

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Mike Battistel
Vice President, Information Technology & CIO
April 1, 2014 to May 31, 2014

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, and internet charges

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
March 27	Edmonton	Business meetings	167.60	-	-	-	-	-	167.60
March 6 to 25	Edmonton	Business meetings	188.60	546.62	25.00	10.00	62.61	-	832.83
April 4	Edmonton	Business meetings	164.85	-	15.00	-	-	-	179.85
April 8 to 12	Toronto	Business meetings & Conference	1,152.81	864.05	115.00	548.50	-	-	2,680.36
April 4	Edmonton	Business meetings	153.60	-	15.00	-	199.96	-	368.56
			\$ 1,827.46	\$ 1,410.67	\$ 170.00	\$ 558.50	\$ 262.57	\$ -	\$ 4,229.20

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.
Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>



**CHATEAU
LACOMBE**
HOTEL

03-07-14

Cesarino Battistel 1 university Drive Athabasca AB T9S 3A3 Canada	Folio No. :	Room No. :	2106
	A/R Number :	Arrival :	03-06-14
	Group Code :	Departure :	03-07-14
	Company :	Conf. No. :	193970649
	Membership No. :	Rate Code :	OTABOO
		Page No. :	1 of 1

Date	Description	Charges	Credits
03-06-14	*Accommodation	157.50	
03-06-14	ERDMF-3%	4.73	
03-06-14	Tourism Levy	6.49	
03-06-14	Room GST	8.11	
03-06-14	Parking	15.00	
03-06-14	Parking GST	0.75	
03-06-14	American Express		192.58
Total		192.58	192.58
Balance		0.00	

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: X _____

GST Summary:

Room	8.11
F&B	0.00
Misc.	0.75

G.S.T. Registration Number: R816322242

Terminal#:1 Cashier#:5
 03/2014 7:55 AM
 03/2014 3:37 PM - 07:42
 99198954 / #476067
 DATE : \$ 25.00
 TOTAL : \$ 25.00
 Cash : \$ 25.00

#897727657RT
 a Nice Day

Thank You For
 Dining At Commerce
 Place Parkade

Allegro Italian Kitchen
 10011-109th Street
 Edmonton, Alberta
 780-424-6644

Your GST# 896140894

2 JEREMY

Check: 520 Guests: 1
 Table: 2-1
 03/24/2014 11:49AM

SODA	3.25
CRANBERRY JUICE	3.25
INSALATA DI POLLO	14.45
SOUP OF THE DAY	8.95
INSALATA CAPRESE	12.45
CAPPUCINO	9.50

Subtotal 51.85
 G.S.T. 2.59
Total Due \$54.44

****Please Pay Server****

COMMERCE PLACE PARKADE
 10155 102ND ST

EDMONTON, AB T5J 4G8
 204-946-7193

288576

BATCH#: 478
 SHIFT#: 001

Sale

000000020

Seq#: 478001061020

3007

CAD\$ 25.00

PROVED 546139
 000/00

15:37:30

CUSTOMER COPY

B-3

ALLEGRO ITALIAN KITCHEN
 10011 109 STREET
 EDMONTON AB

CARD *****3007
 CARD TYPE AMEX
 DATE 2014/03/24
 TIME 7747 15:10:00
 RECEIPT NUMBER
 5103847-001-298-007

PURCHASE
 AMOUNT \$54.44
 TIP \$8.10 ✓
 TOTAL

\$62.61

APPROVED

ATH# 563643 00-00
 THANK YOU

CARDHOLDER COPY

> [unclear] S
 > [unclear] S

Mr Cesarino Battistel
1 University Dr
Athabasca AB T9S 3A3
Canada

Room Number: 0302
Arrival Date: 03-23-14
Departure Date: 03-25-14
Page No: 1 of 1
Confirmation No 12527839

INVOICE

Folio No: 175756

03-25-14

Date	Description	Charges	Credits
03-23-14	Room Revenue	155.00	
03-23-14	Destination Marketing Fee - 3%	4.65	
03-23-14	Tourism Levy - 4%	6.39	
03-23-14	Room GST - 5%	7.98	
03-24-14	Room Service <i>Tip for server</i> Room# 0302 : CHECK# 854	3.00	
03-24-14	Room Revenue	155.00	
03-24-14	Destination Marketing Fee - 3%	4.65	
03-24-14	Tourism Levy - 4%	6.39	
03-24-14	Room GST - 5%	7.98	
03-25-14	Room Service <i>Tip for server</i> Room# 0302 : CHECK# 1038	3.00	
03-25-14	American Express XXXXXXXXXXXXXXX3007 XX/XX		354.04
Total		354.04	354.04
Balance		0.00	

