

Undergraduate General Application Form

Office of the Registrar, Athabasca University
1 University Drive, Athabasca, AB T9S 3A3
Toll Free in Canada/US: 1.800.788.9041
Other: 780.675.6111, Fax: 780.675.6174

Instructions to Complete the Undergraduate General Application Form

Welcome to Athabasca University. Athabasca University's general admission policy states that students must be 16 years of age or older. Under special circumstances, students under 16 years of age may apply.

All first-time students are required to complete and submit an Undergraduate General Application Form accompanied by a \$100 admission fee. This fee is non-refundable and payable only once regardless of when you completed your last course. Students registering in an Athabasca University course(s) are also required to complete the Undergraduate Course Registration Form. Complete admission and academic regulations are available in the print and online Calendars, www.athabascau.ca/calendar.

Optional Information. Questions 1, 2, and 3 in Section A of this form are voluntary and used for improving student services at Athabasca University.

For the purposes of providing you with better service, we encourage Aboriginal students to self-identify.

Athabasca University is committed to providing reasonable academic accommodations to students with permanent or temporary disabilities. Students are required to provide documentation of disabling condition to Athabasca University in order to access academic accommodations. For information regarding what qualifies as a disabling condition, academic accommodations available to students with disabilities and/or how to apply for academic accommodations please see www.athabascau.ca/asd.

Are you a new student taking courses for credit? If you are a new student and registering as a non-program student, a visiting student (enrolled at another institution and taking Athabasca University courses for credit), or a transfer student (taking courses for admission purposes to another institution), you are "unclassified." Unclassified students complete only Section A and B, and sign below Section E of the form.

Are you enrolling in a program? Students who are enrolling in an Athabasca University program are required to complete Section A, C, D, and E (if it is applicable). Select one program only (see page 2). If you want Athabasca University to provide an evaluation of your previous post-secondary education, you must pay an evaluation fee in addition to the \$100 undergraduate admission fee (refer to Section D and E). Those students must also arrange for official transcripts to be sent directly to Athabasca University's Office of the Registrar, from each institution formerly attended. Incomplete documentation will delay your evaluation process. A letter issued by the Office of the Registrar will confirm your admission and enrolment. Section D, Educational History, helps Athabasca University determine your suitability to a specific program. In most cases an evaluation is optional, however, some programs require an evaluation of previous post-secondary education for admission.

Minors in Bachelor of Arts. Although students must declare a major when they become BA program students, they may declare a minor at any point in their studies. If they choose a minor, students must still complete all requirements of the major. No course can be used to complete requirements for both the major and the minor. The minor will be recorded on the transcript.

Complete admission and academic regulations are available in the print and online Calendars, www.athabascau.ca/calendar.

Previously admitted students and students changing programs. If you are an Athabasca University student who has not been active (registered in an Athabasca University course) within the last 12 months of your last course contract date or date of withdrawal, or if you are requesting a change of admission classification (e.g., from unclassified to program), you must complete Section A, C, D, and E (if applicable) of the Undergraduate General Application Form.

No general application fee is required. However, if you wish to have an evaluation of your previous post-secondary education done you must submit the \$100 evaluation fee.

Programs

Degrees

Bachelor of Arts (three-year)

Concentrations

- Anthropology
- English
- French
- History
- Humanities
- Information Systems
- Labour Studies
- Political Economy
- Political Science
- Psychology
- Sociology
- Women's Studies

Bachelor of Arts (four-year)

Majors

- Anthropology
- Canadian Studies
- English
- French
- History
- Humanities
- Information Systems
- Labour Studies
- Political Economy
- Political Science
- Psychology
- Sociology
- Women's Studies

Minors

- Anthropology
- Canadian Studies
- English
- French
- History
- Labour Studies
- Political Science
- Women's Studies

Bachelor of Commerce

Majors

- Accounting
- e-Commerce
- Financial Services

Bachelor of Commerce (Post Diploma)

Majors

- Accounting
- e-Commerce
- Financial Services

Bachelor of General Studies

Designations

- Applied Studies
- Arts and Science

Bachelor of Health Administration

Bachelor of Health Administration (Post Diploma)

Bachelor of Human Resources and Labour Relations

Bachelor of Human Resources and Labour Relations (Post Diploma)

