

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Estelle Lo
Vice President, Finance and Administration
December 1, 2014 to January 31, 2015

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Oct 1	Non-Travel	Business Use Insurance	-	-	-	136.00	-	-	136.00
Oct 1 - 3	Edmonton	Business Meetings	153.60	390.70	35.00	10.00	-	-	589.30
Oct 18 - 26	Vancouver, BC	Attend Conference	871.81	-	100.00	30.00	-	-	1,001.81
Sep 17 - 19	Edmonton	Business Meetings	76.80	195.35	40.00	10.00	-	-	322.15
Sep 19 - 28	Toronto, ON	Attend Conference	1,200.66	1,118.71	135.00	1,487.70	-	-	3,942.07
Nov 5 - 7	Brandon, MB	Attend Conference	683.83	313.18	65.00	220.00	-	-	1,282.01
Nov 21	Non-Travel	Hosting	-	-	-	-	54.67	-	54.67
Nov 30 - Dec 1	Edmonton	Business Meetings	153.60	195.35	35.00	-	42.00	-	425.95
Dec 3 - 5	Edmonton	Business Meetings	153.60	390.70	20.00	20.00	-	-	584.30
			\$ 3,293.90	\$ 2,603.99	\$ 430.00	\$ 1,913.70	\$ 96.67	\$ -	\$ 8,338.26

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabasca.ca/policy/finance/travelexpenseclaimpolicy.htm>



TD Insurance
Meloche Monnex

**TD Insurance
Direct Agency Inc.**
Palliser One
125 - 9th Avenue SE
12th Floor
Calgary, Alberta
T2G 0P6
403 269 1112

October 1, 2014

Edmonton, Alberta
780 429 1112

000199

SI FONG LO

1 800 268 8955
Fax: 1 888 658 5517
www.melochemonnex.com

Home and Automobile Insurance Program
Certified Management Accountants of Canada
(CMA)

Your Insurer: Security National Insurance Company
Your automobile insurance policy No.: 11426090

Dear Miss,

We are pleased to confirm that your vehicle LEXUS TRUCK/VAN RX350 4DR AWD 2012 is insured for *Business and Pleasure* use on the above-mentioned automobile insurance policy.

The difference in premium between *Pleasure without Driving to Work* use and *Business and Pleasure* use is \$136.00 for the period from November 2, 2014 to November 2, 2015.

We trust this information is in order.

TD INSURANCE MELOCHE MONNEX

The TD Insurance Meloche Monnex home and auto Program is underwritten by Security National Insurance Company and distributed by TD Insurance Direct Agency Inc.



The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

WESTIN®

HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	192484
Caubo Edmon	Guest Number	888533	Arrive Date	10-01-2014 18:51
	Folio ID	A	Depart Date	10-02-2014 04:21
	No. Of Guest	1	Agent	AKASKAU
	Room Number	1149		

Duplicate Invoice

Date	Reference	Description	Charges	Credits
10-01-2014	RT1149	Room Charge	\$174.00	
10-01-2014	RT1149	GST	\$8.96	
10-01-2014	RT1149	DMF	\$5.22	
10-01-2014	RT1149	Tourism Levy	\$7.17	
10-02-2014	AX	American Express		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
10-01-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
10-02-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35

As a Starwood Preferred Guest you have earned at least 522 Starpoints for this visit

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

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Continued on the next page

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 780-426-3636
<http://www.westin.com/edmonton>

WESTIN®

HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	1000192110
Caubo Edmon	Guest Number	916086	Arrive Date	10-02-2014 04:21
	Folio ID	A	Depart Date	10-03-2014 09:14
	No. Of Guest	1	Agent	BRADSMO
	Room Number	1149		

Invoice

Date	Reference	Description	Charges	Credits
10-02-2014	RT1149	Room Charge	\$174.00	
10-02-2014	RT1149	GST	\$8.96	
10-02-2014	RT1149	DMF	\$5.22	
10-02-2014	RT1149	Tourism Levy	\$7.17	
10-03-2014	AX	American Express		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
10-02-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
10-03-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35

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Tell us about your stay. www.westin.com/reviews

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AIRPORT TAXI SERVICE
4608 101 ST. (7808907070)
EDMONTON, AB
T6E 6G9

Term ID: 05976976

Purchase

xxxxxxxxxxxx4512

VISA

Entry Method:

Invoice #: 776

Total: \$ 55.00

2014/10/18 09:32:02

Seq #: 0010270010

Appr Code: 061212

Resp Code: 01/027

VISA CREDIT
A0000000031010
DS 1B 94 CA 42 E9 D8 FA
00 00 00 00 00
FB 00
7E 33 72 20 46 7C DA AB

APPROVED
Thank You

Customer Copy

- IMPORTANT -
retain this copy for your records.

GST 83892 3241 RT0001

BONNY'S TAXI #3
5525 IMPERIAL STRE V6J1E8
BURNABY BC
20088468

||||

PURCHASE

||||

10-18-2014 12:48:29

Acct #4512 C

Exp Date **/** Card Type VI

Name: SI-FONG LO

A0000000031010 VISA CREDIT

Trace # 480001 Operator 001

FV2008846801

Inv. # 5203

Auth # 049285 RRN 001345001

Total \$30.00

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

Your booking is confirmed. Booking reference: **PSIEZR**

An email booking confirmation has been sent to:

Use your booking reference to **retrieve your official Itinerary/Receipt at aircanada.com.**

Passengers Ms Si-fong Lo

Flight	From	To	Departure	Arrival
AC241	Edmonton (YEG)	Vancouver (YVR)	11:35 Sat 18-Oct 2014	12:17 Sat 18-Oct 2014
AC240	Vancouver (YVR)	Edmonton (YEG)	12:00 Sun 26-Oct 2014	14:34 Sun 26-Oct 2014

Airfare	395.00
Options	0.00
Taxes, fees and charges	87.21
Travel Insurance	Purchase travel insurance
Grand Total	\$482.21
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference: **PSIEZR**

Customer Care

Electronic Ticketing confirmed. This is your official Itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Ms Si-fong Lo

Flight Arrivals and
Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC241	Edmonton, Edmonton Int'l (YEG) Sat 18-Oct 2014 11:35	Vancouver, Vancouver Int'l (YVR) Sat 18-Oct 2014 12:17 - Terminal M	0	1hr42	E90	Tango, T	
AC240	Vancouver, Vancouver Int'l (YVR) Sun 26-Oct 2014 12:00 - Terminal M	Edmonton, Edmonton Int'l (YEG) Sun 26-Oct 2014 14:34	0	1hr34	E90	Flex, W	

Passenger Information

1: Ms Si-fong Lo : Adult (16+), Ticket Number: 0142139709942

Air Canada - Aeroplan :

Meal Preference: None

Payment Card: xxx-xxx-xxx-016

Special Needs: None

Seat Selection: AC240 20D

Purchase Summary

Fare Summary	Adult
Passenger Type	
Air Transportation Charges	
Departing Flight - Tango	131.00
Return Flight - Flex	228.00
Surcharges	36.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	22.96
Air Travellers Security Charge (ATSC)	14.25

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000001
MID: 87516730025
TID: 030 REF#: 00000002
Batch #: 502 08:37:59
10/20/14
APPR CODE: 040926
VISA Chip
*****4512 **/**

AMOUNT \$21.00

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000001
MID: 87516730025
TID: 017 REF#: 00000002
Batch #: 230 19:13:46
10/20/14
APPR CODE: 004824
VISA Chip
*****4512 **/**

AMOUNT \$10.00

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000001
MID: 87516730025
TID: 029 REF#: 00000005
Batch #: 510 10:07:11
10/21/14
APPR CODE: 014325
VISA Chip
*****4512 **/**

AMOUNT \$14.00

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU
PLEASE COME AGAIN
CAR#40

CUSTOMER COPY

BLACKTOP & CHECKER
CABS#46
777 PACIFIC ST
VANCOUVER BC

CARD *****4512
CARD TYPE VISA
DATE 2014/10/21
TIME 5291 17:31:44
CLERK ID 2
RECEIPT NUMBER
CB5012222-001-256-001-0

PURCHASE
TOTAL
\$15.00

VISA CREDIT
A0000000031010
05E16C6426AEEB1B
000000B000-EBOO
46BFFF8358C1614D
000000B000-FBOO

APPROVED

AUTH# 044049 01-027
THANK YOU

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IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORD

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000001
MID: 87516730025
TID: 058 REF#: 00000003
Batch #: 447
10/26/14 09:44:18
APPR CODE: 026089
VISA Chip
*****4512 ***

AMOUNT \$29.00

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 80 00
TS: FB 00

THANK YOU
PLEASE COME AGAIN
CAR#89

CUSTOMER COPY

AIRPORT TAXI SERVICE
4608 101 ST. (7808907070)
EDMONTON, AB
T6E 5G9

Term ID: 05378375

Purchase

xxxxxxxxxxxx4512
VISA Entry Method: C
Invoice #: 776

Total: \$ 62.00

2014/10/26 15:16:49

Seq #: 0010360010

Appr Code: 095143

Resp Code: 01/027

VISA CREDIT
A0000000031010
BA AA 55 8D 13 BD 0A A2
00 00 00 80 00
FB 00
9E 3D 93 46 50 C7 66 ED

**APPROVED
Thank You**

Customer Copy

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GST 83892 3241 RT0001

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Lo, Estelle	Page Number	1	Invoice Nbr	1000189731
Caubo Edmon	Guest Number	896551	Arrive Date	09-17-2014 17:45
	Folio ID	A	Depart Date	09-18-2014 03:54
	No. Of Guest	2	Agent	BRYNHAR
	Room Number	2006		

Invoice

Date	Reference	Description	Charges	Credits
09-17-2014	RT2006	Room Charge	\$174.00	
09-17-2014	RT2006	GST	\$8.96	
09-17-2014	RT2006	DMF	\$5.22	
09-17-2014	RT2006	Tourism Levy	\$7.17	
09-18-2014	AX	American Express		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

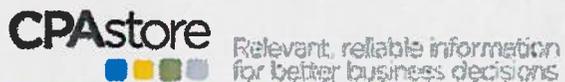
Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
09-17-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
09-18-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35

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WESTIN FINDS FROM AFAR - Delve deeper into your destination with a curated selection of hidden gems and off-the-beaten-path experiences right by your hotel, all with a Westin point of view. Discover more at westin.com/FindsfromAFAR



Order no. K89464 (8 July 2014) – Thank you

You will be sent an email confirmation of this order, but you may also wish to print a copy for your records.

user information

Estelle Lo
Athabasca University

shipping method

n/a

payment method

credit card

shipping address

billing address

Item	Item no.	Quantity	Price
CPA Canada's National Conference	10005995-14,	1	\$1,290.00
Conference - CPA Canada's National Conference*, Speaking as a Leader	10205995-14		
	Subtotal:		\$1,290.00
	Shipping & handling:		\$0.00
	GST/HST:		\$167.70
	Total charged to your credit card:		\$1,457.70

Note:

- Download items (e.g., eBooks and Folio Views infobases) are available from your CPAstore my downloads page.

CPA Canada tax registration numbers:
GST/HST - 83173 3647 RT0001
QST - 1219981046 TQ0001

We value your business and hope you will shop with us again.

