

**ATHABASCA UNIVERSITY  
EXECUTIVE EXPENSE REPORT**

Mike Battistel  
Vice President, Information Technology & CIO  
October 1 to November 30, 2014

1) Travel expenses

\* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

\*\* "Incidentals" includes registration fees, telephone calls, internet charges, etc

\*\*\* "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Aug 16	Non-travel	Equipment Purchase (PD Funds used)	-	-	-	2,789.34	-	-	2,789.34
Sep 10 - 12	Cochrane, AB	Business Meetings	464.64	-	25.00	20.00	-	-	509.64
Sep 10 - 12	Cochrane, AB	Business Meetings	-	387.35	-	-	-	-	387.35
Sep 23 - 26	Banff, Calgary, Edmonton	Business Meetings	578.52	342.09	55.00	30.00	19.72	-	1,025.33
Oct 1 - 2	Edmonton	Business Meetings	153.60	174.02	25.00	10.00	-	-	362.62
Oct 10 - 14	Edmonton	Business Meetings	153.60	-	15.00	-	-	-	168.60
			<b>\$ 1,350.36</b>	<b>\$ 903.46</b>	<b>\$ 120.00</b>	<b>\$ 2,849.34</b>	<b>\$ 19.72</b>	<b>\$ -</b>	<b>\$ 5,242.88</b>

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.  
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>



## Invoice Receipt

Do Not Pay

Order Number:  
W233144706Order Date:  
July 30, 2014Sold To:  
Cesarino BattistelShip To:  
Cesarino Battistel  
Athabasca University  
Athabasca University  
Athabasca University  
Athabasca AB T9S 3A3  
Canada

Canada

Customer No: 901178  
G. S. T. Registration No: R100236199

These Products Licensed by the United States for Ultimate Destination-Canada, and may not be exported without prior written consent from Apple Canada Inc

## Order Details

Product Name	Product Number	Item Price	Quantity Ordered	Quantity Fulfilled	Extended Price
MBP 13.3/2.8GHZ/8GB/512GB FLASH-USA	MGX92LL/A	\$1,799.00	1	1	\$1,799.00
Recycle Fee		\$1.20		1	\$1.20
Serial No.: (C02N43QXG3QK)					
<b>Subtotal</b>					<b>\$1,690.20</b>
<b>G.S.T./H.S.T.</b>					<b>\$84.51</b>
<b>Promotional Savings (w/o VAT)</b>					<b>-\$110.00</b>
<b>Total</b>					<b>\$1,774.71</b>
<b>Amount Due</b>					<b>\$0.00</b>

## Payment Methods

\$1,774.71 charged to American express XXXXXXXXXX3007  
For a total of \$1,774.71

## Additional Information

Invoice Number	Invoice Date	Terms	Ship Date
4290379199	July 31, 2014	Credit Card	July 31, 2014

This order is subject to Apple's Sales and Refunds Policies

<http://store-images.apple.com/is/3686/store.apple.com/Catalog/US/Images/canadapolicies.html>



Apple Store, Pacific Centre  
 701 West Georgia Street  
 Vancouver, British Columbia V7Y 1G5  
 pacificcentre@apple.com  
 (778) 373-1800  
 www.apple.com/ca/retail/pacificcentre/  
 Apple GST No 10023 6199 RT0001

15 August, 2014 01:38 PM

CM BATTISTEL

Virgin Postpay Nano Sim Retail \$ 0.00  
 Part Number: HA407VC/A  
 Return Date: Aug. 30, 2014

iPhone 5s Silver 32GB \$ 819.00  
 Part Number: ME300C/A  
 Serial Number: F17MW19XFFFK  
 IMEI: 013B52007940611  
 Return Date: Aug. 30, 2014  
 For Support, Visit: www.apple.com/ca/support

APPLECARE+ FOR IPHONE \$ 99.00  
 Part Number: 54682Z/A  
 Agreement Number: 970280014008851  
 Plan End Date: Aug. 15, 2016  
 Sales Associate ID: 1190609390  
 Serial Number: F17MW19XFFFK

This plan is registered automatically.  
 Verify your coverage at  
[apple.com/support/applecare/ww/](http://apple.com/support/applecare/ww/)  
 For Support, Visit:  
[www.apple.com/ca/support](http://www.apple.com/ca/support)  
 Terms & Conditions:  
[apple.com/legal/sales-support/applecare/applecareplus](http://apple.com/legal/sales-support/applecare/applecareplus)