Bachelor of Management (three-year)

Bachelor of Management (three-year Post Diploma)

Bachelor of Management (four-year)

Majors

- Human Resources Management
- Marketing

Bachelor of Management (four-year Post Diploma)

Majors

- Human Resources Management
- Marketing

Bachelor of Nursing

- Post RN
- Post LPN

Bachelor of Professional Arts

Majors

- Communication Studies
- Criminal Justice
- Governance, Law, and Management
- Human Services

Bachelor of Science

Major

- Human Science

Bachelor of Science (Post Diploma)

Major

- Human Science

Bachelor of Science in Computing and Information Systems

Bachelor of Science in Computing and Information Systems (Post Diploma)

Diplomas

University Diploma in Arts

University Diploma in Inclusive Education

Certificates

- Accounting
- Advanced Accounting
- Career Development
- Computers and Management Information Systems
- Computing and Information Systems
- Counselling Women
- English Language Studies
- e-Commerce
- Financial Services
- French Language Proficiency
- Health Development Administration
- Heritage Resource Management
- Human Resources and Labour Relations
- Labour Studies
- Management Applications
- Management Foundations
- Marketing
- Public Administration

Undergraduate General Application Form

FOR OFFICE USE ONLY

SPONSORING CLIENT ID NUMBER
REFERENCE NUMBER

ATHABASCA UNIVERSITY STUDENT ID NUMBER (if applicable)

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ALBERTA STUDENT NUMBER (ASN)

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If you require assistance, please contact the Office of the Registrar.

If you do not know your Alberta Student Number (ASN), please visit the Government of Alberta Education website:
<http://education.alberta.ca/students/asn.aspx>

Section A: General Information (please print)

Name:

LAST	FIRST	MIDDLE
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Former Name:

LAST	FIRST	MIDDLE
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Mailing Address:

CITY/TOWN	PROVINCE/STATE
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COUNTRY	POSTAL/ZIP CODE
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Telephone:

()	()
RESIDENCE	BUSINESS

Fax/E-mail:

()	E-MAIL
FAX	

* Advanced Education is collecting this personal information pursuant to Section 33(C) of the *Alberta Freedom of Information and Protection of Privacy (FOIP) Act* as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system efficiencies and develop policies, programs, and services to improve Aboriginal learner success, in addition to other legislation applicable to the educational institution.

For further information, or if you have questions regarding the collection activity, please contact the Director, Aboriginal Policy, Policy Sector, Information and Strategic Services Division, Advanced Education, 10155 102 Street, Edmonton, Alberta T5J 4L5. Phone: 780.427.8501

Section B: Unclassified Admission (see page 1) or

Section C: Program Admission (see page 1)

- I am a student with a disability. (Optional) Yes No
 If yes, please describe your disability: _____
- Do you wish to declare that you are of Aboriginal ancestry within the meaning of the Constitution Act of 1982? If so, please specify*:
 Status Indian/First Nation Métis
 Non-status Indian/First Nation Inuit
- Current Occupation: _____
- Gender: Male Female
- Date of Birth: _____
DAY MONTH YEAR
- Citizenship: Canadian citizen Other
 If other, please specify below and provide a photocopy of the relevant document.
 Permanent resident/landed immigrant Study authorization/permit
 Country of Citizenship: _____
- Are you an inmate? Yes No
- Level of post-secondary education completed: (check all that apply)
 College/vocational/technical R.N. diploma
 Some university University degree
- Are you applying as a visiting student from another institution? Yes No
 If yes, which institution? _____
 Proceed to Section E and sign and date form.
- Are you enrolling in a program at Athabasca University? Yes No
 If yes, which program? _____
 Select only one program. Include all relevant information, e.g., three-year or four-year degree; concentration, major; minor; designation; degree, post-diploma degree, certificate, diploma. _____
- I wish to convert my 3 year Athabasca University degree to a 4 year degree [check if applicable]. View the policy for more information: www.athabascau.ca/policy/registry/degreeconversion3to4year.htm
 Students wishing to enrol in an University program complete Section C, D, and E [if applicable.]
- If you are completing an Athabasca University program at a partner institution, name the institution. _____