Should you have any questions, please contact our customer service team at
orders@castore.ca

CPAstore.ca

10/17 13

SI-FONG LO
Yellow Cab

CLERK / COMMISS AUTH NO. / N°

Valid and Expiry Date Checked
Vérification de la date de validation et de la date d'expiration

DATE M-M / M-M D-J / D-J YA / YA
09 / 19 14

DESCRIPTION	AMOUNT / MONTANT
G.S.T./T.P.S.	.
H.S.T./V.H.	.
P.S.T./T.V.P.	.
Q.S.T./T.V.Q.	.
TIP POURBOIRE	.
TOTAL	60.00

5195564

CUSTOMER SIGNATURE / SIGNATURE DU CLIENT

CUSTOMER COPY / COPIE DU CLIENT

AIRPORT TAXI SERVICE
4608 101 ST. (780)997070
EDMONTON, AB
T6E-5G9

Term ID: 05179991

Purchase

xxxxxxxxxx4512

VISA

Entry Method: C

Invoice #: 776

Total: \$ 62.00

2014/09/28

18:00:19

Seq #: 0011560010

Appr Code: 006640

Resp Code: 01/027

VISA CREDIT
A0000000031010
09 52 1F E7 97 9D 2A 23
00 00 00 00 00
FB 00
AB DC 73 35 DB 20 DA F7

APPROVED
Thank You

Customer Copy

- IMPORTANT -
return this copy for your records

CSY 030923241 RT0001

Car No. #8 L Date 09/19/14

From _____

To _____

Amount Paid \$ 60.00

Received with Thanks

Signature

Ten Dollars -> total

10/17 Yellow Cab 13

SI-FONG LO

CLERK / COMMISS AUTH NO. / N° D'AUT.

Valid and Expiry Date Checked
Vérification de la date de validation et de la date d'expiration

DATE M-M / M-M D-J / D-J YA / YA
09 / 28 14

DESCRIPTION	AMOUNT / MONTANT
G.S.T./T.P.S.	45.-
H.S.T./V.H.	.
P.S.T./T.V.P.	.
Q.S.T./T.V.Q.	.
TIP POURBOIRE	.
TOTAL	45.00

5837444

CUSTOMER SIGNATURE / SIGNATURE DU CLIENT

CUSTOMER COPY / COPIE DU CLIENT

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>



Lo, Estelle	Page Number	1	Invoice Nbr	1000189986
Caubo Edmon	Guest Number	913977	Arrive Date	09-18-2014 03:54
	Folio ID	A	Depart Date	09-19-2014 16:25
	No. Of Guest	1	Agent	NELLROD2
	Room Number	2006		

Invoice

Date	Reference	Description	Charges	Credits
09-18-2014	RT2006	Room Charge	\$174.00	
09-18-2014	RT2006	GST	\$8.96	
09-18-2014	RT2006	DMF	\$5.22	
09-18-2014	RT2006	Tourism Levy	\$7.17	
09-19-2014	AX	American Express		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
09-18-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
09-19-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35

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Tell us about your stay. www.westin.com/reviews

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Your booking is confirmed. Booking reference: **NUSYLE**

An email booking confirmation has been sent to:

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Ms Si-fong Lo

Flight	From	To	Departure	Arrival
AC154	Edmonton (YEG)	Toronto (YYZ)	17:45 Fri 19-Sep 2014	23:23 Fri 19-Sep 2014
AC127	Toronto (YYZ)	Edmonton (YEG)	14:50 Sun 28-Sep 2014	16:56 Sun 28-Sep 2014

Airfare	783.00
Options	0.00
Taxes, fees and charges	113.86
Travel Insurance	Purchase Travel Insurance
Grand Total	\$896.86
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



AIR CANADA 

Booking Information

Booking Reference: **NUSYLE**

Customer Care

Air Canada
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Ms Si-fong Lo

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC154	Edmonton, Edmonton Int'l (YEG) Fri 19-Sep 2014 17:45	Toronto, Pearson Int'l (YYZ) Fri 19-Sep 2014 23:23 - Terminal 1	0	3hr38	320	Flex, W	F
AC127	Toronto, Pearson Int'l (YYZ) Sun 28-Sep 2014 14:50 - Terminal 1	Edmonton, Edmonton Int'l (YEG) Sun 28-Sep 2014 16:56	0	4hr06	320	Flex, G	F

