

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Mike Battistel
Vice President, Information Technology & CIO
June 1, 2015 to July 31, 2015

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Apr 23 - 25, 2015	Calgary, Red Deer	Business Meetings	449.57	306.06	55.00	-	-	-	810.63
May 14 - 15, 2015	Edmonton	Business Meetings	174.60	179.63	40.00	10.00	-	-	404.23
Jun 4 - 7, 2015	Halifax to Athabasca	Interviewee expenses to travel to Athabasca from Halifax	-	-	-	2,110.77	-	-	2,110.77
Jun 18, 2015	Athabasca	Business Meeting	-	-	-	-	117.42	-	117.42
			\$ 624.17	\$ 485.69	\$ 95.00	\$ 2,120.77	\$ 117.42	\$ -	\$ 3,443.05

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>



TownePlace Suites by Marriott
Red Deer

6822 - 66th Street | Red Deer, Alberta T4P 3T5
phone 403.341.3589



C. Battistel

room: 311

room type: STKT

number of guests: 2 clerk:

rate: \$139.00

arrive: 23Apr15 time: 08:13PM depart: 25Apr15 time: folio number: 53933

Date	Description	Charges	Credits
23Apr15	room charge	139.00	
23Apr15	gst 81574 3216 rt0002	7.02	
23Apr15	alberta tourism levy	5.62	
23Apr15	destination marketing fee	1.39	
24Apr15	room charge	139.00	
24Apr15	gst 81574 3216 rt0002	7.02	
24Apr15	alberta tourism levy	5.62	
24Apr15	destination marketing fee	1.39	
25Apr15	American Express		306.06
	card #: AXXXXXXXXXXXXXX 1XXXX		
	amount: 306.06 auth: 506320 signature on file		
	this card was electronically swiped on 23apr15		
	balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.

Mr Cesarino Battistel

Room Number: 0304
 Arrival Date: 05-14-15
 Departure Date: 05-15-15
 Page No: 1 of 1

Guest Name

INVOICE

Folio No: 215136

05-15-15

Date	Description	Charges	Credits
05-14-15	Room Revenue	160.00	
05-14-15	Destination Marketing Fee - 3%	4.80	
05-14-15	Tourism Levy - 4%	6.59	
05-14-15	Room GST - 5%	8.24	
05-15-15	American Express XXXXXXXXXXXXX3007 XX/XX		179.63
Total		179.63	179.63
Balance		0.00	

ADU PARKING
 10235-101 ST
 EDMONTON, AB T5J3E9
 7804201995

MERCHANT ID: 87180020018 TERM ID: 101

SALE
 XXXXXXXXXXXXXXX3769
 VISA ENTRY METHOD: PROXIMITY
 05/14/15 17:47:23
 INV #: 000020 APPR CODE: 017214
 BATCH #: 000226
 REF #: 020

AMOUNT \$21.00

NO SIGNATURE REQUIRED
 CARDHOLDER AGREES TO PAY ABOVE TOTAL
 AMOUNT IN ACCORDANCE WITH CARD ISSUER'S
 AGREEMENT
 (MERCHANT AGREEMENT IF CREDIT VOUCHER)
 RETAIN THIS COPY FOR STATEMENT
 VERIFICATION
 MERCHANT COPY
APPROVED
 APPLICATION LABEL: VISA CREDIT
 AID: A0000000031010
 TRM: 00 00 00 00 00

Athabasca, AB

4 Jun 2015 - 7 Jun 2015 | Itinerary # 1105966134565

E-Ticket

This page can be used as an E-Ticket.

Itinerary # 1105966134565

Before travelling, print a copy of your itinerary and take it with you!

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.
- We noticed you did not choose travel protection coverage when booking this flight. If you change your mind, you can [purchase insurance](#) prior to travel and receive your insurance certificate via email.

Price Summary

Base Price **C\$1,944.15**

Total Price C\$1,944.15

All prices include taxes & fees and are quoted in Canadian dollars.

Halifax (YHZ) → Edmonton (YEG)

4 Jun 2015 - 7 Jun 2015 , 2 round trip tickets

CONFIRMED

WestJet

AALWHR

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Additional Flight Services

- The airline may charge [additional fees](#) for checked baggage or other optional services.

