

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Frits Pannekoek, President
October 1 to November 30, 2012

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, and internet charges

*** "Recovery" refers to reimbursements from external parties

Travel Date(s)	Destination	Purpose	Transportation*	Accommodation	Meals	Incidentals**	Hospitality	Recovery ***	Total
Sept 14 to Oct 14	Singapore, Edmonton, Ottawa	Singapore - SIM International Advisory Panel meeting. Ottawa - Various meetings (5 trips/15 meetings)	9,832.27	976.15	-	66.62	-	(7,477.59)	3,397.45
July 1 to Sept 30	Calgary, Edmonton, Olds, Ft. McLeod, Saskatoon	General travel to and from meetings for July, Aug, & Sept 2012 (11 trips/11 meetings)	2,528.62	-	185.00	-	-	-	2,713.62
			\$ 12,360.89	\$ 976.15	\$ 185.00	\$ 66.62	\$ -	\$ (7,477.59)	\$ 6,111.07

Receipts for the respective expenses are attached. The balance represents per diem payments that are not receipted.

Please refer to the "Travel and Expense Claim Policy" for per diem rates. <http://ous.athabascau.ca/policy/finance/travelexpenseclaimpolicy.htm>

Grand Inter Continental Seoul Parnas
 521 Teheran-ro, Gangnam-gu, Seoul, Korea 135-732
 Tel: (82-2)555-5656 Fax: (82-2)559-7990
 seoul@interconti.com www.grandicparnas.com

Room Number 객실번호: 3314
 Persons 인원 수: 1
 Page No. 페이지: 1 of 1
 Arrival Date 도착일: 09-11-12
 Departure Date 출발일: 09-14-12
 Cashier 출납원: FDJSYIM / 1174
 Room Rate 객실료:

Name: Frits, Pannekoek

A7Q
 INFORMATION INVOICE
 Kims Travel Service

120-81-01336
 서울 강남구 테헤란로 521 파르나스호텔(주)
 대표이사 송홍섭

Date 일자	Descriptions 내용	Amount 금액	Credit 결제
09-12-12	Internet/Inter-touch Line# 3314 : 112031 112031 023:59	25,000	
09-13-12	Internet/Inter-touch 130106 130106 003:41 Line# 3314 : 130106 130106 003:41	25,000	
09-14-12	Internet/Inter-touch 140848 140848 004:28 Line# 3314 : 140848 140848 004:28	25,000	

proved by _____ Balance 75,000 KRW TOTAL 75,000
 Company _____ Street _____ = ₩ 66.62 CDN
 City _____ Postal Code _____
 Signature _____

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.



115

09-15-12

Frits Pannekoek	Folio No. :	Room No. : 409
	A/R Number :	Arrival : 09-14-12
CA DESCRIPTION	Group Code :	Departure : 09-15-12
	Company : Athabasca University	Conf. No. : 60339573
	Membership No. :	Rate Code : IPF05
	Invoice No. :	Page No. : 1 of 1

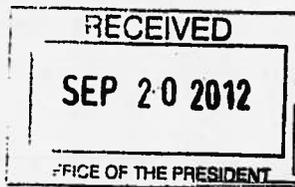
Date	Description	Charges	Credits
09-14-12	Parking	10.00	
09-14-12	*Room	119.00	
09-14-12	GST Tax	5.95	
09-14-12	Trsm Levy Tax	4.76	
09-14-12	Municipal DMF Tax	1.19	
09-14-12	Municipal DMF Tax GST	0.06	
Total		140.96	0.00
Balance		140.96	

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Downtown
 Edmonton 10010 - 104 Street
 Canada T5J 0Z1 Edmonton, AB
 Telephone: (780) 423-2450 Fax: (780) 426-6090
 GST #896724515
 www.hiexdowntown.com

2



SALES PERSON: 70 ITINERARY/INVOICE NO. 0234500 DATE: 17 SEP 12
CUSTOMER NAME: #10034 JIM DOW PAGE: 01

TO: ATHABASCA UNIVERSITY
1 UNIVERSITY DRIVE
ATHABASCA AB T9S 3A3

YOUR ACCOUNTING COPY

WORK: PANNEKUEK/FRITTS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS
72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND
SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS
CAUTION: TICKETS HAVE VALUE IF UNUSED. RETURN FOR REFUND.

*****CONTACT LESLEY PAULL AT 780-906-2147 IN EMERGENCY***
PLEASE CALL OR SEND TEXT MESSAGE IF NEED HELP**

02 OCT 12 - TUESDAY

AIK AIR CANADA FLI:211 EXECUTIVE CLASS
LV CALGARY INTL AB 1115 EUP: 690
01HR 30MIN
AK VANCOUVER BC 1145 NON-STOP
ARRIVE: MAIN TERMINAL REF: PAUL51
PANNEKUEK/FRITTS SEAT-2A AC-938604154

AIK AIR CANADA FLI:7 EXECUTIVE CLASSMULTI MEALS
LV VANCOUVER BC 1350 EUP: 877ER
DEPART: MAIN TERMINAL 13HR 05MIN

03 OCT 12 - WEDNESDAY

AK HUNG KUNG 1755 NON-STOP
ARRIVE: TERMINAL 1 REF: PAUL51
PANNEKUEK/FRITTS SEAT-4A AC-938604154

AIK SINGAPORE AIRLINES FLI:871 BUSINESS MEALS
LV HUNG KUNG 1955 EUP: BOEING 777-200
DEPART: TERMINAL 1 03HR 40MIN
AK SINGAPORE 2335 NON-STOP
REF: 289P9Z

PANNEKUEK/FRITTS SEAT-12C AC-938604154

07 OCT 12 - SUNDAY

AIK SINGAPORE AIRLINES FLI:866 BUSINESS MEALS
LV SINGAPORE 1930 EUP: 877ER
DEPART: TERMINAL 3 03HR 40MIN
AK HUNG KUNG 1715 NON-STOP
ARRIVE: TERMINAL 1 REF: 289P9Z
PANNEKUEK/FRITTS SEAT-14A AC-938604154

AIK AIR CANADA FLI:8 EXECUTIVE CLASSMULTI MEALS
LV HUNG KUNG 1950 EUP: 877ER
DEPART: TERMINAL 1 11HR 45MIN
AK VANCOUVER BC 1635 NON-STOP
ARRIVE: MAIN TERMINAL REF: PAUL51
PANNEKUEK/FRITTS SEAT-6A AC-938604154

CONTINUED ON PAGE 2

#3 #6



115

10-22-12

Frits Pannekoek	Folio No. : 143653	Room No. : 818
	A/R Number :	Arrival : 09-19-12
	Group Code :	Departure : 09-20-12
CA DESCRIPTION	Company : Athabasca University	Conf. No. : 63073900
	Membership No. :	Rate Code : IPF05
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
09-19-12	Parking	10.00	
09-19-12	*Room	129.00	
09-19-12	GST Tax	6.45	
09-19-12	Tram Levy Tax	5.16	
09-19-12	Municipal DMF Tax	1.29	
09-19-12	Municipal DMF Tax GST	0.06	
09-20-12	American Express XXXXXXXXXXXX1009		151.96
	Total	151.96	151.96
	Balance	0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



124

09-23-12

Frits Pannekoek	Folio No. :	Room No. :	411
	A/R Number :	Arrival :	09-22-12
CA DESCRIPTION	Group Code :	Departure :	09-23-12
	Company : Athabasca University	Conf. No. :	63583360
	Membership No. :	Rate Code :	IPF05
	Invoice No. :	Page No. :	1 of 1

Date	Description	Charges	Credits
09-22-12	Parking	10.00	
09-22-12	*Room	129.00	
09-22-12	GST Tax	6.45	
09-22-12	Trsm Levy Tax	5.16	
09-22-12	Municipal DMF Tax	1.29	
09-22-12	Municipal DMF Tax GST	0.06	
Total		151.96	0.00
Balance		151.96	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Downtown
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 Canada T5J 0Z1 Edmonton, AB
 Telephone: (780) 423-2450 Fax: (780) 426-6090
 OGST #896724515
 www.hiexdowntown.com

5

RECEIVED
 OCT - 4 2012
 OFFICE OF THE PRESIDENT



10175-100A Street
 Edmonton, Alberta T5J 0R7
 Tel: (780) 428-6031
 Fax: (780) 425-5193
 E-mail: lesley@paultravel.com
 www.paultravel.com

SALES PERSON: 70 ITINERARY/INVOICE NO. 0235155 DATE: 01 OCT 12
 CUSTOMER NBR: 010039 YHGWJC PAGE: 01

TO: ALABASCA UNIVERSITY
 1 UNIVERSITY DRIVE
 ALABASCA, AB T9S 3A3

**YOUR
 ACCOUNTING
 COPY**

UR: PANNEKUEK/FRITS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS
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 SUGGEST 48 HOURS IN ADVANCE FOR DOMESTIC FLIGHTS
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 PLEASE CALL OR SEND TEXT MESSAGE IF NEED HELP

14 OCT 12 - SUNDAY

OTHER EDMONTON INTL AB

AIR CANADA CONFIRMATION MS485V
 RESERVATIONS 2112957324

PANNEKUEK F
 BILLED TO AXXXXXXXXXXXX1009
 105.51 U.S.I./H.S.I.