F: Food for purchase on board. All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Ms Si-fong Lo : Adult (16+), Ticket Number: 0142138969275

Air Canada - Aeroplan :

Meal Preference: **None**

Payment Card: **xxxx-xxxx-xxxx-016**

Special Needs: **None**

Seat Selection: **AC154 23D , AC127 23D**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	364.00
Return Flight - Flex	343.00
Surcharges	76.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	41.36
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	896.86
Number of passengers	x 1
Total airfare, taxes and options	896.86
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$896.86

Fare Rules

Departing Flight Edmonton (YEG) To Toronto (YYZ) - Flex

Return Flight Toronto (YYZ) To Edmonton (YEG) - Flex

- Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Edmonton (YEG) To Toronto (YYZ) - Flex

Sheraton Centre Toronto Hotel
 123 Queen Street West
 Toronto, ON M5H 2M9
 (416) 361-1000
 http://www.starwood.com/



Lo, Estelle	Page Number	1	Invoice Nbr	1000611525
Caubo Edmon	Guest Number	5803725	Arrive Date	09-21-2014 19:23
	Folio ID	A	Depart Date	09-25-2014 14:54
	No. Of Guest	1	Agent	AABADAD
	Room Number	966		

Invoice

Tax Identification 844048108

Date	Reference	Description	Charges	Credits
09-21-2014	RT3121	Room Chrg Corp Volume NLRA	\$199.00	
09-21-2014	RT3121	Rooms HST	\$25.87	
09-21-2014	RT3121	Destination Marketing Program	\$5.29	
09-21-2014	RT3121	HST Dest Marketing Prgm	\$0.68	
09-22-2014	RT966	Room Chrg Corp Volume NLRA	\$199.00	
09-22-2014	RT966	Rooms HST	\$25.87	
09-22-2014	RT966	Destination Marketing Program	\$5.29	
09-22-2014	RT966	HST Dest Marketing Prgm	\$0.68	
09-23-2014	RT966	Room Chrg Corp Volume NLRA	\$199.00	
09-23-2014	RT966	Rooms HST	\$25.87	
09-23-2014	RT966	Destination Marketing Program	\$5.29	
09-23-2014	RT966	HST Dest Marketing Prgm	\$0.68	
09-24-2014	RT966	Room Chrg Corp Volume NLRA	\$199.00	
09-24-2014	RT966	Rooms HST	\$25.87	
09-24-2014	RT966	Destination Marketing Program	\$5.29	
09-24-2014	RT966	HST Dest Marketing Prgm	\$0.68	
09-25-2014	AX	American Express		\$-923.36
		** Total	\$923.36	\$-923.36
		** Balance	\$-0.00	

For Authorization Purpose Only

SI-FONG LO

Date	Credit Card	Code	Authorized
09-21-2014	XXXX2016	484215	1,074.60

Continued on the next page



Secure Credit Card Payment

Cards Accepted



[Terms & Conditions](#)

Merchant Name

BRANDON UNIVERSITY

[Click Here to view Merchant Information.](#)

Language English

Total Amount:

 CAD \$200.00

Email Address*:

elo@athabascau.ca

Street Address (optional):

Credit Card Number:*

Expiry Date (MMYY):*

CVV/CVC/CID *(What's this?):

Please verify your Credit Card information before proceeding.
Your credit card will be charged after clicking "Complete Payment".

 This site is using 128-bit SSL Encryption

Four Points By Sheraton Edmonton
 Airport
 403 11 Avenue
 Nisku, AB T9E 7N2
 780.770.9099
<http://www.fourpointsedmontonairport.com>



Lo, Estelle Page Number 1
 Caubo Edmon Guest Number 85032 Arrive Date 11-05-2014 21:26
 Folio ID A Depart Date 11-06-2014 04:53
 No. Of Guest 1 Agent JACLINA
 Room Number 431
 Club Account SPG - P42485393140

