

**ATHABASCA UNIVERSITY  
EXECUTIVE EXPENSE REPORT**

Barry Walker, Board Chair  
February 1, 2014 to March 31, 2014

**1) Travel expenses**

\* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

\*\* "Incidentals" includes registration fees, telephone calls, and internet charges

\*\*\* "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
Feb 14 - 18	Fort McMurray	Business Meeting	150.15	-	-	-	-	-	150.15
			<u>\$ 150.15</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 150.15</u>

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

AC8380 <sup>1</sup>	<b>Edmonton, Edmonton Int'l (YEG)</b> Thu 27-Mar 2014 07:45	<b>Fort McMurray (YMM)</b> Thu 27-Mar 2014 08:48	0	1hr03	DH4	Tango, A
AC8389 <sup>1</sup>	<b>Fort McMurray (YMM)</b> Thu 27-Mar 2014 16:05	<b>Edmonton, Edmonton Int'l (YEG)</b> Thu 27-Mar 2014 17:11	0	1hr06	DH4	Flex, V

Operated by:

<sup>1</sup> Air Canada Express - Jazz

**Passenger Information**

**1: Mr Barry Walker : Adult (16+), Ticket Number: 0142131069197**

Air Canada - Aeroplan : 125404236

Meal Preference : **Regular**

Payment Card:

Special Needs: **None**

Seat Selection: AC8380 6D Paid , AC8389 5D

**Additional charges and/or refund summary**

	<b>Additional charges</b>
	<b>Adult</b>
<b>Passenger Type</b>	
<b>Air Transportation Charges</b>	
Airfare (Includes Surcharges)	<b>0.00</b>
<b>Extra Charges (Change Fee)</b>	
Change Fee	125.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	6.25
<b>Total Extra Charge (Change Fee)</b>	<b>131.25</b>
<b>Options</b>	
Departing Flight - <b>Tango</b>	
★ Advance Seat Selection	18.00
Return Flight - <b>Flex</b>	
★ NIL	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
<b>Total airfare, taxes and options (per passenger)</b>	<b>150.15</b>
Number of passengers	1
<b>Grand Total - Canadian dollars</b>	<b>\$150.15</b>

**Payment Information**

**Credit/Debit Card xxxx-xxxx-xxxx-8808 - Amount paid: \$150.15**

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$131.25 (Change Fee per ticket)
- Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142131069197

**Fare Rules**

**Departing Flight Edmonton (YEG) To Fort McMurray (YMM) - Tango**