Traveller Information

Adult WestJet Rewards 475665551 Ticket # 8389238315693

Adult No frequent flyer details provided Ticket # 8389238315694

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

4 Jun 2015 - Departure Nonstop

Total travel time: 5 h 19 m

Special Fare

	Halfax YHZ 7:50am WestJet 391 Economy / Coach (D) Confirm seats with the airline *	Edmonton YEG 10:09am	5 h 19 m 3,767 km
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6 Jun 2015 - Return 1 stop

Total travel time: 6 h 39 m

Special Fare

Edmonton	Toronto	3 h 42 m
YEG 2:50pm	YYZ 8:32pm	2,700 km
	Terminal 3	
WestJet 438		
Economy / Coach (G) Confirm seats with the airline *		

Layover: 0 h 53 m

Special Fare

Toronto	Halifax	2 h 4 m
YYZ 9:25pm	YHZ 12:29am	1,294 km
	Terminal 3	
WestJet 254	+1 day (Arrives on 7 Jun 2015)	
Economy / Coach (G) Confirm seats with the airline *		

Airline Rules & Regulations

- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable, nontransferable and name changes are not allowed.
- Please read important information regarding [airline liability limitations](#).
- For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

Days Inn Athabasca

Thu 4/Jun/2015 - Sat 6/Jun/2015

CONFIRMED

Confirmation #

88222544

We have confirmed your hotel reservation with the property.



2805 - 48 Avenue, Athabasca, AB, T9S0A4 Canada

Tel: 1 (780) 675-7020, Fax: 1 (780) 675-7783

Check-in

- Minimum check-in age is 19
- Check-in time starts at 3 PM
- Your room will be guaranteed for late arrival.

Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the hotel:

- All citizens of Canada will be charged the national value-added tax

Important Hotel Information

This reservation is non-refundable and cannot be cancelled or changed.

- View your [online itinerary](#) for additional rules and restrictions.

For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

Room **Standard Room, 1 King Bed**

Confirmation #: 88222544

Reserved for [Redacted]
2 adults

Requests 1 king bed, non-smoking room

We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Hertz

4 Jun 2015 - 6 Jun 2015, **Midsize 2 or 4-Door Car**

Confirmed

Confirmation # G5771888629

Your reservation is booked and confirmed. No need to call us to reconfirm this reservation.

Pick up	Drop off
10:00am	2:00pm
4 Jun 2015	6 Jun 2015

Edmonton (YEG)	Edmonton (YEG)
Counter and car in terminal	Open Midnight - 1:00am, 7:00am -
Open Midnight - 1:00am, 6:00am -	Midnight
Midnight	



Midsize 2 or 4-Door Car
Toyota Corolla or similar
Includes air conditioning, automatic transmission, 2-wheel drive

Reserved for [Redacted]

For specific rental questions, contact the car agency at **800.654.3131** (reservation), **780.890.4436** (direct)

Rules and restrictions

- Any changes or cancellation must be made at least 72 hours before your scheduled pick-up time to avoid penalties.

- Renter must have held a valid driver's license for at least one year. Age restrictions and additional charges may apply if you are younger than 25 or older than 65.
- In some cases no refunds will be given for early drop off, check car vendor rules.
- Additional charges may be payable locally and/or applied at the time of rental such as refuelling, additional driver charges, young driver surcharge and delivery and collection fees.
- The driver must present a valid driver's license and credit card in their name upon pick-up.
- For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.
- Car rentals are reserved until the scheduled pickup time. The car rental company may allow a grace period, at their discretion.
- Geographical restrictions may apply, even for rental contracts that feature unlimited mileage. Some car rental companies do not allow you to take their vehicles across certain domestic or international borders, or may apply an additional charge to do so.
- If false information is provided, company liability may be void and the customer may be liable for damage to him or herself, the car, and property as well as for any injury to others.
- If provided, the frequent traveller information will be sent to the car rental company. Confirm your request when you pick up the car.
- Cancellations can be made online via your itinerary.
- Additional fees or surcharges may be applied at the time of rental.

Need help with your reservation?

- Visit our [Customer Support](#) page.
- Call us at 1-866-307-7601.
- For faster service, mention itinerary # **1105966134565**

Travel Industry Council of Ontario

In accordance with the *Ontario Travel Industry Act, 2002*, this page contains detailed information on the names, addresses and registration numbers applicable to the providers of travel and ticket fulfillment services.