Invoice

Date	Reference	Description	Charges	Credits
11-05-2014	RT431	Room Charge	\$159.00	
11-05-2014	RT431	Room Tax	\$7.95	
11-05-2014	RT431	Occupancy/Hotel Tax	\$6.36	
11-06-2014	VI	Visa		\$-173.31
		** Total	\$173.31	\$-173.31
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room & Tax	Food & Bev	Telecom	Other	Total	Payment
11-05-2014	\$165.36	\$0.00	\$0.00	\$7.95	\$173.31	\$0.00
11-06-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-173.31
Total	\$165.36	\$0.00	\$0.00	\$7.95	\$173.31	\$-173.31

As a Starwood Preferred Guest you have earned at least 477
 Starpoints for this visit

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Tell us about your stay. www.fourpoints.com/reviews

Tax ID Code: 827406745RT0001



PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom
LO/SI FONG

PNR
NXGWRL

Date
05NOV14

Time/Heure
6:30AM

Description

Fee/Frais
(CAD)

GST/TPS

Total
(CAD)

Total (CAD)
LO/SI FONG
\$25.00

\$1.25

FIRST BAG 8382603730133

\$25.00

1.25

26.25

\$25.00

1.25

26.25

VI XXXXXXXXXXXXXXX4512 04/15
AUTH 091390

GST/TPS No. 12082807956
QST/TVQ No. 866112535

AIRPORT TAXI SERVICE
4608 101 ST. (7808907070)
EDMONTON, AB
T6E 5G9

Term ID: 05378375

Purchase

xxxxxxxxxxxx4512

VISA

Entry Method: C

Invoice #: 776

Total: \$ 55.00

2014/11/05

21:17:51

Seq #: 0010530020

Appr Code: 026397

Resp Code: 01/027

VISA CREDIT
A0000000031010
5F C3 D0 39 0C 04 39 56
00 00 00 00 00
FB 00
FE 61 0B 60 E1 8C C0 E6

APPROVED
Thank You

Customer Copy

- IMPORTANT -
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GST 83852 3241 RT0001

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Air itinerary details

Edmonton (YEG) Thu Nov 6 2014, 6:30 AM Boeing 737-700	Calgary (YYC) Thu Nov 6 2014, 7:28 AM	WS 238 WestJet	Fare type: Econo Non-stop
Calgary (YYC) Thu Nov 6 2014, 9:45 AM Dehavilland Dash 8-400 Turboprop	Brandon (YBR) Thu Nov 6 2014, 12:44 PM	WS 3242 Operated by WESTJET ENCORE	Fare type: Econo Non-stop
Brandon (YBR) Fri Nov 7 2014, 1:20 PM Dehavilland Dash 8-400 Turboprop	Edmonton (YEG) Fri Nov 7 2014, 4:09 PM	WS 3243 Operated by WESTJET ENCORE	Fare type: Econo 1 Stop(s)

Pricing breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
Adult	\$342.00	\$36.00	\$70.98	\$448.98	x 1	\$448.98 CAD

YEG-YBR: Econo fare type benefits

First checked bag fee of \$25-29.50 CAD (for flights within Canada or to/from the U.S. for travel after October 28, 2014)

Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece (for travel after October 28, 2014)

Second checked bag fee of \$20-23.60 CAD and excess checked baggage fee of \$50-59 CAD per eligible piece (for travel before October 29, 2014)

YBR-YEG: Econo fare type benefits

First checked bag fee of \$25-29.50 CAD (for flights within Canada or to/from the U.S. for travel after October 28, 2014)

Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece (for travel after October 28, 2014)

Second checked bag fee of \$20-23.60 CAD and excess checked baggage fee of \$50-59 CAD per eligible piece (for travel before October 29, 2014)

Total airfare: **\$448.98 CAD**

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**Victoria Inn Brandon
3550 Victoria Ave
Brandon, MB
R7B 2R4**

Telephone: 204-725-1532 Fax: 204-727-8282

Estelle Lo

**Page # 1
Res. # 281812
Checked in Thu Nov 6/14 - 1:11pm
Checked out Fri Nov 7/14 - 7:45am
Nights 1
Room Rate 125.99
Room 277**

