

**ATHABASCA UNIVERSITY  
EXECUTIVE EXPENSE REPORT**

Dr. Frits Pannekoek  
President  
February 1, 2014 to March 31, 2014

1) Travel expenses

\* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

\*\* "Incidentals" includes registration fees, telephone calls, and internet charges

\*\*\* "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Jan 6 to 10	Edmonton	Business Meetings	-	448.88	-	9.77	70.51	-	529.16
Jan 28 to Feb 7	Calgary	Business Meetings	-	139.22	-	-	149.71	-	288.93
March 7 to 13	Edmonton	Business Meetings (4 trips/8 meetings)	1,500.87	484.32	-	-	-	-	1,985.19
			<b>\$ 1,500.87</b>	<b>\$ 1,072.42</b>	<b>\$ -</b>	<b>\$ 9.77</b>	<b>\$ 220.22</b>	<b>\$ -</b>	<b>\$ 2,803.28</b>

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.  
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabasca.ca/policy/finance/travelexpenseclaimpolicy.htm>



113

01-22-14

<b>Mr Frits Pannekoek</b>  <b>Canada</b>	Folio No. :	<b>172015</b>	Room No. :	<b>702</b>
	A/R Number :		Arrival :	<b>01-05-14</b>
	Group Code :		Departure :	<b>01-06-14</b>
	Company :	<b>Caubo</b>	Conf. No. :	<b>67888325</b>
	Membership No. :	<b>PC 147904439</b>	Rate Code :	<b>IPCAU</b>
	Invoice No. :		Page No. :	<b>1 of 1</b>

Date	Description	Charges	Credits
01-05-14	*Room	134.00	
01-05-14	GST Tax	6.70	
01-05-14	Trsm Levy Tax	5.36	
01-05-14	Municipal DMF	4.02	
01-05-14	Municipal DMF GST	0.20	
01-05-14	Municipal DMF Tourism Levy	0.16	
01-06-14	American Express XXXXXXXXXXXX1009		150.44
<b>Total</b>		<b>150.44</b>	<b>150.44</b>
<b>Balance</b>		<b>0.00</b>	

Thank you for staying at Holiday Inn Express Downtown Edmonton. Qualifying points for this stay will automatically be credited to your account. To make additional reservations online, update your account information or view your statement please visit [www.priorityclub.com](http://www.priorityclub.com). We look forward to welcoming you back soon.

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Downtown  
 Edmonton10010 - 104 Street  
 Canada T5J 0Z1 Edmonton, AB  
 Telephone: (780) 423-2450 Fax: (780) 426-6090  
 OGST #896724515  
[www.hiexdowntown.com](http://www.hiexdowntown.com)



UNION BANK INN-  
RESTAURANT  
10093 JASPER AVENUE  
EDMONTON, AB T5J1S5  
7804233600

**SALE**

Server #: 000008  
MID: 87016120024  
TID: 002                    REF#: 00000013  
Batch #: 098  
01/08/14                    13:27:38  
APPR CODE: 549360  
AMEX  
\*\*\*\*\*1009S                    11/1

<b>AMOUNT</b>	<b>\$59.75</b>
<b>TIP</b>	<b>\$10.76</b>
<b>TOTAL</b>	<b>\$70.51</b>

APPROVED

THANK YOU  
PLEASE COME AGAIN

CUSTOMER CLERK



110

01-22-14

<b>Mr Frits Pannekoek</b>  <b>Canada</b>	Folio No. :	172242	Room No. :	607
	A/R Number :		Arrival :	01-08-14
	Group Code :		Departure :	01-10-14
	Company :	Athabasca University Graduate Stud	Conf. No. :	65295325
	Membership No. :	PC 147904439	Rate Code :	IPF05
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
01-08-14	Parking	10.00	
01-08-14	*Room	124.00	
01-08-14	GST Tax	6.20	
01-08-14	Trsm Levy Tax	4.96	
01-08-14	Municipal DMF	3.72	
01-08-14	Municipal DMF GST	0.19	
01-08-14	Municipal DMF Tourism Levy	0.15	
01-09-14	Parking	10.00	
01-09-14	*Room	124.00	
01-09-14	GST Tax	6.20	
01-09-14	Trsm Levy Tax	4.96	
01-09-14	Municipal DMF	3.72	
01-09-14	Municipal DMF GST	0.19	
01-09-14	Municipal DMF Tourism Levy	0.15	
01-10-14	American Express XXXXXXXXXXXX1009		298.44

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<b>Total</b>	<b>298.44</b>	<b>298.44</b>
<b>Balance</b>	<b>0.00</b>	

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132

02-03-14

<b>Mr Frits Pannekoek</b>  <b>Canada</b>	Folio No. :	173210	Room No. :	408
	A/R Number :		Arrival :	01-27-14
	Group Code :		Departure :	01-28-14
	Company :	Caubo	Conf. No. :	65842467
	Membership No. :	PC 147904439	Rate Code :	IPCAU
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
01-27-14	*Room	124.00	
01-27-14	GST Tax	6.20	
01-27-14	Trsm Levy Tax	4.96	
01-27-14	Municipal DMF	3.72	
01-27-14	Municipal DMF GST	0.19	
01-27-14	Municipal DMF Tourism Levy	0.15	
01-28-14	American Express XXXXXXXXXXXX1009		139.22
<b>Total</b>		<b>139.22</b>	<b>139.22</b>
<b>Balance</b>		<b>0.00</b>	

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==TRANSACTION RECORD==  
=RELEVÉ DE TRANSACTION=

POS88004550 RETLR14514901  
AX9323310962  
CORA BREAKFAST AND LUNCH  
255 5 AVE SW UNIT 147  
CALGARY , AB

SEW.: 043 BATCH/LOT: 162  
REFERENCE-NB.: 022017  
2014/01/30 09:32:18 D01

PURCHASE/ACHAT \$30.92  
TIP/POURBOIRE \$4.64  
TOTAL \$35.56  
AUTHOR./AUTOR.: 581381

OO APPROVED - THANK YOU

Keep this copy for  
your records.

COPY : CARDHOLDER

\*\*\*\*\*

**Bow Valley**  
147-255 5th Avenue SW  
Calgary, Alberta  
T2P 3G6  
(403) 266-6583

Serv: Danielle

Bill: 55

Table: 71A Order: 50 Seat: 1

#Clients: 2

2014-01-30 09:18:41

1 PEGGY'S POACHED 10.55  
2 REGULAR COFFEE 5.20  
1 REGULAR ORANGE JUICE 3.75  
1 YOGURT HARVEST FRUITS 9.95

Sub Total: 29.45  
GST 1.47

Total: 30.92

803740539 RT0001

Thank you, have a great day!  
Payable at the cash

THOMSONS  
REGIONAL CANADIAN CUISINE  
112 STEPHEN AVENUE S.E.  
FOR RESERVATIONS CALL 537-4449  
GST#859734659RT0002

CHECK: 1299  
TABLE: 20/1  
SERVER: 189 LILIAN  
DATE: JAN31'14 1:14PM  
CARD TYPE:  
ACCT #:  
EXP DATE:  
AUTH CODE: 549053  
F PANNEKOEK

SUBTOTAL: 53.81

Gratuity: \_\_\_\_\_

Total: \_\_\_\_\_

Signature: \_\_\_\_\_

I Agree to pay above total  
amount according to card holder  
agreement  
Gratuity included for  
parties of 6 or more

THOMSONS  
RESTAURANT

REGIONAL CANADIAN CUISINE  
112 STEPHEN AVENUE S.E.  
189 LILIAN

20/1 1299 GST 2  
JAN31'14 12:24PM

2 Battered Haddock 42.00  
1 LATTE 3.75  
1 ESPRESSO DBL 5.50  
Food Sales 51.25  
\*GST859734659RT2 2.56  
PAYMENT DUE \$53.81

Tip: 6.00

Total: 59.81

Room: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Earn or Redeem Points for Dining  
Gold Passport#:

Last Name:

Offer code(s):

Redemption Eligible: 53.81 CAD

\*Not point earning eligible.