Ticket fulfillment services provided by Tour East Holidays (Canada) Inc., 15 Kern Road, Suite 9, Toronto, Ontario M3B 1S9.
TICO Registration No.: 50015827

WESTJET

04JUN15 WS 391

KURST/ELIZABETH
04JUN15

DATE: 18
GATE: 18
PORTE: 18
PRR: AALWHR



DEP: HALIFAX, NS
ARR: EDMONTON, AB

FLY: 591
VOL: 591
SEQ: 00173
DEP: YHZ
ARR: YEG

BOARDING TIME
HEURE D'EMBARQUEMENT
7:10AM

SEAT/PLACE
17E ZONE 3
17E

BOARDING PASS
CARTE D'EMBARQUEMENT

ELECTRONIC/ELECTRONIQUE
8389238619613/1

WESTJET REWARDS
475665551 SILVER

WESTJET

04JUN15 WS 391

JAWORSKI/DANIEL
04JUN15

DATE: 18
GATE: 18
PORTE: 18
PRR: AALWHR



DEP: HALIFAX, NS
ARR: EDMONTON, AB

FLY: 391
VOL: 391
SEQ: 00174
DEP: YHZ
ARR: YEG

BOARDING TIME
HEURE D'EMBARQUEMENT
7:10AM

SEAT/PLACE
16E ZONE 3
16E

BOARDING PASS
CARTE D'EMBARQUEMENT

ELECTRONIC/ELECTRONIQUE
8389238619612/1

WESTJET
06JUN15 FLT/VOL **522**

DEP: EDMONTON INTL AB 11:25AM
ARR: MONTREAL TRUDEAU 5:23PM

BOARDING TIME/
HEURE D'EMBARQUEMENT
ZONE **2** SEAT/PLACE
19F

SILVER
475665551

ELECTRONIC/ELECTRONIQUE
8389238619613/4

BOARDING PASS/ CARTE D'EMBARQUEMENT
HURST/ELIZABETH
06JUN15
GATE /PRT **66**
FLT/VOL 522

SEQ 076
PNR AALMHR

DEP: YEG
ARR: YUL

SEAT/PLACE
19F



WESTJET
06JUN15 FLT/VOL **522**

DEP: EDMONTON INTL AB 11:25AM
ARR: MONTREAL TRUDEAU 5:23PM

BOARDING TIME/
HEURE D'EMBARQUEMENT
ZONE **2** SEAT/PLACE
19E

ELECTRONIC/ELECTRONIQUE
8389238619612/3

BOARDING PASS/ CARTE D'EMBARQUEMENT
JAWORSKI/DANIEL
06JUN15
GATE /PRT **66**
FLT/VOL 522

SEQ 077
PNR AALMHR

DEP: YEG
ARR: YUL

SEAT/PLACE
19E



WESTJET
07 JUN 15 FLT/VOL **597**

DEP: MONTREAL TRUDEAU 7:00PM
ARR: TORONTO ON 8:20PM

ZONE **3**
BOARDING TIME/
HEURE D'EMBARQUEMENT
6:20PM

BOARDING PASS/ CARTE D'EMBARQUEMENT
GATE /PRT **A6**
JAWORSKI/DANIEL
07 JUN 15
FLT/VOL 597

SEQ 140
PNR AALMHR

DEP: YUL
ARR: YYZ

SEAT/PLACE
11E

ELECTRONIC/ELECTRONIQUE
8389238619612/6



WESTJET
07 JUN 15 FLT/VOL **597**

DEP: MONTREAL TRUDEAU 7:00PM
ARR: TORONTO ON 8:20PM

ZONE **3**
BOARDING TIME/
HEURE D'EMBARQUEMENT
6:20PM

BOARDING PASS/ CARTE D'EMBARQUEMENT
GATE /PRT **A6**
HURST/ELIZABETH
07 JUN 15
FLT/VOL 597

SEQ 139
PNR AALMHR

DEP: YUL
ARR: YYZ

SEAT/PLACE
11D

ELECTRONIC/ELECTRONIQUE
8389238619613/0



WESTJET
07JUN15 FLT/VOL **254**

DEP: TORONTO ON 9:25PM
ARR: HALIFAX NS 12:29AM

ZONE **2**
BOARDING TIME/
HEURE D EMBARQUEMENT **8:45PM**

SILVER
475665551

ELECTRONIC/ELECTRONIQUE
8389238619613/3

BOARDING PASS/ CARTE D EMBARQUEMENT
HURST/ELIZABETH
07JUN15

B25

FLT/VOL 254

SEQ 071
PNR AALWHR

SEQ 071
PNR AALWHR

DEP: YYZ
ARR: YHZ

SEAT/PLACE
17E



WESTJET
07JUN15 FLT/VOL **254**

DEP: TORONTO ON 9:25PM
ARR: HALIFAX NS 12:29AM

ZONE **2**
BOARDING TIME/
HEURE D EMBARQUEMENT **8:45PM**

ELECTRONIC/ELECTRONIQUE
8389238619612/2

BOARDING PASS/ CARTE D EMBARQUEMENT
JAWORSKI/DANIEL