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001

- **Manage my booking online** (view/change my booking; select seats*).
- **Select Seats**
- **Maple Leaf Lounge | Meal Vouchers | On My Way**
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

08/04/2014 11:45 AM

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC126	Edmonton, Edmonton Int'l (YEG) Tue 08-Apr 2014 11:45	Toronto, Pearson Int'l (YYZ) Tue 08-Apr 2014 17:29 - Terminal 1	0	3hr44	321	Tango, T	Q/S F
AC127	Toronto, Pearson Int'l (YYZ) Sat 12-Apr 2014 14:40 - Terminal 1	Edmonton, Edmonton Int'l (YEG) Sat 12-Apr 2014 16:51	0	4hr11	319	Tango, T	Q/S F

Q/S F: Food for purchase on board All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr Cesarino Ippole Michael Battistola : Adult (16+), Ticket Number: 0142131047359
 Air Canada - Aeroplan : ██████████
 Payment Card: xxxx-xxxx-xxxx-xxxx
 Seat Selection: None
 Meal Preference: None
 Special Needs: None

Purchase Summary

Fare Summary

	Adult
Passenger Type	
Air Transportation Charges	
Departing Flight - Tango	238.00
Return Flight - Tango	259.00
Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	29.11
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	639.61
Number of passengers	1
Grand Total - Canadian dollars	\$639.61

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-xxxx Amount paid: \$639.61
 The following charges (tax inclusive) will appear on your credit or debit card statement:
 • Air Canada: \$639.61 (Airfare - per ticket)

Ticket number(s): 0142131047359



PRINT THIS PAGE

My Transaction Invoice Details

CIO Association Of Canada
 (CIOCAN)
 7270 Woodbine Avenue, Suite 204
 Markham, ON L3R 4B9
 Phone: 905-752-1899
 Fax: (905) 513-1248
 Email: national@ciocan.ca

Mr. Mike Battistel
 Athabasca University
 1 University Drive
 Athabasca, AB T9S 3A3
 Canada
 Phone: [REDACTED]
 Fax: (Not Available)
 Email: [REDACTED]

Orders contained in this Invoice

Order Number	Order Date	Cancel Date
4510700	2/13/2014	

Invoice Details

Charges:

Product	Customer Name	Product Type	Transaction Type	Purchase Date	Cancel Date	Unit Price	Quantity	Total
CIO Peer Forum 2014 - Member registration, with option to register guest	Battistel Mike	Event	Charge	2/13/2014		\$450.00	1	\$450.00

Sub Total: \$450.00
 Taxes: \$58.50
 Shipping: \$0.00

Unpaid Cancellations:

Product	Product Type	Transaction Type	Purchase Date	Cancel Date	Unit Price	Quantity	Total
There are no results to display.							

Cancellation Total: 0.00

Total Due:

Total Due: \$508.50

Payments:

Product	Product Type	Payment Method	Payment Date	Cancel Date	Amount	Quantity	Total
CIO Peer Forum 2014 - Member registration, with option to register guest	Event	Credit Card	2/13/2014		\$450.00	1	\$450.00
Taxes or Other Transactions	-	Credit Card	2/13/2014		\$58.50	1	\$58.50

Payment Total: \$508.50

Balance & Credit:

Balance: \$0.00
Credit: \$0.00

From: Air Canada confirmation [aircanada.ca]
 Subject: Air Canada - 08-Apr: Edmonton - Toronto (booking ref: MOGFJV) - booking modified
 Date: April 1, 2014 at 13:54 MDT
 To: [REDACTED]

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Confirmation

Your seat selection is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

Booking Reference: [REDACTED]

This is your confirmation

Main Contact:
 Mr Cesarino Ippolito Battistini

[REDACTED]
 [REDACTED]
 [REDACTED]

Online Services

- Manage my booking online (view/change my booking; select seats*)
- Select Seats
- Mile Plus Lounges | Meal Vouchers | On My Way
- Alert me of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures - check online if my flight is on time.
- Check-in online and print my boarding pass.

* Can my booking be changed online?

Customer Care

Air Canada
 1-888-247-2262
 Flight Arrivals and
 Departures
 1-888-422-7533

Flight Itinerary

Flight	From	To	Steps	Duration	Aircraft	Fare Type
AC126	Edmonton, Edmonton Int'l (YEG) Tue 08-Apr 2014 11:49	Toronto, Pearson Int'l (YYZ) Tue 08-Apr 2014 17:24 - Terminal 1	0	3hr39	321	Tango, T
AC127	Toronto, Pearson Int'l (YYZ) Sat 12-Apr 2014 14:40 - Terminal 1	Edmonton, Edmonton Int'l (YEG) Sat 12-Apr 2014 16:45	0	4hr05	319	Tango, T

Passenger Information

1: Mr Cesarino Ippolito Battistini : Adult (16+), Ticket Number: 0142131047359

Air Canada - Aeroplan : [REDACTED] Meal Preference : Regular
 Payment Card: [REDACTED] Special Needs: None
 Seat Selection: AC126 28C Paid , AC127 19E Paid

Review additional charges

	Additional charges
Departing Flight: Advance Seat Selection (1 x 31.00)	31.00
Return Flight: Advance Seat Selection (1 x 31.00)	31.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.10
Grand Total - Canadian dollars	\$65.10

NE RIEN ÉCRIRE AU-DESSUS DE CETTE LIGNE - DO NOT WRITE ABOVE THIS LINE

NE PAS ÉCRIRE LA DATE D'ÉMISSION, NI EN LA CASSE APPROPRIÉE
DO NOT WRITE THE ISSUANCE DATE IN THE BOX BEHIND
LES CHIFFRES DE LA DATE D'ÉMISSION VUS EN
FIELD ABOVE THE DATE DIGITS

418 124

5121642

AMOUNT PAID	711 -
TAX	711 -
TIP	
PROCESSES FEE	
TOTAL PAID	79 -

LES CONDITIONS ET MODALITÉS APPLICABLES À CETTE VENTE SONT COMPOSÉES
D'UNE PARTIE D'UNE SÉRIE DE LETRES CAPS
ET D'UNE PARTIE D'UNE SÉRIE DE LETRES MINUSCULES
TERMS AND CONDITIONS APPLICABLE TO THE SALE ARE IN ACCORDANCE WITH
YOUR AGREEMENT

X *[Signature]*
SIGNATURE DU CLIENT - CUSTOMER'S SIGNATURE

CONSERVEZ CETTE COPIE POUR VOS DÉCLARATIONS
PLEASE RETAIN THIS COPY FOR YOUR RECORDS



FACTURE - SALES SLIP
COPIE DU CLIENT - CUSTOMER'S COPY
D

Sheraton Parkway Toronto North
 600 Highway 7 East
 Richmond Hill, ON L4B 1B2
 905-881-2121
<http://www.sheratonparkway.com>



Mr. Battistel, C Page Number 1 Invoice Nbr 1000058495
 Michael

Guest Number 1309607 Arrive Date 04-08-2014 16:50
 Folio ID A Depart Date 04-12-2014 14:00
 No. Of Guest 2
 Room Number 974
 Time 04-12-2014 10:39

Invoice

Tax Identification		89363.9849RT		
Date	Reference	Description	Charges	Credits
04-08-2014	RT974	Room Charge	\$185.00	
04-08-2014	RT974	Room HST-13%	\$24.05	
04-08-2014	RT974	CFF-3%	\$5.55	
04-08-2014	DEPOSIT	Deposit Applied		\$-214.60
04-09-2014	RT974	Room Charge	\$185.00	
04-09-2014	RT974	Room HST-13%	\$24.05	
04-09-2014	RT974	CFF-3%	\$5.55	
04-10-2014	069	8882402560 6570 14:58	\$5.00	
04-10-2014	069	HST Local Calls	\$0.65	
04-10-2014	RT974	Room Charge	\$185.00	
04-10-2014	RT974	Room HST-13%	\$24.05	
04-10-2014	RT974	CFF-3%	\$5.55	
04-11-2014	RT974	Room Charge	\$185.00	
04-11-2014	RT974	Room HST-13%	\$24.05	
04-11-2014	RT974	CFF-3%	\$5.55	
04-12-2014	AX	American Express		\$-649.45
		** Total	\$864.05	\$-864.05
		** Balance	\$0.00	