#Not point redemption eligible.

GST#859734659RT0002  
Gratuity included for  
parties of 6 or more

**BISTECCA**  
 Italian Steakhouse & Wine Bar  
 By Sonny Sung

33 OLENA I

Tbl 84/1                      Chk 78                      Gst 4  
 Feb07'14 12:54PM

1 POP	3.00
2 ZUPPA GIORNO	12.00
1 PIZZA SAUSAGE	15.00
1 PIZZA FLORENTINE	15.00

Subtotal	45.00
45.00 GST	2.25
Amount Due	<b>47.25</b>

BISTECCA VALENTINES DAY  
 PRESENTED BY SONNY SUNG  
 3 COURSE MEAL DINNER, PRICE  
 DETERMINED BY MAIN COURSE  
 SELECTION.

bistecca@sorrentinos.com  
 GST# 855-64 7707 RT0001

**BISTECCA ITALIAN STEAK HOUSE**

2345 111 ST NW

EDMONTON, AB T6J 5E5  
 (780) 439-7336

TERM ID: 04099540                      BATCH#: 023  
 EMPLOYEE ID: 93                      SHIFT#: 002

**Sale**

INV#: 000000003  
 ANEX

Application Label:  
 AID: A00000002561000.  
 TVR: 00 20 00 00 00  
 TSI: FC 00  
 \*\*\*\*\*1009

Amount:	\$	47.25
Tip:	\$	7.09

**Total: CAD\$ 54.34**

APPROVED 864464  
 000/00

07-Feb -14                      14:02:39

CUSTOMER COPY  
 THANK YOU



142

03-20-14

<b>Mr Frits Pannekoek</b>  <b>Canada</b>	Folio No. :	175417	Room No. :	618
	A/R Number :		Arrival :	03-05-14
	Group Code :		Departure :	03-07-14
	Company :	Athabasca University	Conf. No. :	64829262
	Membership No. :	PC 147904439	Rate Code :	IPF05
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
03-05-14	Parking	11.00	
03-05-14	*Room	134.00	
03-05-14	GST Tax	6.70	
03-05-14	Trsm Levy Tax	5.36	
03-05-14	Municipal DMF	4.02	
03-05-14	Municipal DMF GST	0.20	
03-05-14	Municipal DMF Tourism Levy	0.16	
03-06-14	Parking	11.00	
03-06-14	*Room	134.00	
03-06-14	GST Tax	6.70	
03-06-14	Trsm Levy Tax	5.36	
03-06-14	Municipal DMF	4.02	
03-06-14	Municipal DMF GST	0.20	
03-06-14	Municipal DMF Tourism Levy	0.16	
03-07-14	American Express XXXXXXXXXXXX1009		322.88

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<b>Total</b>	<b>322.88</b>	<b>322.88</b>
<b>Balance</b>	<b>0.00</b>	

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**MAR 17 2014**  
 OFFICE OF THE PRESIDENT



10175-100A Street  
 Edmonton, Alberta T5J 0R7  
 Tel: (780) 428-6031  
 Fax: (780) 425-5193  
 E-mail: lesley@paulitravel.com  
 www.paulitravel.com

SALES PERSON: 70 ITINERARY/INVOICE NO. 0256994 DATE: 12 MAR 14  
 CUSTOMER NBR: 010039 ~~DUPLICATE~~ XILKKE PAGE: 01

TO: ATHABASCA UNIVERSITY  
 1 UNIVERSITY DRIVE  
 ATHABASCA, AB T9S 3A3

**YOUR  
 ACCOUNTING  
 COPY**

FOR: PANNEKOEK/FRITS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS  
 72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND  
 SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS  
 CAUTION: TICKETS HAVE VALUE IF UNLAPSED RETURN FOR REFLIGHT

\*\*\*CONTACT LESLEY PAULL AT 780-906-2147 IN EMERGENCY\*\*\*

\*\*PLEASE CALL OR SEND TEXT MESSAGE IF NEED HELP\*\*

25 MAR 14 - TUESDAY

OTHER EDMONTON INTL AB

AIR CANADA CONFIRMATION NYZLS5

RESERVATIONS 2132080040

PANNEKOEK F

BILLED TO AXXXXXXXXXXXXX1009

543.25\*

27.16 G.S.T./H.S.T.

27.16\*

AIR AIR CANADA FLT:8380 ECONOMY  
 OPERATED BY AIR CANADA EXPRESS - JAZZ  
 LV EDMONTON INTL AB 0745

570.41

AR FORT MCMURRAY AB 0848

EQP: DH4  
 01HR 03MIN  
 NON-STOP  
 REF: NYZLS5

PANNEKOEK/FRITS AC-938604154

SEAT SELECTION - 2C - FLIGHT AC8380

AIR AIR CANADA FLT:8389 ECONOMY  
 OPERATED BY AIR CANADA EXPRESS - JAZZ  
 LV FORT MCMURRAY AB 1605

EQP: DH4  
 01HR 06MIN  
 NON-STOP  
 REF: NYZLS5

AR EDMONTON INTL AB 1711

PANNEKOEK/FRITS AC-938604154

SEAT SELECTION - 2C - FLIGHT AC8389

OTHER EDMONTON INTL AB  
 BOOKING MANAGEMENT FEE - 50.00  
 PROFESSIONAL FEE

BILLED TO AXXXXXXXXXXXXX1009  
 2.50 G.S.T./H.S.T.

50.00\*  
 2.50\*

20 DEC 14 - SATURDAY

OTHER EDMONTON AB

HAVE A SAFE AND PLEASANT TRIP

52.50

CONTINUED ON PAGE 2

#2 + #4



SALES PERSON: 70  
CUSTOMER NBR: 010039

ITINERARY/INVOICE NO. 0256994  
DUPLICATE XILKKE

DATE: 12 MAR 14  
PAGE: 02

TO: ATHABASCA UNIVERSITY  
1 UNIVERSITY DRIVE  
ATHABASCA, AB T9S 3A3

FOR: PANNEKOEK/FRITS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS  
72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND  
SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS  
CAUTION: TICKETS HAVE VALUE IF UNUSED RETURN FOR REFUND

TOTAL BASE	524.00
TOTAL TAX	69.25
TOTAL G.S.T./H.S.T.	29.66
NET CC BILLING	622.91*
-----	
TOTAL AMOUNT DUE	0.00

.....  
..AN ADMINISTRATION FEE WILL BE APPLIED ON  
..EACH CHANGE REQUESTED

.....  
..PREPARED BY DONNA KRUEGER  
..AFTER HOURS NUMBER 1-800-757-7676 IN NORTH AMERICA  
..INTERNATIONAL 001-303-876-4247  
..THERE IS A 35.00 CHARGE PER AFTER HOURS CALL  
BAGGAGE ALLOWANCE VARIES BY DESTINATION AND BY  
CLASS OF SERVICE. FOR MORE INFORMATION  
GO TO WWW.AIRCANADA.COM/BAGGAGE

-----PENALTY/CHANGE RULES-----

ALL FARES ARE 100 PERCENT NON-REFUNDABLE.  
CHANGES ARE PERMITTED FOR A CHANGE FEE  
AND ANY FARE DIFFERENCE.

AIR CANADA OFFERS ONLINE CHECKIN 24 HRS PRIOR TO DEPARTURE  
GO TO WWW.AIRCANADA.COM OR MOBILE.AIRCANADA.COM  
RECOMMENDED CHECK-IN TIME IS AT LEAST 60 MINUTES PRIOR TO DEPARTURE.  
AFTER CHECK-IN YOU MUST BE AVAILABLE AT THE BOARDING GATE AT LEAST  
30 MINUTES PRIOR TO DEPARTURE OR YOU MAY BE DENIED BOARDING.  
PLEASE ENSURE THAT YOU HAVE GOVERNMENT-ISSUED PHOTO I.D.  
GATE ASSIGNMENTS AND DEPARTURE/ARRIVAL INFORMATION ARE  
SUBJECT TO CHANGE. PLEASE CHECK MONITORS AT THE AIRPORT.  
PLEASE RECONFIRM ALL FLIGHTS  
BAGGAGE ALLOWANCES VARY BY DESTINATION AND AIRLINE. CHECK WITH  
THE AIRLINE DIRECTLY FOR BAGGAGE ALLOWANCES AND EXTRA BAGGAGE FEES.

