</b>	<b>\$ 359.26</b>	<b>\$ 55.00</b>	<b>\$ 351.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,072.77</b>

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.  
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

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For complete details, including estimated tax and shipping information keep an eye out for an email from Staples at [staples@staples.com](mailto:staples@staples.com) with your complete order details. For items being picked up, please don't go to the store yet. We'll send you an email when it's ready for pick up.

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Order Number : 5409186582

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Order Date: July 9, 2015

Order Total \$172.46

Deliver to: CM Battistel, 5110 48 Avenue, Unit 1, Athabasca, AB T9S1T5

Expected Delivery : 1 Business Day

Item No.	Item Name	Item Price	Qty	Total Coupons:	Subtotal
274940	HP® LaserJet Pro (MFP M127fw) All-in-One Monochrome Laser Printer with AirPrint and ePrint	\$159.45 Each	1.0	\$0.00	\$159.45

Merchandise Total : \$159.45  
Coupons/Rewards : \$0.00  
Shipping: Free  
Estimated GST (or HST): \$8.21  
Environmental Fee \$4.80  
**Total : \$172.46**

### Payment Methods

AMEX Credit Card ending in 3007



Mr Cesarino Battistel

Canada

Guest Name:

Room Number: 1111  
Arrival Date: 10-01-15  
Departure Date: 10-02-15  
Page No: 1 of 1

**INFORMATION INVOICE**

Folio No: 228830

Date	Description			Charges	Credits
10-01-15	Room Revenue			160.00	
10-01-15	Destination Marketing Fee - 3%			4.80	
10-01-15	Tourism Levy - 4%			6.59	
10-01-15	Room GST - 5%			8.24	
10-02-15	American Express	373391XXXXX3007	10/18		179.63
<b>Total</b>				<b>179.63</b>	<b>179.63</b>
<b>Balance</b>				<b>0.00</b>	

**Signature:** \_\_\_\_\_

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

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Currency I Have:

Euro EUR

AMOUNT:  I have this much to exchange

Currency I Want:

Canadian Dollar CAD

AMOUNT:  I want to buy something at this price

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INTERBANK +/- 0% DATE:  HELP

Rate Details

Traveler's Cheatsheet

EUR/CAD Details

EUR/CAD Details

Selling  
Buying

Rate De  
Tuesday, 8

MIN

AVG

MAX

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Bid and A  
data sour

TELERADIOFUGA 2 SRL  
VENEZIA DORSODURO 3812 A

ACQUISTO

SELLA VISA/MAST

DATA 02/09/15 ORA 12:22  
ESERC. 444534900001  
ACQ.ID 00000000071  
N.OP.012357 TML 00590929  
PAN \*\*\*\*\*3769  
EXP \*\*\*\*  
STAN 012349 AUT. 068003  
I.C. ICC  
T.C. FCBD5E4D6CB683F0  
TCC 0380 CUR 0978  
TVR 0080008800  
TT 00 UN BEA088B1  
A.ID A0000000031010  
APPL VISA CREDIT  
CVR 642000  
ATC 0035 ARC 00  
--- COPIA --- CLIENTE ---  
IMPORTO EUR 70,00

Trend  
average

TELERADIOFUGA 2 S.R.L.  
DORSODURO 3812/A  
VENEZIA-SAN PANTALON  
TEL.041/714666  
REA. VE-351425  
www.teleradiofuga.com  
P.IVA 03939270272

	EURO
ESENTE IVA ART.74	35,00
ESENTE IVA ART.74	35,00
TOTALE EURO	70,00
CONTANTE	70,00

CASSA: 01  
02-09-2015 12:28  
N.SCONTR.FISCALE 23  
MF 04 80035238

CAD 107.71  
= 53.85  
GRAZIE  
E  
ARRIVEDERCI

Currenc

TRANSAZIONE ESEGUITA

ARRIVEDERCI E GRAZIE!!

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Mr Cesarino Battistel

Room Number: 1004  
Arrival Date: 10-14-15  
Departure Date: 10-15-15  
Page No: 1 of 1

Guest Name:

**INFORMATION INVOICE**

Folio No:

10-15-15

Date	Description	Charges	Credits
10-14-15	Room Revenue	160.00	
10-14-15	Destination Marketing Fee - 3%	4.80	
10-14-15	Tourism Levy - 4%	6.59	
10-14-15	Room GST - 5%	8.24	
10-15-15	American Express	XXXX	179.63
			10/18
<b>Total</b>		<b>179.63</b>	<b>179.63</b>
<b>Balance</b>		<b>0.00</b>	

**Signature:** \_\_\_\_\_

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

CELLULAR TOY SHOPPE  
12528 132 AVE NW  
EDMONTON AB

CARD \*\*\*\*\*3769  
CARD TYPE VISA  
DATE 2015/10/14  
TIME 8448 15:08:17  
RECEIPT NUMBER  
C84024325-001-515-004-0

-----  
PURCHASE  
TOTAL

**\$105.00**  
-----

VISA CREDIT  
A0000000031010  
6791AB9B4B7C995C  
0080008000-E800  
62E1932B8E171DB1  
0080008000-F800

**APPROVED**

AUTH# 045126 01-027  
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