For Authorization Purpose Only

CM BATTISTEL

Date	Authorized
04-12-2014	821.40

Continued on the next page

Sheraton Parkway Toronto North
600 Highway 7 East
Richmond Hill, ON L4B 1B2
905-881-2121
<http://www.sheratonparkway.com>



Mr. Battistel, C Michael	Page Number	2	Invoice Nbr	1000058495
	Guest Number	1309607	Arrive Date	04-08-2014 16:50
	Folio ID	A	Depart Date	04-12-2014 14:00
	No. Of Guest	2		
	Room Number	974		
	Time	04-12-2014 10:39		

Invoice

HST On Room	96.20
HST on Food & Beverage	0.00
HST On Telephone	0.65
HST on Other	0.00
	96.85

As a Starwood Preferred Guest you have earned at least 1647
Starpoints for this visit A80134444839

Thank you for choosing Starwood Hotels We look forward to
welcoming you back soon!

Tell us about your stay. www.sheraton.com/reviews

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family getaway at breathtaking resorts around the globe. Explore more than
60 resort location at www.sheraton.com/resorts

MIDNIGHT LIMD SERVICE
600 HWY 7 EAST
RICHMOND HILL, ON
(416) 766-8194

TERMINAL ID: 014900
MERCHANT ID: 9913064F

VISA
XXXXXXXXXXXX2665 EXP: 10/10 ICC
EMV SALE
BATCH: 000499 INU: 002308
Apr 12, 14 11:08
Visa Credit
CID: 00000000031010
RRN: 04590005 AUTH: 041781

TRACE #: 464102344819961

RESP LD: ,00
~~STANDARD~~

SALE AMT	CAD\$75.00
TIP	CAD\$8.00✓

TOTAL	CAD\$83.00

MICHAEL C BATTISTEL

THANK YOU
FOR YOUR BUSINESS!

CUSTOMER COPY

9

Edmonton International Airport Parking



Display Previous Bookings

Manage My Booking

Help and FAQ

Thank you for booking with us. This confirmation contains the details of your booking and additional practical information. An email confirmation will also be sent to your email address (mbattistel@me.com)

Booking reference no.	N4863
Car park	Easy Parkade
Arrive	Tuesday 08 April 2014 10:30
Depart	Saturday 12 April 2014 17:00
Price	\$115.00

Name	Mr Cesarino Battistel
Daytime telephone	7806891668
Email address	
Access Card Number	

Payment card type	
Payment card number	

TOTAL	\$115.00 (including \$5.48 G.S.T.)
--------------	---

About your chosen car park

Easy Parkade

Directions to car park

From highway 2, exit and proceed to Edmonton International Airport. Follow the signs to Easy Parkade & enter the Hourly level (level P2). Daily rates apply for online reservations.

How do I use my Parking reservation?

Upon Arriving, YOU MUST insert the same credit card specified at the time of the online reservation. DO NOT press the button at the entry gate to pull a ticket. Proceed to finding an open stall within the Hourly level (level

Italian Centre Shop Ltd.

Italian Centre Shop Ltd.
10878-Via Italia(95 Street)
Edmonton, AB, T5H 2E4
Ph: (780)424-4869
Fax:(780)426-4530
Web: www.ItalianCentre.ca

#001-003 4/24/2014 14:45:41 NaomiH
Inv#:00446125 Trs#:093819

2 @ \$99.98 each *2 sets bocce balls*
Household-Misc: \$199.96 G

LETTUCE-ROMAINE-EA \$1.49
0.175 kg @ \$6.57/ kg
MUSHROOMS CRIMINI-KG \$1.15
SPEL WATER MNRL CRBNTD PLA 1 \$2.29 G
+Bottle Deposit: \$0.10
+Env Container Recycle Fee: \$0.01
Piave Vecchio-REG \$12.14
Montasio-ITA-REG \$7.68
SPEL WATER MNRL CRBNTD PLA 1 \$2.29 G
+Bottle Deposit: \$0.10
+Env Container Recycle Fee: \$0.01

Net Sales \$227.00
Tax 1 [\$204.54] \$10.22
Bottle Deposit \$0.20
Env Container Recycle Fee \$0.02
TOTAL SALES \$237.44

SUB TOTAL \$237.44
Credit card \$237.44

Item count 8
G.S.T. # R102541570
THANK YOU / GRAZIE

Win!
\$250 and \$100 prizes
for filling out our Customer Survey
Go to <http://www.italiancentre.ca/about/customer-survey/>
Your chance to tell us exactly what you
want from us!

A