Apple Store Gift Card \$ 55.00 N  
 Part Number: D6417C/A  
 Gift Card No: xxxxxxxxxxxxxx3140  
 No Returns  
 Gift Card Help Desk: 1-888-320-3301

BTS 2014 PROMO IPHONE (\$ 55.00)  
 Part Number: D6864G/A

Sub-Total	\$ 918.00
GST/HST	\$ 43.15
PST/QST	\$ 53.48
Total	\$ 1,014.63
Amount Paid Via AmEx Card (Swiped)	\$ 1,014.63
xxxxxxxxxxx3007	
529608	

Please debit my account xxxxxxxxxx by \$ 1,014.63 (Sale)  
 Terminal ID: xxx0216  
 Merchant ID: xxxxxxx01566  
 Verified by signature



6

09-11-14

<b>Canada</b>	Folio No. :	Room No. :
	A/R Number :	Arrival : 09-10-14
	Group Code :	Departure : 09-11-14
	Company :	Conf. No. : 60098044
	Membership No. : PC 334008583	Rate Code : IGCOR
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
09-10-14	*Room Charge	179.99	
09-10-14	1% Marketing Fee	1.80	
09-10-14	5% GST Room Tax	9.09	
09-10-14	4% Tourism Levy	7.27	
<p>Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - <a href="http://www.ihgwardsclub.com/review">www.ihgwardsclub.com/review</a>. We look forward to welcoming you back soon.</p>		<b>Total</b>	<b>198.15</b>
		<b>Balance</b>	<b>198.15</b>

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my libity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express & Suites Calgary University  
 2373 Banff Trail North West  
 Calgary, Alberta Canada T2M 4L2  
 Telephone: (587) 390-8100 Fax: (587) 390-8111  
 GST R890139793 RT0001





# Holiday Inn Express Hotel & Suites Calgary NW-Banff Trail, Calgary

11 Sep 2014 - 12 Sep 2014 | Itinerary # 184575464219

## Holiday Inn Express Hotel & Suites Calgary NW-Banff Trail

Thu 11/Sep/2014 - Fri 12/Sep/2014 , 1 room | 1 night

COMPLETED

Confirmation # 66140324

This reservation is complete. We hope you had a great trip.



2373 Banff Trail NW, Calgary, AB, T2M4L2 Canada

Tel: 1 (587) 3906100, Fax: 1 (587) 3906111

### Check-in

- Check-in time starts at 4 PM
- Minimum check-in age is 18
- Your room will be guaranteed for late arrival.

### Important Hotel Information

This reservation is non-refundable and cannot be cancelled or changed.

- View your online itinerary for additional rules and restrictions.

For residents of Québeco, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

**Room** Room, 1 King Bed, Non Smoking (Leisure)

Includes: Free Wireless Internet Breakfast Buffet

Confirmation #: 66140324

Reserved for Cesarino Battistel

Requests 1 king, non-smoking room

### Price Summary

**Total** \$189.20  
Collected by Expedia

<b>Room Price</b>	<b>\$189.20</b>
<b>1 night</b>	<b>\$172.00</b>
<b>Taxes &amp; Fees</b>	<b>\$17.20</b>

All prices quoted in CAD.

### Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

The following fees and deposits are charged by the property at time of service, check-in, or check-out.

- Rollaway bed fee: CAD 15.00 per night

The above list may not be comprehensive. Fees and deposits may not include tax and are subject to change.

BANFF EAST GATE  
101 MOUNTAIN AVENUE  
PO BOX 800  
BANFF, AB T1L 1K2  
4036782505

**SALE**

MID: 17322722018  
TID: 004 REF#: 00000058  
Batch #: 026  
09/23/14 183838  
APPR CODE: 540189  
AMEX  
\*\*\*\*\*3007P \*\*\*

**AMOUNT \$29.40**

APPROVED

X  
VALUED CUSTOMER 000

I AGREE TO PAY ABOVE TOTAL AMOUNT  
IN ACCORDANCE WITH CARD ISSUER'S  
AGREEMENT  
(MERCHANT AGREEMENT IF CREDIT VOUCHER)  
RETAIN THIS COPY FOR STATEMENT  
VERIFICATION