Group: Cowflop

Date	Description	Reference	Charges	Credits
Nov06	Room - Prime 2		125.99	
Nov06	Accommodations Tax By-Law #701		3.00	
Nov06	GST		6.45	
Nov06	PST		10.08	
Nov07	Room - Corporate		-125.99	
Nov07	Accommodations Tax By-Law #701		-3.00	
Nov07	GST		-6.45	
Nov07	PST		-10.08	
Nov07	Room - Corporate		120.99	
Nov07	Accommodations Tax By-Law #701		3.00	
Nov07	GST		6.20	
Nov07	PST		9.68	
Nov07	PAID BY VISA - Th auth #063615	*****4512		139.87
			0.00	139.87
				<u>139.87</u>

As of July 1, 2012 a new \$3 per room, per night accommodation tax has been implemented. For information on the tax visit www.brandon.ca, call the Mayor's Office at 729-2202, or email accommodationtax@brandon.ca

Our G.S.T. # is 83354 7805

Charge Summary:

GST 6.20
PST 9.68

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>



Lo, Estelle	Page Number	1	Invoice Nbr	1000201358
Caubo Edmon	Guest Number	932742	Arrive Date	11-30-2014 16:47
	Folio ID	A	Depart Date	12-01-2014 14:59
	No. Of Guest	1	Agent	SHUAKAD
	Room Number	2002		

Invoice

Date	Reference	Description	Charges	Credits
11-30-2014	RT2002	Room Charge	\$174.00	
11-30-2014	RT2002	GST	\$8.96	
11-30-2014	RT2002	DMF	\$5.22	
11-30-2014	RT2002	Tourism Levy	\$7.17	
12-01-2014	VI	Visa		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
11-30-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
12-01-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35

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ALLEGRO ITALIAN KITCHEN
10011 109 STREET
EDMONTON AB

CARD *****4512
CARD TYPE VISA
DATE 2014/12/01
TIME 4140 15:06:49
RECEIPT NUMBER
C82040591-001-022-004-0

PURCHASE
AMOUNT \$37.22
TIP \$4.78
TOTAL

\$42.00

VISA CREDIT
A0000000031010
9ADA4DB4EA91E05C
0000008000-E800
4DE36541CB963ADD
0000008000-F800

APPROVED

AUTH# 095628 01-027
THANK YOU

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Allegro Italian Kitchen
10011-109th Street
Edmonton, Alberta
780-424-6644

Your GST# 896140894

123 PENNY

Check: 736
Table: 11-1

Guests: 1

12/01/2014 11:51AM

1	INSALATA DI MARE	20.00
1	LASAGNA	15.45

Subtotal 35.45
G.S.T. 1.77

Total Due \$37.22

****Please Pay Server****

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

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HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	1000201911
Caubo Edmon	Guest Number	888534	Arrive Date	12-03-2014 14:34
	Folio ID	A	Depart Date	12-05-2014 09:32
	No. Of Guest	1	Agent	GRAHLEG
	Room Number	949		

Invoice

Date	Reference	Description	Charges	Credits
12-03-2014	RT949	Room Charge	\$174.00	
12-03-2014	RT949	GST	\$8.96	
12-03-2014	RT949	DMF	\$5.22	
12-03-2014	RT949	Tourism Levy	\$7.17	
12-04-2014	RT949	Room Charge	\$174.00	
12-04-2014	RT949	GST	\$8.96	
12-04-2014	RT949	DMF	\$5.22	
12-04-2014	RT949	Tourism Levy	\$7.17	
12-05-2014	VI	Visa		\$-390.70
	** Total		\$390.70	\$-390.70
	** Balance		\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
12-03-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
12-04-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
12-05-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-390.70
Total	\$348.00	\$17.92	\$14.34	\$0.00	\$0.00	\$10.44	\$390.70	\$-390.70

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