

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Dr. Alexander Kondra
Acting Vice President, Academic
April 1, 2014 to May 31, 2014

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, and internet charges

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
April 13 to 15	Edmonton	Business Meetings	153.60	348.04	-	10.00	1,090.89	-	1,602.53
April 29	Edmonton	Business Meetings	172.80	-	15.00	-	-	-	187.80
			<u>\$ 326.40</u>	<u>\$ 348.04</u>	<u>\$ 15.00</u>	<u>\$ 10.00</u>	<u>\$ 1,090.89</u>	<u>\$ -</u>	<u>\$ 1,790.33</u>

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

Dr Alex Kondra
1 University Drive
Athabasca AB T9S 3A3
Canada

RECEIVED
APR 15 2014
FINANCE

Room Number: 1001
Arrival Date: 04-13-14
Departure Date: 04-15-14
Page No: 1 of 1
Confirmation No 13381844

INVOICE

Folio No: 177806

04-15-14

Date	Description	Charges	Credits
04-13-14	Room Revenue	155.00	
04-13-14	Destination Marketing Fee - 3%	4.65	
04-13-14	Tourism Levy - 4%	6.39	
04-13-14	Room GST - 5%	7.98	
04-14-14	Room Revenue	155.00	
04-14-14	Destination Marketing Fee - 3%	4.65	
04-14-14	Tourism Levy - 4%	6.39	
04-14-14	Room GST - 5%	7.98	
04-15-14	Visa XXXXXXXXXXXXXXXX7284 XX/XX		348.04
Total		348.04	348.04
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001

SELECT

MON APRIL 14, 2014
CHECK #120670-1
 TABLE #20

1 SOFT DRINK	\$3.00
3 COFFEE	\$9.00
2 TEA	\$6.00
3 CUP SOUP	\$15.00
8 TENDERLOIN	\$304.00
4 CAESAR SMALL	\$24.00
3 CREME BRULEE	\$24.00
3 CHEESECAKE	\$30.00
1 ARCTIC CHAR	\$28.00
2 LAMB SHANK	\$56.00
1 TWIN ISLANDS	\$40.00
2 CARMEN MERLOI	\$68.00
5 SM CHOP SALAD	\$40.00
	<hr/>
	\$646.00
GST	\$32.25
SUB-TOTAL	: \$677.25
• gratuity •	: \$116.10 ✓
TOTAL	\$793.35

INNTS & GUNN BEER DINNER
 WEDNESDAY, APRIL 30th
 JOIN US FOR A FOUR COURSE
 DINNER WITH BREWMASTER
 NIC RENNIE FROM SCOTLAND
 GST# 84856-9901 RT0001
 Time: 19:00 12 CUSTOMERS

Allegro Italian Kitchen
 10011-109th Street
 Edmonton, Alberta
 780-424-6644

Your GST# 896140894

122 JEREMY

Check: 1331 Guests: 1
 Table: 60-1

04/14/2014 12:00PM

1	MINISTRONE DI VERDUR	8.95
1	PENNE DIAVOLA	14.45
3	POLLO CON FUNGHI	61.35
1	ZITTI CON POLLO	16.95
1	INSALATA ALLEGRO	11.45
1	GAMBERONI ALLEGRO	15.45
1	CANNELLONI	15.45
1	GAMBERONI VOSTRA	23.00
1	INSALATA TREVISANA	15.45
1	AFFUMICATO	16.45
1	VITELLO	15.45
2	TEA	7.50
4	COFFEE	12.00
1	GELATI	8.00
	Auto-Gratuity	43.54

Subtotal	241.90
G.S.T.	12.10
Service Chrg	43.54 ✓
Total Due	\$297.54

Please Pay Server

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