THANK YOU  
PLEASE COME AGAIN

MERCHANT COPY

**\*DUPLICATE\***

THE DAIRY LANE CAFE  
319 19 ST NW  
CALGARY AB

**\*DUPLICATE\***

CARD \*\*\*\*\*3769  
CARD TYPE VISA  
DATE 2014/09/26  
TIME 3425 09:07:40  
RECEIPT NUMBER  
CB2005894-001-024-013-0

PURCHASE  
AMOUNT \$16.43  
TIP ✓ \$3.29  
TOTAL

**\$19.72**

VISA CREDIT  
A000000031010  
E371F2EDD42B2BC0  
0080008000-EB00  
1FA1590810BC9EB3  
0080008000-FB00

**APPROVED**

AUTH# 022722 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

**\*DUPLICATE\***

Dairy Lane Cafe

Order #: 1-51347

Table 5

Server: AM

Cashier: AM

Register: Receipt (receipt)

2014-09-26 09:04:08

---

2 Bottomless Coffee	5.90
1 2 Eggs	9.75
No Meat - Over Hard - Hashbrowns - Multigrain	

---

Subtotal:	15.65
Sales Tax (5% of 15.65):	0.78
Total:	16.43

---

Amount Due: 16.43

---

Dairy Lane Cafe  
319 19 ST NW  
Calgary, Alberta T2N 2J2  
Canada  
403.283.2497  
info@dairylinecafe.ca  
www.dairylinecafe.ca  
Manager: GST 863954574

---

Powered by LAFVL



**The Banff Centre**  
inspiring creativity

Box 1020, Banff, Alberta,  
Canada T1L 1H6  
Tel: 403.782.8100 Fax:  
403.782.8444  
www.banffcentre.ca  
GST # R119214855

Guest Name: **Mike Battistel**

CA

Room #: 8377  
Folio #: R73EC5 - 1  
Group #: CYB1409  
Guests: 1  
Clerk:

CL #: \*\*\*\*\*  
CC #: \*\*\*\*\*

Arrive: 09/23/14 Time: 05:08 PM Depart: 09/25/14 Time: 08:45:49 Status: FOL

Date	Description	Reference	Comment	Charges	Credits
09/24/2014	PACKAGE	CYB1409	Pkg: Cyber Summit 2014	\$176.97	\$0.00
09/25/2014	PAY AMEX	3007		\$0.00	(\$176.97)

Folio Balance: \$0.00

**Package Taxes**

Only applies if you paid for package

Alberta Tourism Levy	\$11.84
GST Other Tax	\$1.50
GST Tax (Room)	\$14.80
Tourism Improvement Fee	\$5.80



RECEIVED  
 OCT 01 2014  
 FINANCE



81 09-26-14

<b>Cesarino Battistal</b>	Folio No. :	7031	Room No. :	521
	A/R Number :		Arrival :	09-25-14
	Group Code :		Departure :	09-26-14
	Company :		Conf. No. :	68348460
	Membership No. :		Rate Code :	IMGOV
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
09-25-14	*Room Charge	149.99	
09-25-14	1% Marketing Fee	1.50	
09-25-14	6% GST Room Tax	7.57	
09-25-14	4% Tourism Levy	6.06	
09-26-14	Manual American Express XXXXXXXXXXXX		165.12
<b>Total</b>		<b>165.12</b>	<b>165.12</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express & Suites Calgary University  
 2373 Banff Trail North West  
 Calgary, Alberta Canada T2M 4L2  
 Telephone: (587) 390-6100 Fax: (587) 390-6111  
 GST R890139793 RT0001



# MATRIX HOTEL

Mr Cesarino Battistel

Room Number: 1202  
Arrival Date: 10-01-14  
Departure Date: 10-02-14  
Page No: 1 of 1  
Confirmation No 16015080

## INFORMATION INVOICE

Folio No:

10-02-14

Date	Description	Charges	Credits
10-01-14	Room Revenue	155.00	
10-01-14	Destination Marketing Fee - 3%	4.65	
10-01-14	Tourism Levy - 4%	6.39	
10-01-14	Room GST - 5%	7.98	
10-02-14	American Express XXXXXXXXXXXXX XX/XX		174.02
<b>Total</b>		<b>174.02</b>	<b>174.02</b>
<b>Balance</b>		<b>0.00</b>	

**Signature:**

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0001