2,143.76

 2,038.25*
 105.51*

AIR AIR CANADA FLI:104 ECONOMY
 LV EDMONTON INTL AB 0810

FOOD FOR PURCHASE

AR UTTAWA UN 1355

EUP: E90
 03HR 45MIN
 NON-STOP
 REF: MS485V

PANNEKUEK/FRITS AC-938604154
 SEAT SELECTION - 12A/C - FLIGHT AC 104

17 OCT 12 - WEDNESDAY

AIR AIR CANADA
 LV UTTAWA UN

FLI:457 EXECUTIVE CLASS SNACK
 1500

EUP: E90
 01HR 00MIN
 NON-STOP
 REF: MS485V

AR TORONTO UN 1600
 ARRIVE: TERMINAL 1

PANNEKUEK/FRITS AC-938604154
 SEAT SELECTION - 3F/D - FLIGHT AC 457

18 OCT 12 - THURSDAY

AIR AIR CANADA
 LV TORONTO UN

FLI:107 ECONOMY
 0700

FOOD FOR PURCHASE

DEPART: TERMINAL 1
 AR CALGARY INTL AB 0910

EUP: AIRBUS A319
 04HR 10MIN
 NON-STOP
 REF: MS485V

PANNEKUEK/FRITS AC-938604154
 SEAT SELECTION - 12B/C - FLIGHT AC 107

CONTINUED ON PAGE 2

#7 #12

SALES PERSON: 70 ITINERARY/INVOICE NO. 0235155 DATE: 01 OCT 12
 CUSTOMER NBR: 010039 YR60VC PAGE: 02

TO: ATHABASCA UNIVERSITY
 1 UNIVERSITY DRIVE
 ATHABASCA, AB T9S 3A3

UR: PANNEKUEK/FRITS DR

RECONFIRM RETURNING AND CONTINUING RESERVATIONS
 72 HOURS IN ADVANCE FOR INTERNATIONAL FLIGHTS AND
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08 OCT 12 - THURSDAY
 OTHER EDMONTON INTL AB
 BOOKING MANAGEMENT FEE - 50.00
 PROFESSIONAL FEE

BILLED TO AXXXXXXXXXXXX1009
 2.50 U.S.T./H.S.T.

50.00*
 2.50*

 52.50

05 JUL 13 - MONDAY
 OTHER EDMONTON AB
 HAVE A SAFE AND PLEASANT TRIP

TOTAL BASE	2,004.00
TOTAL TAX	84.25
TOTAL U.S.T./H.S.T.	108.01
NET CC BILLING	2,196.26*
 TOTAL AMOUNT DUE	 0.00

CONTINUED ON PAGE 3

COMFORT TRANSPORTATION
SHC1060J

TRIP NO 789760491
START 03/10/2012 23:50
END 04/10/2012 00:08
DISTANCE RUN 21.3 KM

ANEX 000004
*****1009 02/14
PANNEKOEK/F
SALE
RFF 00-513982394
APPROVAL 12

METER FARE \$ 15.50
MIRIGI AIRPORTS 3.00
LAK HOUR 25% \$ 2.40
LATE NIGHT 50% \$ 2.95
TOTAL FARE \$ 23.85

ADMIN CHARGE \$ 2.33
GST (ON ADMIN) 0.11

AMOUNT PAID \$ 26.11

= \$ 21.72
CDN

CHARGE DOLA PTE LTD
ST M2 004025 1

IGN

I Sheraton Towers

S • I • N • G • A • P • O • R • E

Dr Frits Pannekoek
SIM-Spore Institute Of Mgt

Athabasca, AB
Canada

Email: fr.tsp@athabascau.ca

Page Number : 1 Invoice Nbr: 185719
Guest Number: 1407993 Arrive Date: 03-OCT-12 00:13
Folio ID : A Depart Date: 07-OCT-12 12:00
No. Of Guest: 1
Room Number : 1321
Room Rate : 290.00
Club Account: SPG - A52095872700
AR Account : 8954 - Singapore Institute Of

Tax Invoice

Tax ID: GST#M2-0040104-2
Sheraton Towers SIN 07-OCT-12 07:18 ALYSLOW

Date	Time	Reference	Description	Amount
03-OCT-12	00:33	3343	Internet Charge	21.40
05-OCT-12	07:10	3468	Internet Charge	21.40
06-OCT-12	01:47	RT1321	Room Charge	290.00
06-OCT-12	01:47	RT1321	GST Tax	22.34
06-OCT-12	01:47	RT1321	Service Charges	29.00
06-OCT-12	07:16	3601	Internet Charge	21.40
07-OCT-12	07:16	116483	-ADJ Rebate-Others	-19.26
07-OCT-12	07:18	AX	American Express	-386.28
				= \$317.92 CDN
** Total Charges				405.54
** Total Credits				-405.54
*** Balance				0.00

As a Starwood Preferred Guest you have earned at least 494 Starpoints for this visit A52095872700

9

citibank

Premier Taxis Pte Ltd
Premier GST Ref: 206364975H

DATE/TIME: 07/07/03 07:52:03

INID: 980658

NO: 61210881 INV: 000001

TRACER: 000001 TPACR: 000001

APR/03 TH CODE: 98

SALE

379060 *****009

INT: Swipe

00000641601

PRICE : S\$ 26.65

ADMIN : S\$ 2.67

GST : S\$ 0.19

TOTAL (C) 29.51

= 24.29 EDN

PANNEKOEK/F

AMOUNT TO PAID: 29.51 TOTAL AMOUNT

ACCORDING TO THE CARD ISSUER AGREEMENT

*** CUSTOMER COPY ***

GST charged by Premier Tax

P

Park 'N Fly

8410 43 Street
Leduc, AB
T9E 7E9
Tel: (780) 986-9500
Fax: (780) 986-8776

www.parknfly.ca

SOUS-RESERVE DE LA RESPONSABILITE AU VERSO
SUBJECT TO WAIVER OF LIABILITY ON BACK

BILLET/TICKET #: **35594**
NUMERO DE REFERENCE/REFERENCE #: 04010035
594

ENTRE/IN: 09/28/2012 18:58
SORTIE/OUT: (10/08/2012) 13:50

WKLY, DAY 6/7 FREE	\$54.95
Daily Rate	\$32.97
CAA 29.1% Discount	\$-25.58
Fuel SC	\$0.86
GST	\$3.16

Total:

\$66.36

Paiement/Payments
METH: American Express \$66.36

TYPE: PURCHASE
CARD NUMBER: ***1009
DATE/TIME: October 08, 2012 - 13:51
REFERENCE #: 207334400010751220
AUTHORIZATION #: 568455

ORDER/RECEIPT ID: PNF_201210080151065771

OO APPROVED - THANK YOU 025

*** Customer's copy ***

The Westin Edmonton

10135 100 St

Edmonton, AB T5J 0N7

Canada

Tel: 780-426-3636 Fax: 780-428-1454

Dr Frits Pannekoek
Athabasca Labour Services
1 University Dr
Athabasca, AB T9S 3A3
Canada

Email: GAILB@ATHABASCAU.CA

Page Number : 1
Guest Number: 707279
Folio ID : A
No. Of Guest: 2
Room Number : 1903
Room Rate : 169.00
Club Account:

Invoice Nbr: 127046
Arrive Date: 13-OCT-12 15:10
Depart Date: 14-OCT-12 05:27

Tax Invoice

Tax ID: 861336493RT0005

The Westin Edmonton 14-OCT-12 05:27 SONISIN3

Date	Reference	Description	Charges	Credits
13-OCT-12	RT1903	Room Charge	169.00	
13-OCT-12	RT1903	GST	8.53	
13-OCT-12	RT1903	DMF	1.69	
13-OCT-12	RT1903	Tourism Levy	6.83	
13-OCT-12	RT1903	Parking Self	26.00	
13-OCT-12	RT1903	GST	1.30	
14-OCT-12	AX	American Express		-213.35
		** Total	213.35	-213.35
		*** Balance	0.00	

As a Starwood Preferred Guest, you could have earned 390 Starpoints for this visit. Please provide your member number or enroll today.

Continued on the next page