07JUN15

B25

FLT/VOL 254

SEQ 072
PNR AALWHR

SEQ 072
PNR AALWHR

DEP: YYZ
ARR: YHZ

SEAT/PLACE
17D





Statement of Account

Page 3 of 5

Prepared For
CESARINO BATTISTEL

Opening Date Closing Date
Apr 29, 2015 - May 28, 2015

Transaction Date	Posting Date	Details	Amount (\$)
May 14	May 16	[REDACTED]	[REDACTED]
May 15	May 16	[REDACTED]	[REDACTED]
May 15	May 17	[REDACTED]	[REDACTED]
May 20	May 21	[REDACTED]	[REDACTED]
May 20	May 22	[REDACTED]	[REDACTED]
May 20	May 22	[REDACTED]	[REDACTED]
May 21	May 22	EXPEDIA*1105966134565 800-311-5174	1,944.15
May 21	May 22	[REDACTED]	[REDACTED]
Total of new transactions for CESARINO BATTISTEL			[REDACTED]

49TH STREET GRILL
 4901 49TH STREET
 ATHABASCA, AB
 T9S1C5
 7806755418

SALE

MID: 5581815
 TID: 002 REF#: 00000034
 Batch # 246
 06/05/15 20:58:04
 APPR CODE: 042450
 VISA
 *****3769C ***

AMOUNT \$144.89
 TIP \$21.73
 TOTAL \$166.62

APPROVED

VISA CREDIT
 AID: A0000000031010
 TVR: 40 80 00 80 00
 TS: F8 00

THANK YOU
 PLEASE COME AGAIN

CUSTOMER COPY

DATE	SERVER	TABLE NO	PERSONS	CHECK NO
	Shannon	C4		58619
FOOD				AMOUNT
S chick sou / gr / rice				20 ⁰⁰
sou / gr / bp				25 ⁰⁰
S sou / gr / rice no olives				20 ⁰⁰
S chick sou / gr / FF				25 ⁰⁰
BEVERAGE				
boulori				33 ⁰⁰
wh. te				699
pop				350
tea				9.00
G.S.T.				
PROV TAX				
TOTAL				

GUEST RECEIPT
49th Street Grill
 4901 - 49 Street
 Athabasca, AB T9S 1C5
 GST# 889187225 RT0001

58619

DATE: 20

\$ 144.89

OPEN TICKET

Athabasca Golf & Country Club
 #1 HWY 813 and Golf Course Road
 Athabasca, AB T9S 2B7
 Ph: (780)675-4599
 June 18-15 6:20:52 PM
 OPEN TICKET #: 110321 User: Devyn

Item #	Description	Qty	Price	Total
1935	Fountain Pop			
		2	\$2.61	\$5.22
2672	Beer MN	2	\$3.80	\$7.60
1929	Red Wine	1	\$5.71	\$5.71
1930	White Wine	1	\$5.71	\$5.71
2017	Taco Salad +Chicken	1	\$14.00	\$14.00
2004	Pulled Pork Sandwich +Salad +Balsamic	1	\$13.00	\$13.00
2233	Veggie Bean Burger +Fries	1	\$14.00	\$14.00
2235	+With	1	\$0.00	\$0.00
2018	+Add Cheese	1	\$1.00	\$1.00

Start Toss Salad +Balsamic	1	\$5.00	\$5.00
2216 Buffalo Chicken Wrap +Fries	1	\$13.00	\$13.00
2023 +Gravy	1	\$1.00	\$1.00
2006 Fox Den Burger +Salad +Balsamic	1	\$10.00	\$10.00
2114 +Sauteed Mushrooms	1	\$2.00	\$2.00

Item Total: \$97.24
 Taxes: \$4.85
 Grand Total: \$102.10

Thank you for playing Athabasca Golf & Country Club!! Please repair all ball marks and divots.

NOW BOOK ONLINE @ www.athagolf.com



THE FOX DEN
 1 HIGHWAY 813
 ATHABASCA AB

CARD *****3769
 CARD TYPE VISA
 DATE 2015/06/18
 TIME 5330 18:24:07
 CLERK ID 1803

RECEIPT NUMBER
 C82035815-001-027-068-0

PURCHASE AMOUNT \$102.10
 TIP \$15.32
 TOTAL

\$117.42

VISA CREDIT
 A0000000031010
 AE9395D720645B05
 0080008000-E800
 5D9B6D57A2844D78
 0080008000-F800

APPROVED

AUTH# 004529 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS