

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Estelle Lo
Vice President, Finance and Administration
June 1 to July 31, 2014

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, and internet charges

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Mar 13 - 14	Edmonton	Business meetings	153.60	195.35	75.00	-	-	-	423.95
Mar 23 - 29	Edmonton / Calgary	Business meetings	635.63	1,058.65	195.00	60.00	88.76	-	2,038.04
May 15	N/A	CMA Membership Dues	-	-	-	700.88	-	-	700.88
Apr 4	Edmonton	Business meetings	153.60	-	15.00	-	-	-	168.60
May 8 - 9	Edmonton	Business meetings	153.60	225.80	50.00	-	-	-	429.40
May 13 - 16	Edmonton	Business meetings	153.60	586.05	95.00	10.00	29.00	-	873.65
Apr 9 - 10	Edmonton/ Vancouver	Business meetings	984.46	-	60.00	20.00	-	-	1,064.46
Apr 23 - 24	Edmonton	Business meetings	5.00	225.80	50.00	10.00	-	-	290.80
Apr 28 - May 2	Edmonton	Business meetings	153.60	903.20	75.00	10.00	7.98	-	1,149.78
Mar 19 - 20	Edmonton	Business meetings	153.60	196.93	35.00	-	244.05	-	629.58
			\$ 2,546.69	\$ 3,391.78	\$ 650.00	\$ 810.88	\$ 369.79	\$ -	\$ 7,769.14

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

WESTIN

HOTELS & RESORTS

Lo, Estelle Page Number 1 Invoice Nbr 1000161343
 Caubo Edmon Guest Number 843629 Arrive Date 03-13-2014 17:38
 Folio ID A Depart Date 03-14-2014 17:41
 Athabasca, AB No. Of Guest 1 Agent JENNSOLI
 Room Number 1144
 Time 03-14-2014 17:50

Invoice

Date	Reference	Description	Charges	Credits
03-13-2014	RT1144	Room Charge	\$174.00	
03-13-2014	RT1144	GST	\$8.96	
03-13-2014	RT1144	DMF	\$5.22	
03-13-2014	RT1144	Tourism Levy	\$7.17	
03-13-2014	4666	XXXXXXXXXX	XXXXXXXXXX	
03-14-2014	AX	American Express		\$-207.85
		** Total	\$207.85	\$-207.85
		** Balance	\$0.00	

< 1250 >
 195.35

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bay	Phone	Other	Total	Payment
03-13-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$17.72	\$207.85	\$0.00
03-14-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-207.85
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$17.72	\$207.85	\$-207.85

As a Starwood Preferred Guest you have earned at least 560 Starpoints for this visit

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

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HOTELS & RESORTS

Lo, Estelle Page Number 1 Invoice Nbr 1000162506
Caubo Edmon Guest Number 861841 Arrive Date 03-19-2014 16:36
Athabasca, AB Folic ID A Depart Date 03-20-2014 19:05
No. Of Guest 1 Agent BOGDMAR
Room Number 949
Time 03-20-2014 19:10

Invoice

Date	Reference	Description	Charges	Credits
03-19-2014	RT949	Room Charge	\$174.00	
03-19-2014	RT949	GST	\$8.96	
03-19-2014	RT949	DMF	\$5.22	
03-19-2014	RT949	Tourism Levy	\$7.17	
03-19-2014	838A	780-426-3636 0:01	\$1.58	
03-20-2014	506	Share Restaurant	\$189.05	Meals
03-20-2014	AX	American Express		\$-385.98
	** Total		\$385.98	\$-385.98
	** Balance		\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
03-19-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$1.58	\$5.22	\$196.93	\$0.00
03-20-2014	\$0.00	\$0.00	\$0.00	\$189.05	\$0.00	\$0.00	\$189.05	\$-385.98
Total	\$174.00	\$8.96	\$7.17	\$189.05	\$1.58	\$5.22	\$385.98	\$-385.98

189.05 meals
196.93 - accommodation

As a Starwood Preferred Guest you have earned at least 1070 Starpoints for this visit

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

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THE WESTIN EDMONTON
Share Restaurant
GST# 861336493RT0005

218 Pinky 1

18/1 506 GST 4
20MAR'14 11:55AM

WILDFLOWER RESTAURANT
10009 107th Street
Edmonton, AB
T6J 1J1
780-990-1938

** TRANSACTION RECORD **

Tran. #: 18231

PUC: WILDFLOWER GRILL
Table #: 31
Check #: 1806
Group #: 1
Employee #: 116
Employee Name: JOANNE C

American Express
Pre-Auth Purchase
XXXXXXXXXXXX2018 S

Amount \$49.35
Tip \$5.65 ✓

TOTAL \$55.00

1 6oz Tenderloin	34.00
Medium	
1 6oz Tenderloin	34.00
Med Rare	
1 Young Green	15.00
1 Young Green	15.00
\$SALMON	18.00
\$SALMON	
2 @ 10.00	
Mushroom Soup	20.00
2 Latte @ 6.50	13.00
1 Lemon Mer. Pie	12.00
FOOD	161.00
Tax	8.05
Total Due	\$169.05

APPROVED 480539
00-000 480539
WILDFWS1/WILDFMC1
110001001012
2014/03/19 10:33:22

Customer COPY

THANK YOU
Come Again

Gratuity: 20.00 ✓
Total: 189.05

Room # _____

Name Print _____

Signature _____

Checkout folio emailed? _____

A

B

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

②

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HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	1000163221
Caubo Edmon	Guest Number	864373	Arrive Date	03-23-2014 14:48
	Folio ID	A	Depart Date	03-24-2014 08:44
Athabasca, AB	No. Of Guest	1	Agent	SUJIRAI
	Room Number	1149		
	Time	03-24-2014 08:50		

Invoice

Date	Reference	Description	Charges	Credits
03-23-2014	RT1149	Room Charge	\$174.00	
03-23-2014	RT1149	GST	\$8.96	
03-23-2014	RT1149	DMF	\$5.22	
03-23-2014	RT1149	Tourism Levy	\$7.17	
03-24-2014	VI	Visa		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tax	Levy	Food/Bar	Phone	Other	Total	Payment
03-23-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00	
03-24-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35	
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35	

As a Starwood Preferred Guest you have earned at least 522 Starpoints for this visit

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HOTELS & RESORTS

Lo, Estelle Page Number 1 Invoice Nbr 1000163258
 Caubo Edmon Guest Number 805437 Arrive Date 03-24-2014 08:44
 Athabasca, AB Folio ID A Depart Date 03-25-2014 10:59
 No. Of Guest 1 Agent BRADSMO
 Room Number 1149
 Time 03-25-2014 11:10

Invoice

Date	Reference	Description	Charges	Credits
03-24-2014	RT1149	Room Charge	\$174.00	
03-24-2014	RT1149	GST	\$8.96	
03-24-2014	RT1149	DMF	\$5.22	
03-24-2014	RT1149	Tourism Levy	\$7.17	
03-25-2014	VI	Visa		\$-195.35
		** Total	\$195.35	\$-195.35
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bar	Phone	Other	Total	Payment
03-24-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
03-25-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-195.35
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$-195.35

As a Starwood Preferred Guest you have earned at least 522 Starpoints for this visit

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

Tell us about your stay. www.westin.com/reviews

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HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	177650
Caubo Edmon	Guest Number	864867	Arrive Date	03-26-2014 20:10
	Folio ID	A	Depart Date	03-29-2014 15:43
Athabasca, AB	No. Of Guest	1	Agent	NEILLROD2
	Room Number	2006		
	Time	03-29-2014 15:50		

Duplicate Invoice

Date	Reference	Description	Charges	Credits
03-26-2014	RT2006	Room Charge	\$174.00	
03-26-2014	RT2006	GST	\$8.96	
03-26-2014	RT2006	DMF	\$5.22	
03-26-2014	RT2006	Tourism Levy	\$7.17	
03-26-2014	RT2006	Parking Self	\$26.00	
03-26-2014	RT2006	GST	\$1.30	
03-26-2014	5653	Share Lounge	\$26.00	
03-27-2014	RT2006	Room Charge	\$174.00	
03-27-2014	RT2006	GST	\$8.96	
03-27-2014	RT2006	DMF	\$5.22	
03-27-2014	RT2006	Tourism Levy	\$7.17	
03-27-2014	RT2006	Parking Self	\$26.00	
03-27-2014	RT2006	GST	\$1.30	
03-27-2014	27/3/14	Telephone		\$-5.43
03-28-2014	RT2006	Room Charge	\$174.00	
03-28-2014	RT2006	GST	\$8.96	
03-28-2014	RT2006	DMF	\$5.22	
03-28-2014	RT2006	Tourism Levy	\$7.17	
03-28-2014	RT2006	Parking Self	\$26.00	
03-28-2014	RT2006	GST	\$1.30	
03-28-2014	5844	Share Lounge	\$18.88	
03-29-2014	VI	Visa		\$-696.52
		** Total	\$701.95	\$-701.95
		** Balance	\$0.00	

Continued on the next page

< 16.00 >
 < 18.00 >

667.95

Booking Information

Booking Reference: **KXEQSV**

Customer Care

Air Canada
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Ms Si-fong Lo

Online Services

- **Manage** my booking online (view/change my booking; select seats*).
- **Select Seats**
- **Maple Leaf Lounge | Meal Vouchers | On My Way**
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8154 ¹	Calgary (YYC) Fri 28-Mar 2014 17:00	Edmonton, Edmonton Int'l (YEG) Fri 28-Mar 2014 17:53	0	0hr53	DH3	Flex, V	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Ms Si-fong Lo : Adult (16+), Ticket Number: 0142132643078

Air Canada - Aeroplan : 914525589

Payment Card: xxxx-xxxx-xxxx-016

Seat Selection: AC8154 8D

Meal Preference : **None**

Special Needs: **None**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	169.00
Surcharges	12.00

Taxes, Fees and Charges

Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.91
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	229.03
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$229.03

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-016 - Amount paid: **\$229.03**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$229.03 (Airfare - per ticket)

Ticket number(s): 0142132643078

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of carriage.

including navigational & other charges)

Taxes, Fees & Charges

Combined Taxes *see fare calculation below (XT)

PD

Total Fare In :

No Additional collection

Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

50.00

2.50

Ticket particularities:

AC ONLY/NON-REF/CHGE FEE

52.50

***Fare calculation:**

28MAR14YYC AC YEA Q12.00R169.00CAD181.00 END ROE1.00 PD7.12CA

10.91XG30.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation and US Secure Flight Program US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your Itinerary-receipt to the airport.

Main Contact Information**Booking reference: KXEQSV**

Name: Ms Sifong Lo
E-mail:
Form of payment:

Customer Care
Air Canada Reservations
 1-888-247-2262
Air Canada Flight Information
 1-888-422-7533

International Reservations
 Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC8164	Calgary (YYC)	Edmonton International (YEG)	DH3	V	Confirmed
<i>Operated by:</i>	Frí 28-Mar 2014	Frí 28-Mar 2014			
<i>Air Canada Express-Jazz</i>	20:00	20:53			
Seat number(s) requested:	8D				

Passenger Information

Passenger 1
Name: Ms Sifong Lo
Ticket number: 014 2132 737708
Frequent Flyer Pgm:
Program number:

Purchase Summary**Passenger: 1 Ticket number 014 2132 737708**

Date of issue 28-Mar 2014
Fare Amount in Canadian dollars: 181.00

SKY 360

restaurant & lounge

TABLE # 57 - Id/Check 169999
 Opened 28/3/2014 at 12:34 pm
 Sky 360
 101 - 9th Ave SW
 Calgary, AB, T2P 1J9
 Served by Blaire - CT Rest 3
 Covers : 3
 28/3/2014 at 1:37 pm

2 x Coffee/Tea*	\$7.00
@ \$3.50	
2 x Lunch Feature*	\$50.00
@ \$25.00	
2 x Panna Cotta*	\$18.00
@ \$9.00	
Subtotal	\$75.00
GST	\$3.76
TOTAL	\$78.76
Balance	\$78.76

Taxable Items + 10.00 TIP
 GST #830979415 88.76

F-1

ASSOCIATED CAB AC
 307 - 41 AVE NE (4E3) 2B3 1111
 INBIST ON THE PROFESSIONALS

DATE: 2014/03/28
 PICK-UP TIME: 09:24
 DROP-OFF TIME: 09:28
 TRIP ID: 593183
 LOCATION: 073060 40321103707
 CAR NUMBER: 1210
 CARD TYPE: AMEX
 CARD: *****2016
 EXPIRY: **/**
 AUTH: 438119

FARE (\$): 6.50
 EXTRA (\$): 0.00
 SUBTTL (\$): 6.50

TIP (\$): _____

TOTAL (\$): _____

SIGNATURE: _____

FOR ONLINE TAXI & VISIT
 OUR WEBSITE@HWN ASSOCIATEDCAB CA

CUSTOMER'S COPY

D

-----<

* TRANSACTION RECEIPT *
 Checker/Yellow Cabs
 316 Meridian Road SE,
 Calgary, AB, T2A 1X2
 403-299-9999

Taxi Service
 TYPE: AMEX
 CARD: *****2016
 EXP :xx/xx
 DATA: SWIPED
 TerminalID: 000014726C53
 Transaction Reference
 Number : 002130693414875
 DATE: 2014/03/28 18:26:11
 AUTH: 429183
 IFID: 10576014
 DRV : 4469
 VEH : 1110
 GST : 889476917
 Meter Start Time:
 18:07:38
 Meter Stop Time:
 18:25:38
 Distance: 19.7 Km

FARE 1: \$ 6.50
 FLAT : \$ 0.00
 TAX : \$ 0.00
 TOTAL FARE: \$ 6.50
 PAYMENT AMOUNT: \$ 6.50 ✓
 TIP: \$ 0.00

TOTAL PAYMENT: \$ 6.50
 Purchase Auth Complete G

YELLOW CAB
 10135 31 AVENUE NW
 EDMONTON AB T6H-1C2
 780-462-3456

Term No: 5674124/02315
 Item #: 43
 SCOTIABANK AMEX
 PURCHASE
 Id: 310542
 Card #: XXXXX XXXX2016

AID: A00000002501: 02

APPROVED

AMOUNT CAD \$10.00

Ref. #: C
 Auth. #: 417968
 Resp. Code: 00
 TR: 0000000000
 TST: F000

BOOK ON LIT AT EDMTAXI.COM
 THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2014/03/28 Time: 05:38:04
 Response: AUTH 417968

CUSTOMER COPY

C

AIRPORT TAXI SERVICE
 4608-101-ST T6E5G9
 EDMONTON AB
 932305931210
 GH2229568342

**** PURCHASE ****

03-28-2014 21:31:05
 Acct # *****2016 C
 Exp Date **/** Card Type AM
 Name: SI-FONG LO
 A000000025010402 SCOTIABANK AMEX

Trace # 693 Operator 719
 Inv. # 707
 Auth # 419445 RRN 001071002

Total \$61.00 ✓

(00) APPROVED-THANK YOU

Retain this copy for your records
 Customer copy

GST 854829090 RT0001
 780-890-7070

red arrow Invoice

~~red arrow~~
home

Date: 2014-03-26

Bill To:

You can reach us at:

ESTELLE LO

Lethbridge

ATHABASCA,

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1216158	2014-03-26	320140	-	-	2014-03-28	2014-03-28	-	CHELSEA

Travellers:

LO/ESTELLE

Product	Details	Duration	Price Basis	Qty	Each	Billed
ECEXP 06:00	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2014-03-28 at 06:00	3 hrs 20 mins	Senior	1	65.71	69.00
Assigned to: 08A	Arrives Calgary (CALTO / Calgary Ticket Office) 2014-03-28 at 09:20					

Payments Received:

Date	From	Reference	Amount
2014-03-26	customer: ESTELLE LO	Amex *****2016	69.00 CAD

Base Price:	65.71 CAD
Discounts:	0.00 CAD
Service Charges:	0.00 CAD
GST	3.29 CAD
Invoice Total:	69.00 CAD
Commission:	0.00 CAD
Received:	69.00 CAD
Balance:	0.00 CAD

TERMS: DUE UPON RECEIPT

Red Arrow reserves the right to conduct baggage checks at any time.
When travelling with Red Arrow you may be asked for ID at any time.

GST# BN139981476



**Certified
Management
Accountants™**

CMA Alberta

300, 1210 - 8 Street SW, Calgary, AB T2R 1L3
Tel: 403.269.5341 Fax: 403.262.5477
Toll Free: 1.877.CMA.2000
info@cma-alberta.com | www.cma-alberta.com

RECEIPT

Ms. Estelle S. Lo, CMA
Athabasca University
1 University Drive
Athabasca, AB T9S 3A3
CANADA

Print Date: May 15, 2014

Member # 997174

GST # 12223 8504

RECEIPT FOR PAYMENT

Description	Transaction Date	Amount
CMA Provincial Dues for the period from 07/01/2014 through 03/31/2015		\$700.88
CMA Provincial Dues	Fee	\$420.00
GST CMA Provincial Dues	Fee	\$21.00
CMA National Dues	Fee	\$247.50
GST CMA National Dues	Fee	\$12.38
CMA Provincial Dues	Payment	May 12, 2014 \$420.00
GST CMA Provincial Dues	Payment	May 12, 2014 \$21.00
CMA National Dues	Payment	May 12, 2014 \$247.50
GST CMA National Dues	Payment	May 12, 2014 \$12.38
Total Paid		\$700.88

Thank you for your payment.

Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN

HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	1000170871
Caubo Edmon	Guest Number	843631	Arrive Date	05-08-2014 19:10
	Folio ID	A	Depart Date	05-09-2014 17:08
Athabasca, AB	No. Of Guest	1	Agent	AKASKAU
	Room Number	1246		

Invoice

Date	Reference	Description	Charges	Credits
05-08-2014	RT1246	Room Charge	\$174.00	
05-08-2014	RT1246	GST	\$8.96	
05-08-2014	RT1246	DMF	\$5.22	
05-08-2014	RT1246	Tourism Levy	\$7.17	
05-08-2014	RT1246	Parking Self	\$29.00	
05-08-2014	RT1246	GST	\$1.45	
05-09-2014	AX	American Express		\$-225.80
		** Total	\$225.80	\$-225.80
		** Balance	\$-0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
05-08-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$35.67	\$225.80	\$0.00
05-09-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-225.80
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$35.67	\$225.80	\$-225.80

As a Starwood Preferred Guest you have earned at least 609 Starpoints for this visit

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

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(6)

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN

HOTELS & RESORTS

Lo, Estelle	Page Number	1	Invoice Nbr	1000172363
Caubo Edmon	Guest Number	879976	Arrive Date	05-13-2014 18:11
	Folio ID	A	Depart Date	05-16-2014 13:48
Athabasca, AB	No. Of Guest	1	Agent	NELLROD2
	Room Number	2011		

