

Undergraduate General Application Form

If you require assistance, please contact the Office of the Registrar.

If you do not know your Alberta Student Number (ASN), please visit the Government of Alberta Education website: education.alberta.ca/students/asn.aspx

FOR OFFICE USE ONLY

SPONSORING CLIENT ID
REFERENCE NUMBER

ATHABASCA UNIVERSITY STUDENT ID NUMBER (if applicable)

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ALBERTA STUDENT NUMBER (ASN)

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Section A: General Information (please print)

Legal Name: _____
 LAST FIRST MIDDLE

Affirmed/Preferred Name: _____
 FIRST NAME ONLY

Former Name: _____
 LAST FIRST MIDDLE

Mailing Address: _____

 CITY/TOWN PROVINCE/STATE

 COUNTRY POSTAL/ZIP CODE

Telephone: () _____
 PRIMARY NUMBER EMAIL

Athabasca University gathers this information on behalf of the institution and/or Alberta Advanced Education and Technology.

* Advanced Education is collecting this personal information pursuant to Section 33(C) of the *Alberta Freedom of Information and Protection of Privacy (FOIP) Act* as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system efficiencies and develop policies, programs, and services to improve learner success, in addition to other legislation applicable to the educational institution.

For further information, or if you have questions regarding the collection activity, please contact Data Management and Governance unit, Advanced Education, at AE.Data@gov.ab.ca

Section B: Unclassified Admission

Section C: Program Admission

- 1) I am a student with a disability. (Optional) Yes No
- 2) Do you wish to declare that you are of Indigenous ancestry?
 If so, please specify*: Status Indian/First Nation Métis Non-status Indian/First Nation Inuit
- 3) Gender: Male Female Nonbinary Prefer not to say
- 4) Date of Birth (Day/Month/Year): _____
- 5) Citizenship: Please indicate the country of your citizenship.
 Canada Other (indicate country): _____ If other, and if you currently reside in Canada, please specify your immigration status and provide a photocopy of the relevant immigration document. Permanent resident/landed immigrant Study authorization/permit
 Other (indicate status): _____
 Note: Prospective international students do not require a study permit to take AU courses via distance or online learning from their home country.
- 6) Are you proficient in the English language? Yes No
 See the English Language Proficiency Requirements Policy for more information:
www.athabascau.ca/university-secretariat/_documents/policy/eng-language-prof-req-policy.pdf
- 7) First language _____
- 8) Are you a student in a secure environment? (e.g. youth detention centre, psychiatric hospital, prison, penitentiary) Yes No
- 9) Level of post-secondary education completed: (check all that apply)
 College/vocational/technical R.N. diploma Some university University degree
- 10) Are you applying as a visiting student from another institution? Yes No
 If yes, which institution? _____
- 11) Are you enrolling in a program at Athabasca University? Yes No
 If yes, which program? Select only one program. Include all relevant information, e.g., three-year or four-year degree; concentration, major; minor; designation; degree, post-diploma degree, certificate, or diploma.

 I wish to convert my 3-year awarded AU degree to a 4 year degree [check if applicable].
 View the policy for more information: www.athabascau.ca/university-secretariat/_documents/policy/ug-degree-conversion-three-to-four-year-prog-policy.pdf
 Students wishing to enrol in an University program, complete Section C, D, and E [if applicable].
- 12) If you are completing an Athabasca University program at a partner institution, name the institution.

Instructions to Complete the Undergraduate General Application Form

Welcome to Athabasca University. Anyone 16 years of age or older is eligible for admission to AU, regardless of previous educational experience, with or without a high school diploma.

All first-time students are required to complete and submit an Undergraduate General Application Form accompanied by a \$138 admission fee. This fee is non-refundable and payable only once regardless of when you completed your last course. Students registering in an Athabasca University course(s) are also required to complete the Undergraduate Course Registration Form. Complete admission and academic regulations are available in the online *Calendar*: athabascau.ca/calendar/undergraduate

Optional Information. Questions 1 and 2 in Section A of this form are voluntary and used for improving student services at Athabasca University.

Athabasca University is committed to providing reasonable academic accommodations to students with permanent or temporary disabilities. For information regarding academic accommodations and/or how to apply for academic accommodations please see athabascau.ca/support-services/accessibility-services

Are you a new student taking courses for credit? If you are a new student and registering as a non-program student, a visiting student (enrolled at another institution and taking Athabasca University courses for credit), or a transfer student (taking courses for transfer credit to another institution), you are “unclassified.” Unclassified students complete only Section A and B, and sign below Section E of the form.

Are you enrolling in a program? Students who are enrolling in an Athabasca University program are required to complete Section A, C, D, and E (if it is applicable). Select one program only (see page 2). If you want Athabasca University to provide an evaluation of your previous post-secondary education, you must pay an evaluation fee in addition to the undergraduate admission fee (refer to Section D and E). Those students must also arrange for official transcripts to be sent directly to Athabasca University’s Office of the Registrar, from each institution formerly attended.

Previously admitted students and students changing programs. If you are an Athabasca University student who has not been active (registered in an Athabasca University course) within the last 12 months of your last course contract date or date of withdrawal, or if you are requesting a change of admission classification (e.g., from unclassified to program), you must complete Section A, C, D, and E (if applicable) of the Undergraduate General Application Form.

Payment of the general application fee is required only once. If you are requesting an evaluation of your post-secondary education and you have not previously paid an evaluation fee, you must submit the evaluation fee.

Evaluation of Previous Post-Secondary Studies. Students who have attended another post-secondary institution in Canada or the US have the option of having their previous course work evaluated for potential transfer credit toward the Athabasca University program selected. Students presenting international credentials, refer to Foreign Transcript Evaluations in the Academic Calendar: www.athabascau.ca/calendar/undergraduate/admission-registration-evaluation/evaluations-and-transfer-credit.html Students who want an evaluation of their previous post-secondary education conducted are required to submit a \$136 non-refundable evaluation fee and official transcripts.