RECEIVED  
**MAR 17 2014**  
 OFFICE OF THE PRESIDENT



10175-100A Street  
 Edmonton, Alberta T5J 0R7  
 Tel: (780) 428-6031  
 Fax: (780) 425-5193  
 E-mail: lesley@paultravel.com  
 www.paultravel.com

SALES PERSON: 70 ITINERARY/INVOICE NO. 0257007 DATE: 12 MAR 14  
 CUSTOMER NBR: 010039 DUPLICATE NTHBCZ PAGE: 01

TO: ATHABASCA UNIVERSITY  
 1 UNIVERSITY DRIVE  
 ATHABASCA, AB T9S 3A3

**YOUR ACCOUNTING COPY**

FOR: PANNEKOEK/FRITS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS  
 72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND  
 SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS  
 CAUTION: TICKETS HAVE VALUE IF UNPAID RETURN FOR AIRLINE

\*\*\*CONTACT LESLEY PAULL AT 780-906-2147 IN EMERGENCY\*\*\*  
 \*\*PLEASE CALL OR SEND TEXT MESSAGE IF NEED HELP\*\*

23 MAY 14 - FRIDAY

OTHER EDMONTON INTL AB  
 AIR CANADA CONFIRMATION PCGRBV  
 RESERVATIONS 2132090731

PANNEKOEK F

BILLED TO AXXXXXXXXXXXXX1009

784.25\*

41.21 G.S.T./H.S.T.

41.21\*

AIR AIR CANADA  
 LV EDMONTON INTL AB

FLT:158 ECONOMY  
 0005

FOOD FOR PURCHASE  
 EQP: AIRBUS A320 825.46  
 03HR 40MIN  
 NON-STOP  
 REF: PCGRBV

AR TORONTO ON  
 ARRIVE: TERMINAL 1  
 PANNEKOEK/FRITS AC-938604154

SEAT SELECTION - 12C/D - FLIGHT AC 158

CAR TORONTO ON BUDGET RENT A CAR

INTER CAR AUTO A/C

PICK UP-6A  
 RETURN-26MAY/9P  
 RATE PLAN 4 DAYS 0 HRS

DAILY RATE	CAD	MI/KM	EX MI/KM
XTRA DAY-	54.90	UNL	
XTRA HOUR-	54.90	UNL	
MANDATORY CHARGES	41.18	UNL	
APPROX RENTAL COST	82.75		
CONFIRMATION NUMBER	302.35	UNL	
	38974815CA5FAST		RATE-GUARANTEED
	ID-LJ000S		

CONTINUED ON PAGE 2

#3 + #5





140

03-13-14

<b>Mr Frits Pannekoek</b> <b>6004 50 Ave.</b> <b>Athabasca AB T9S 1L6</b> <b>Canada</b>	Folio No. :	175788	Room No. :	302
	A/R Number :		Arrival :	03-12-14
	Group Code :		Departure :	03-13-14
	Company :	Athabasca University	Conf. No. :	61587205
	Membership No. :	PC 147904439	Rate Code :	IPF05
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
03-12-14	Parking	11.00	
03-12-14	*Room	134.00	
03-12-14	GST Tax	6.70	
03-12-14	Trsm Levy Tax	5.36	
03-12-14	Municipal DMF	4.02	
03-12-14	Municipal DMF GST	0.20	
03-12-14	Municipal DMF Tourism Levy	0.16	
03-13-14	American Express XXXXXXXXXXXX1009		161.44
		<b>Total</b>	<b>161.44</b>
		<b>Balance</b>	<b>0.00</b>

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6