Invoice

Date	Reference	Description	Charges	Credits
05-13-2014	RT2011	Room Charge	\$174.00	
05-13-2014	RT2011	GST	\$8.96	
05-13-2014	RT2011	DMF	\$5.22	
05-13-2014	RT2011	Tourism Levy	\$7.17	
05-13-2014	1820	Share Restaurant	\$29.00	
05-14-2014	RT2011	Room Charge	\$174.00	
05-14-2014	RT2011	GST	\$8.96	
05-14-2014	RT2011	DMF	\$5.22	
05-14-2014	RT2011	Tourism Levy	\$7.17	
05-15-2014	RT2011	Room Charge	\$174.00	
05-15-2014	RT2011	GST	\$8.96	
05-15-2014	RT2011	DMF	\$5.22	
05-15-2014	RT2011	Tourism Levy	\$7.17	
05-16-2014	AX	American Express		\$-615.05
	** Total		\$615.05	\$-615.05
	** Balance		\$0.00	

EXPENSE SUMMARY REPORT
Currency: CAD

< 29.00 >
586.05

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
05-13-2014	\$174.00	\$8.96	\$7.17	\$29.00	\$0.00	\$5.22	\$224.35	\$0.00
05-14-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
05-15-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$5.22	\$195.35	\$0.00
05-16-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-615.05
Total	\$522.00	\$26.88	\$21.51	\$29.00	\$0.00	\$15.66	\$615.05	\$-615.05

As a Starwood Preferred Guest you have earned at least 1649 Starpoints for this visit

Continued on the next page

B.

THE WESTIN EDMONTON
Share Restaurant
GST# 861336493RT0005

211 Eddie 6

18/2 1820 GST 4
13MAY 14 4:44PM

2 Latte @ 6.50 13.00
1 Cappuccino 6.50
DO NOT MAKE
1 Tazo Tea 5.50
FOOD 25.00
Tax 1.25
Total Due \$26.25

Gratuity: 2.75^v

Total : 29.00

Room # _____
Name Print _____
Signature _____
Checkout folio emailed? A

7

<u>Surcharges</u>	36.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	17.85
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total airfare and taxes before options (per passenger)	374.90
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$374.90

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-016 - Amount paid: \$374.90

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$374.90 (Airfare - per ticket)

Ticket number(s): 0142129108021

enRoute City Guide

Vancouver

Ask a Vancouverite what they like about their city and the response will almost always be "the lifestyle." Well, The Economist certainly agrees that it's a major selling feature - Vancouver is a perennial contender for the top spot in their "World's Most Liveable Cities" survey - but there's more to Canada's newest Olympic city than soy lattes and yoga...



[Read the complete guide](#)

What do you think of our new City Guide feature?

Fare Rules

Departing Flight Edmonton (YEG) To Vancouver (YVR) - **Tango**
Return Flight Vancouver (YVR) To Edmonton (YEG) - **Tango**

- **Changes:**

Date of issue	30-Mar 2014
Fare Amount in Canadian dollars:	398.95
<i>(Including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	4.12
Combined Taxes *see fare calculation below (XT)	PD
Total Fare in Canadian dollars:	86.57A

Ticket particularities:
 AC ONLY/NON-REF/CHGE FEE
 ACPEDIA 052203

**Fare calculation:*
 09APR14YEA AC YVR Q18.00R232.05AC YEA Q18.00R130.90CAD398.95
 END ROE1.00 PD14.25CA18.79XG45.00SQ
Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your Itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accomodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read Important Information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information & Conditions

Please review this Itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#) US Secure Flight Program for Important Information on documents and Identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/Insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Date of Issue	30-Mar 2014
Fare Amount in Canadian dollars:	316.50
<i>(Including navigational & other charges)</i>	
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.94
Combined Taxes *see fare calculation below (XT)	PD
Total Fare in Canadian dollars:	19.64A
Options	
Change fee in Canadian dollars	75.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	3.75
Ticket particularities:	
AC ONLY/NON-REF/CHGE FEE	
ACPEDIA 052203	

9839

**Fare calculation:*
 10APR14YEA AC YVR Q18.00R149.60AC YEA Q18.00R130.90CAD316.50
 END ROE1.00 PD14.25CA17.85XG45.00SQ
Canadian tax registration numbers:
 XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accomodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

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Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

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Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

SURDELL TAXI 062
12975 84TH AVE V3N1B2
SURREY BC
20103796

111 PURCHASE 1111

4-09-2014 22:26:25
cct # 4512 C
xp D: A Card Type VI
ame: SI-FONG LO
0000000031010 VISA CREDIT

trace # 650054 Operator 362
FB2010379601
nv # 1641
uth # 007912 RRN 001065053

Total \$30.00

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000001
MID: 87516730025
TID: 064 REF#: 00000003
Batch #: 110
04/11/14 08:23:28
APPR CODE: 402788
AMEX Chip
*****2016

AMOUNT \$11.00

APPROVED

SCOTIABANK AMEX
AID: A000000025010402
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU
PLEASE COME AGAIN
CAR#111

CUSTOMER COPY

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000002
MID: 87516730025
TID: 052 REF#: 00000002
Batch #: 081
04/10/14 18:34:59
APPR CODE: 479449
AMEX Chip
*****2016

AMOUNT \$13.00

APPROVED

SCOTIABANK AMEX
AID: A000000025010402
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU
PLEASE COME AGAIN
CAR#79

CUSTOMER COPY

YELLOW CAB CO LTD
1441 CLARK DR V6L3K9
VANCOUVER BC
932297446110

1111 PURCHASE 1111

04-10-2014 21:26:02
Acct # 2016 C
Exp Date Card Type AM
Name: SI-FONG LO
A000000025010402 SCOTIABANK AMEX

Trace # 900005
M21158659040
Inv. # 5
Auth # 432960 RRN 001378005

Total \$14.00

(00) APPROVED-THANK YOU

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Customer copy

MACLURE'S CABS
1275 W. 75TH AVE
VANCOUVER, BC, V6P3G4
6048311111

SALE

Clerk #: 000001
MID: 87516730025
TID: 008 REF#: 00000001
Batch #: 134
04/23/14 05:10:41
APPR CODE: 401383
AMEX Chip
*****2016

AMOUNT \$29.00

APPROVED

SCOTIABANK AMEX
AID: A000000025010402
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU
PLEASE COME AGAIN
CAR#010

CUSTOMER COPY

YELLOW CAB CO LTD
1441 CLARK DR V6L3K9
VANCOUVER BC
932297446110

1111 PURCHASE 1111

04-11-2014 16:00:47
Acct # 2016 C
Exp Date Card Type AM
Name: SI-FONG LO
A000000025010402 SCOTIABANK AMEX

Trace # 450013
M21158659028
Inv. # 1
Auth # 436930 RRN 001235013

Total \$11.00

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

F

G

H

YELLOW CAB
10135 31 AVENUE NW
EDMONTON AB T6H-1C2
786-462-3456

Term Id: 45024124782304
Item #: 1447
SCOTIABANK AMEX
PURCHASE
Op Id: 884210
Card #: XXXXXXXXXXXX2016

AID: A000000025010402

APPROVED

AMOUNT CAD\$53.00

Ref. #: C
Auth. #: 475635
Resp. Code: 00
TUR: 0000000000
TSI: F880

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST

651 160403070

Date: 2014/04/09 Time: 19:22:23
Response: AUTH 475635

CUSTOMER COPY

A

24-7 TAXI
200-10105-100 AVE
EDMONTON AB T5H1A7
STX 00000000000000

TID: 021
Operator# 71509

SALE

.....2016 Exp: ' / ' / '
Amex Swiped

04/23/2014 19:42:53 Inv#: 2665
Record#: 2000 Batch#: 113001
Retrieval#: 00000001

Total: \$60.00

Auth Code: 476426

Customer copy

I

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN[®]

HOTELS & RESORTS

Lo, Estelle
Page Number 1 Invoice Nbr 1000168166
Guest Number 862317 Arrive Date 04-23-2014 14:36
Folio ID A Depart Date 04-24-2014 10:48
No. Of Guest 1 Agent BRADSMO
Room Number 549

Invoice

Date	Reference	Description	Charges	Credits
04-23-2014	RT549	Room Charge	\$174.00	
04-23-2014	RT549	GST	\$8.96	
04-23-2014	RT549	DMF	\$5.22	
04-23-2014	RT549	Tourism Levy	\$7.17	
04-23-2014	RT549	Parking Self	\$29.00	
04-23-2014	RT549	GST	\$1.45	
04-23-2014	4608	Share Lounge	\$10.00	
04-24-2014	VI	Visa		\$-235.80
	** Total		\$235.80	\$-235.80
	** Balance		\$-0.00	

Handwritten notes:
10.00
225.80

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
04-23-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$45.67	\$235.80	\$0.00
04-24-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-235.80
Total	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$45.67	\$235.80	\$-235.80

As a Starwood Preferred Guest you have earned at least 639 Starpoints for this visit

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

Tell us about your stay. www.westin.com/reviews

PLACE FACE UP ON DASH*

Impark Lot 284

Expiration Date/Time

**EXP 10:06AM
APR 24, 2014**

Purchase Date/Time: 09:06am Apr 24, 2014

Total Parking: \$4.76

Total gst: \$0.24

Total Due: \$5.00

Total Paid: \$5.00

#****-2016, American Express

Ticket #: 01240481

S/N #: 100008440040

Setting: Lot 284

Mach Name: Meter 2

GST #887316636RT0001
NO IN AND OUT PRIVILEGES

Rate: \$5 - 1 Hour
Payment Type: Card

Auth #: 402036

***RECEIPT**

Impark Lot 284

Expiration Date/Time: 10:06am Apr 24, 2014

Purchase Date/Time: 09:06am Apr 24, 2014

Total Parking: \$4.76

Total gst: \$0.24

Total Due: \$5.00

Total Paid: \$5.00

American Express

Ticket #: 01240481

Setting: Lot 284

Mach Name: Meter 2

Rate: \$5 - 1 Hour
Payment Type: Card

Auth #: 402036

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

9

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
780-426-3636
http://www.westin.com/edmonton

WESTIN®

HOTELS & RESORTS

Lo, Estelle	Page Number	2	Invoice Nbr	1000169816
Caubo Edmon	Guest Number	876101	Arrive Date	04-28-2014 13:28
	Folio ID	A	Depart Date	05-02-2014 12:54
Athabasca, AB	No. Of Guest	1	Agent	NELLMIR1
	Room Number	1242		

Duplicate Invoice

Date	Reference	Description	Charges	Credits
05-01-2014	RT1242	DMF	\$5.22	
05-01-2014	RT1242	Tourism Levy	\$7.17	
05-01-2014	RT1242	Parking Self	\$29.00	
05-01-2014	RT1242	GST	\$1.45	
05-02-2014	AX	American Express		\$-903.20
		** Total	\$923.10	\$-923.10
		** Balance	\$0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
04-28-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$35.67	\$225.80	\$0.00
04-29-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$35.67	\$225.80	\$0.00
04-30-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$35.67	\$225.80	\$0.00
05-01-2014	\$174.00	\$8.96	\$7.17	\$0.00	\$0.00	\$35.67	\$225.80	\$0.00
05-02-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-903.20
Total	\$696.00	\$35.84	\$28.68	\$0.00	\$0.00	\$142.68	\$903.20	\$-903.20

As a Starwood Preferred Guest you have earned at least 2436 Starpoints for this visit

Continued on the next page

0.1

GOOD EARTH CAFE #22
9942 108 STREET
EDMONTON AB

CARD 4520*****4512
EXPIRY *****
CARD TYPE VISA
DATE 2014/05/01
TIME 9297 14:35:41
RECEIPT NUMBER
C30888712-001-402-098-0

PURCHASE
AMOUNT \$6.98
TIP \$1.00
TOTAL

\$7.98

VISA CREDIT
A0000000031010
6CC3C482BBAAAB1D
000000B000-EB00
E952DB6661C7C17F
000000B000-FB00

APPROVED

AUTH# 062694 01-027
THANK YOU **A**

VERIFIED BY PIN

MERCHANT COPY